

**DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT  
STATE HISTORIC PRESERVATION COUNCIL**

**Historic Preservation Council Executive Committee**

**August 28, 2013**

**One Constitution Plaza, Second Floor**

**Hartford, CT 06103**

**Via Teleconference**

**APPROVED MINUTES**

**PRESENT:** Chairman Nelson, Dr. Bellantoni, Ms. Gilvarg, Ms. Kane

**STAFF:** Daniel Forrest, Stacey Vairo, Julie Carmelich

Alan Ponanski, Office of the Attorney General

**1. CALL TO ORDER**

The meeting was called to order by Chairman Nelson at 1:09 pm.

**2. REVIEW OF PUBLIC COMMENT PROCEDURES**

Chairman Nelson noted that the meeting was a matter of public record but SHPO “Public Comment” procedures did not apply to an Executive Committee meeting.

**3. CODE OF CONDUCT/CONFLICT OF INTEREST**

Chairman Nelson asked Executive Committee members and staff to identify and real of perceived conflict of interest with Agenda Item 4. No real or perceived conflicts of interest were reported.

**4. REPORT ON THREATENED PROPERTIES**

**A. The Thomas Bristol House (a.k.a Sanford-Bristol House), 111-113 North Street, Milford, Connecticut**

Motion by Ms. Gilvarg, seconded by Ms. Kane.

The Executive Committee votes to refer the proposed demolition of the Thomas Sanford House (a.k.a. the Sanford-Bristol House), located at 111-113 North Street, Milford, CT to the full Historic Preservation Council for consideration under CEPA.

The Chair, State Historic Preservation Officer and SHPO staff summarized the facts and circumstances related to the proposed demolition of the Sanford-Bristol House.

Discussion ensued regarding the actions of the Local Historic District Commission; the SHPO offers to provide technical / financial assistance; all written communication received by the SHPO including a petition; the letter sent by State Historic Preservation Officer Daniel Forrest to Thomas P. Raucci Jr., City of Milford Building Official as well as the long-standing policy of the SHPO and HPC regarding the decisions made by Local Historic District Commissions.

Based on the information received and reviewed the Local Historic District Commission appears to have followed a considered and correct process.

Dr. Bellantoni called in at 1:43

Chair Nelson briefed Dr. Bellantoni on the discussion.

Ms. Gilvarg moved to deny the motion, second by Ms. Kane.  
(Y-3; N-0; Abstained: Chair Nelson)

Further discussion ensued involving continued work at the local level to seek alternatives to demolition.

Motion by Dr. Bellantoni, seconded by Ms. Kane.

Given the Local Historic District Commission's consideration and decision making with regard to the Sanford Bristol House the Executive Committee declines to refer this matter to full Council for consideration. The Executive Committee strongly encourages the local parties to avail themselves of the State Historic Preservation Office's offers of technical assistance and funding in order to evaluate alternates to demolition and to assist in the preservation of the building.

(Y-3; N-0; Abstained: Chair Nelson)

A monthly meeting schedule for the Executive Committee was discussed and proposed dates will be offered for consideration.

## **12. ADJOURNMENT**

A motion to adjourn was made by Ms. Gilvarg, seconded by Ms. Kane. The meeting was adjourned at 2:25 pm.

Respectfully submitted by:

Stacey Vairo  
State and National Register Coordinator