



# ARTIST FELLOWSHIP PROGRAM GUIDELINES - FY 2012

The Department of Economic and Community Development (DECD), Connecticut Office of the Arts (COA) and its Artist Fellowship program provides support designed to encourage the continuing development of Connecticut’s artists. The program allows artists to create new work and further their careers.

## APPLICATION DEADLINE

Must be submitted through COA’s online portal at <https://ct.slideroom.com> by 11:59 PM on or before Wednesday, January 25, 2012

Only artists working in the following disciplines may apply to this cycle:

\* *Applicants may select only one category.*

- Craft
- New Media
- Painting
- Photography
- Sculpture/Installation
- Works on Paper

## PROGRAM TIMELINE

Application Deadline	January 25, 2012
Award Notification	March 2012
Funding Period	April 1, 2012 - March 31, 2013
Final Report Due	May 31, 2013

## WHO MAY APPLY

### Eligible Applicants:

- Artists who have lived and worked in Connecticut for a minimum of one year at the time of application and are current full-time residents of the state. All awards are subject to verification of Connecticut residency.
- Artists working in the appropriate disciplines as listed above.
- Only one application per artist will be accepted (choose the most appropriate category).

### Ineligible Applicants:

- Students currently enrolled full-time in degree-granting institutions.
- Recent non-resident graduates of a Connecticut degree granting institution who have not lived in the state one year after graduation.
- Prior fellowship recipients who have received an award within the past five years.
- Applicants who submit incomplete applications or which do not follow the appropriate format.
- Applications submitted after the date stated above.
- COA staff and members of their immediate families.

## REVIEW PROCESS

- Application and work samples will be evaluated by a jury of arts professionals.
- The primary review criteria is artistic merit.
- Awards in the amounts of \$5,000 or \$2,500 will be recommended.
- There is no awards quota per discipline category.
- Funding recommendations will be presented to the COA board for approval.

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**GRANTEE  
RESPONSIBILITIES**

- Fellowship recipients are required to submit a financial and narrative report within 60 days after the funding period. Forms and instructions are available on COA's website or by request.
- Where appropriate, grantees are required to credit COA/DECD in all print, audio, video, and publicity materials (press releases, brochures, advertisements, etc.).

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**HOW TO APPLY**

Applications and materials must be submitted through COA's online portal at <https://ct.slideroom.com> by **11:59 PM on or before Wednesday, January 25, 2012.**

The online system provides a simple way to upload and manage application materials. The submission process allows applicants to edit and save their progress as often as needed. Once everything is submitted, applicants may view their completed submission in a read-only format, but no further changes can be made, so carefully review your application prior to the final step. Applicants are able to view their submission materials in the same display format as seen by the panelists. COA will only accept and review the information requested in the application.

A \$10 processing fee is required at the last step of the application process. This fee is collected by SlideRoom and is retained by them to help provide this online system and full technical support.

For technical assistance, please visit: <https://slideroom.zendesk.com> or email [support@slideroom.com](mailto:support@slideroom.com).

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**REQUIRED  
MATERIALS**

**Fellowship Statement:**

Applicants must submit responses to the following questions. Enter your responses in the text boxes provided as part of the online application.

- 1) Please discuss the work samples you have submitted in this application and your current work. (max. 1,500 characters)
- 2) Provide an overview as to how the fellowship will benefit your artistic development and advance your career as a practicing artist. (max. 1,500 characters)
- 3) If awarded an Artist Fellowship grant, how would you engage the public with notice of your award? In addition, express your plans or goals for exhibiting and/or engaging the community with your work. (max. 1,500 characters)

**Resume/Bio:**

Applicants must submit a current resume and/or bio not to exceed two (2) pages in length. Resumes/bios must be saved as a PDF and uploaded in the "documents" section of the online application.

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**REQUIRED  
MATERIALS  
CONT'D**

**Portfolio Materials:**

Applicants may submit media files consisting of either digital images or video files depending on the category selected. Please see the online application for size and formatting requirements. Include title, medium, dimensions and date for each media file.

- Submit up to ten (10) digital images for artists applying in the categories of Craft, Painting, Photography, Works on Paper and Sculpture/Installation.
- Submit up to ten (10) video files for artists applying in New Media with the total combined length of all videos not to exceed 5 minutes in length.

Questions about the application and support materials, please contact Tamara Dimitri at (860) 256-2720 or by e-mail at [tamara.dimitri@ct.gov](mailto:tamara.dimitri@ct.gov).

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**CONTACT**

For technical support with the online process, please visit:  
<https://slideroom.zendesk.com> or email [support@slideroom.com](mailto:support@slideroom.com).

**Applicants must follow all instructions and provide accurate and complete information in all sections and supporting materials as stated in the guidelines. Failure to do so will render your application ineligible for review.**

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The Connecticut Department of Economic and Community Development  
Office of the Arts,  
One Constitution Plaza, 2nd Floor  
Hartford, Connecticut 06103  
(860) 256-2800