

DIRECTORY OF PERFORMING ARTIST/GROUPS GUIDELINES - FY 2009

The Connecticut Commission on Culture & Tourism’s (CCT) *Directory of Performing Artists* features artists and ensembles selected for their artistic quality by panels of professional peers. The *Directory* includes artists from the following disciplines:

- Dance
- Literature
- Music
- Folklife & Traditional Arts
- Multi-Disciplinary
- Theater/Storytelling

The Commission recruits candidates for the *Directory* every two years.

Each *Directory* listing includes the artist’s contact information, a description of services and performances, technical requirements, appropriate audience and approximate fees.

CCT’s Arts Presentation Grant program offers funding support for qualified engagements featuring members of CCT’s *Directory of Performing Artists* or CCT’s *Directory of Teaching Artists* booked by eligible Connecticut presenters. Performances or residencies take place at colleges, cultural centers, festivals, historical societies, hospitals, libraries, parks and recreation departments, schools and other nonprofit organizations that sponsor or present arts events.

An inspiring artist or captivating performance group has the power to enliven a public event, enrich a conference, or deepen the learning at a workshop, residency or school assembly.

***Admission to the *Directory* does not guarantee employment.**

APPLICATION DEADLINE

MUST BE RECEIVED (NOT POSTMARKED) BY 4:00 P.M.
November 17, 2008

WHO MAY APPLY

Eligible Applicants

- Artists or performing groups must be Connecticut residents for last two years and must remain residents to stay listed in the *Directory*.
- Performing artists/groups must have a minimum performance history of two years and have been contracted by at least five different presenters during that period.
- Authors and poets must have published at least one book of fiction or poetry or six separate works in literary magazines and books, in addition to having read at three or more scheduled public engagements during the past year.

Ineligible Applicants

- Students currently enrolled full-time in degree-granting institutions.
- CCT board members, staff, and members of their immediate families.

TIMELINE

Application deadline	November 17, 2008
Review	January 2009
Approval/ Notification	March/April 2009

**REVIEW
PROCESS**

Application and work samples will be evaluated based on the following criteria:

1. Artistic Quality of performance and programming;
2. Experience with diverse audiences (educational, community, etc.);
3. Demonstrated ability to perform self-described services.

Recommendations will be presented to the CCT board for approval.

HOW TO APPLY

You may download the application packet from CCT's website, www.cultureandtourism.org. You can digitally fill out the application, save a copy for your records and submit the completed application to CCT by mail or hand delivery. **Fax or electronic submissions will not be accepted.** For more information on filling out and saving application forms, please see CCT's website.

Submissions must include:

- Completed application form which includes a narrative statement.
- Three letters of recommendation (presenters and artists who will attest to the quality of your work).
- One (1) color photo of artist/group (5x7 or 8x10)
- Include one (1) promotional press packet including no more than three (3) reviews or promotional brochures.
- Resume of performing artist or artistic director of group.
- A high-quality ten-minute DVD, videotape, or CD of your performance. The tape must be submitted in 1/2" VHS format. The recording should include a short performance with audience reaction. Label recording with your name, date, playing time, and production credit. Cue videotapes or indicate a specific track or segment you wish viewed.
- A list of performing engagements for 2007 and 2008.
- Authors and poets must provide a copy of at least one published book of fiction or poetry or six separate works from literary magazines or books.
- Proof of Residence (photocopy of drivers license or voter registration).

Send completed application to:

Susan Docker, Senior Program Associate
Directory of Performing Artists Program
Connecticut Commission on Culture & Tourism
One Constitution Plaza, 2nd Floor
Hartford, CT 06103

Completed applications must be received (not postmarked) by November 17, 2008.

Hand delivered applications must be received by 4:00 pm on November 17, 2008.

CCT recommends hand-delivery or express services with a tracking system to ensure immediate delivery of materials.

If you have questions regarding your application, please contact Susan Docker at (860) 256-2721 or by e-mail at susan.docker@ct.gov.

Applicants must follow all instructions and provide accurate and complete information in all sections and supporting materials as stated in the guidelines. Failure to do so will render your application ineligible for review.

**ARTIST
DISCIPLINE CODES**

- 01A Dance/Ballet
- 01B Dance/Ethnic/Jazz Music
- 01C Dance/Modern Music

- 02A Music/Band
- 02B Music/Chamber music
- 02C Music/Choral
- 02D Music/New, experimental, electronic, contemporary
- 02E Music/Ethnic
- 02F Music/Jazz
- 02G Music/Popular/Rock
- 02H Music/Solo/Recital
- 02I Music/Orchestral, Symphonic Classical, Chamber Orchestra

- 03A Opera
- 03B Opera/Musical Theatre

- 04A Theatre/General
- 04B Theatre/Mime
- 04D Theatre/Puppet
- 04E Theatre/Young Audiences

- 06A Design Arts/Architecture
- 09 Media Arts (film)

- 10A Literature/Fiction
- 10B Literature/Non Fiction
- 10C Literature/Playwriting
- 10D Literature/Poetry

- 12A Folklife/Traditional Dance
- 12B Folklife/Traditional Music
- 12B Folklife/Traditional Crafts & Visual
- 12D Folk/Oral Traditions (storytelling)

- 14 Multi-discipline (visual artists-workshops/murals)