



State of Connecticut

COMMISSION ON FIRE PREVENTION AND CONTROL

Public Fire and Life Safety Educator I

Evaluation Skill Sheet Index



SS #	Skill Sheet Title	NFPA 1035 Objectives Addressed 2010 Edition
5.2A	Narrative Report Writing	5.2.1, 5.2.1(A)(B), 5.2.2, 5.2.2(A)(B)
5.2B	Scheduling	5.2.3, 5.2.3(A)(B), 5.2.4, 5.2.4(A)(B)
5.3A	Planning and Development	5.3.1, 5.3.1(A)(B), 5.4.4, 5.4.4(A)(B)
5.4A	Selecting Instructional Material	5.4.1, 5.4.1(A)(B)
5.4B	Presentation of Program using Multiple Methods	5.4.3, 5.4.3(A)(B), 5.5.1, 5.5.1(A)(B), 5.5.2, 5.5.2(A)(B)
5.4C	Use of Multiple Presentation Methods	5.4.3, 5.4.3(A)(B), 5.4.4, 5.4.4(A)(B)
5.4D	Press Release	5.4.4, 5.4.4(A)(B), 5.4.5, 5.4.5(A)(B)

2/1/12

**Prevent or prohibit any unsafe acts.
 Contact the Chief Examiner at any time with any questions.
 Remember, you are an evaluator, not a trainer...**

IN THE EVENT OF FAILURE OF THIS SKILL, EVALUATOR MUST COMPLETE REVERSE SIDE.



State of Connecticut

COMMISSION ON FIRE PREVENTION AND CONTROL
Public Fire and Life Safety Educator I



Skill No.	5.2B	Primary Task:	Scheduling
Objective(s) :	5.2.3, 5.2.3(B), 5.2.4, 5.2.4(B)	NFPA Standard:	1035,2010 Ed Candidate #
Performance Evaluation Sheet			
Task :			
		1st	2nd
1.	Provides information regarding presentation request		
2.	Provides time and date		
3.	Provides alternate dates and times		
4.	Provides program content		
5.	Includes pertinent information regarding resources available		
6.	Includes information on type of audience		
7.	Includes number of participants expected		
8.	Includes travel and set-up times		
9.	Includes any challenges to schedule		
10.	Identifies and convey information to a target audience		
* Critical Step	Failure of this step mandates failure on the entire objective	Safety is PARAMOUNT	Total number steps candidate must complete to pass 7

2/1/12

**Prevent or prohibit any unsafe acts.
Contact the Chief Examiner at any time with any questions.
Remember, you are an evaluator, not a trainer...**

IN THE EVENT OF FAILURE OF THIS SKILL, EVALUATOR MUST COMPLETE REVERSE SIDE.



State of Connecticut

COMMISSION ON FIRE PREVENTION AND CONTROL

Public Fire and Life Safety Educator I



Skill No.	5.4B	Primary Task:	Presentation of Program using Multiple Methods		
Objective(s) :	5.4.3, 5.4.3(B), 5.5.1, 5.5.1(B), 5.5.2, 5.5.2(B)	NFPA Standard:	1035,2010Ed	Candidate #	
Performance Evaluation Sheet					
Task :					
				1st	2nd
1.	Presentation includes motivation step				
2.	Subject matter and objectives are communicated to students				
3.	Eye contact was made with audience				
4.	Presentation step was appropriate to objectives and content				
5.	Instructor elicits student participation				
6.	Presentation includes activities				
7.	Presentation includes evaluation				
8.	Presentation includes appropriate closing				
9.	Presentation was completed in allotted time				
10.	Document lesson outcome				
* Critical Step	Failure of this step mandates failure on the entire objective		Safety is PARAMOUNT	Total number steps candidate must complete to pass	7

2/1/12

**Prevent or prohibit any unsafe acts.
 Contact the Chief Examiner at any time with any questions.
 Remember, you are an evaluator, not a trainer...**

IN THE EVENT OF FAILURE OF THIS SKILL, EVALUATOR MUST COMPLETE REVERSE SIDE.



State of Connecticut

COMMISSION ON FIRE PREVENTION AND CONTROL
Public Fire and Life Safety Educator I



Skill No.	5.4D	Primary Task:	Press Release	
Objective(s) :	5.4.5, 5.4.5(A)(B), 5.4.6, 5.4.6(A)(B)	NFPA Standard:	1035, 2010Ed	Candidate #
Performance Evaluation Sheet				
Task :				
				1st 2nd
1.	Provides description of event including purpose and relevance			
2.	Provides date, time , location, pertinent background information			
3.	Release is on recognized letterhead			
4.	Provides a contact name and telephone number			
5.	Release is simply written			
6.	Release is limited to page one			
7.	Release contains no technical terms			
8.	Release uses original quotes			
9.	Release uses proper language and sentences			
10.	Release meets deadline requirements			
* Critical Step	Failure of this step mandates failure on the entire objective	Safety is PARAMOUNT	Total number steps candidate must complete to pass	7

2/1/12

**Prevent or prohibit any unsafe acts.
Contact the Chief Examiner at any time with any questions.
Remember, you are an evaluator, not a trainer...**

IN THE EVENT OF FAILURE OF THIS SKILL, EVALUATOR MUST COMPLETE REVERSE SIDE.