

# RECOGNITION CONTRIBUTION FORM

(ACKNOWLEDGMENT ON REVERSE OF CARD)

*(Print or type all information)*

I, \_\_\_\_\_, am making a donation in memory of or in honor of:

PERSON'S NAME: \_\_\_\_\_

Send acknowledgment to the honoree *or*

To the family of C/O: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

In the amount of \$ \_\_\_\_\_

*(Checks, payable to CSEC, or a payroll deduction).*

Donation is made to the following organization:

Code # \_\_\_\_\_

I wish  to be or  not to be named on the confirmation message to the individual of this donation.

My Name: \_\_\_\_\_

Agency: \_\_\_\_\_ Employee #: \_\_\_\_\_

Agency Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Work Phone Number: (    ) \_\_\_\_\_

**I understand that the enclosed check or my payroll deduction contribution will be sent to the organization I designated above and a letter will be sent to the individual that I am making the donation on behalf of to acknowledge my contribution.**

\_\_\_\_\_  
*Employee signature and date*

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## PARTICIPATING FEDERATIONS

*America's Charities*

*Community Health Charities*

*Connecticut United Ways*

*EarthShare New England*

*Global Impact*

*Independent Charities of America*

*Neighbor To Nation*

*Partners for a Better World*

**CAMPAIGN WEB SITE: [www.csec.ct.gov](http://www.csec.ct.gov) -or- [www.facebook.com/CTEmployeeGiving](http://www.facebook.com/CTEmployeeGiving)**

# 20 \_\_\_\_\_ CONNECTICUT STATE EMPLOYEES' CAMPAIGN FOR CHARITABLE GIVING

Employee Name: \_\_\_\_\_

State Agency Name: \_\_\_\_\_

<b>EMPLOYEE NUMBER:</b>					<i>(REQUIRED)</i>



- Please fill in all boxes and circles completely using a pen or pencil.
- Write legibly and keep numbers within the appropriate lines.
- Your participation in this campaign is completely voluntary; coercive methods of solicitation are not sanctioned by the CSEC.
- You may put this card in a sealed envelope.

*Thank you!*

**PREFERRED METHOD OF PAYMENT**  
 For payroll deduction, please complete **Section A** and *sign your card*.  
 For one time gift, please complete **Section B** only.

## D. Designations

You may **ONLY** designate to charities listed in the current year's Directory.

## A. Easy Payroll Deduction...

I pledge the following **whole dollar amount PER PAY PERIOD**:

- |                            |                            |
|----------------------------|----------------------------|
| <input type="radio"/> \$3  | <input type="radio"/> \$5  |
| <input type="radio"/> \$10 | <input type="radio"/> \$15 |
| <input type="radio"/> \$25 | <input type="radio"/> \$50 |

Other **whole dollar amount** per pay period  
 (i.e.: \$1, \$2, \$4, etc.): \$ \_\_\_\_\_ .00

I hereby authorize the State Comptroller to withhold my charitable deduction listed above beginning at the start of the new year. **Minimum gift of \$1 per pay period** required for payroll deduction. The CSEC has not provided goods or services as whole or partial consideration for any contributions made by payroll deduction.

**SIGNATURE** *(Required to authorize payroll deduction.)*

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## B. One Time Gift...

I am making a one time gift in the amount of \$ \_\_\_\_\_

*Circle one:* **CASH -or- CHECK**

Make checks payable to:

**CONNECTICUT STATE EMPLOYEES' CAMPAIGN -or- CSEC**

**PLEASE MAKE A COPY OF THIS CARD FOR INCOME TAX PURPOSES**

### C. Acknowledgment

Please share my name, workplace address, and pledge amount with the charities to which I have designated.

I do not wish to receive an acknowledgment from the charities to which I have designated my pledge.

Enter below total gift amount of designations:

### I. For Payroll Deductions:

**ANNUAL AMOUNT** = Payroll Deduction Pledge x 26 pay periods.

**CONSTITUTIONAL OFFICERS** = Payroll Deduction Pledge x 24 pay periods.

### II. For One Time Gifts, enter total amount of gift.

Undesignated amounts will be disbursed into the Campaign's general fund.

### Charity Designations:

(Whole dollar amounts only)

CHARITY CODE	ANNUAL TOTAL AMOUNT
<input type="text"/>	\$ <input type="text"/>

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<input type="text"/>	\$ <input type="text"/>

**I do not wish to give at this time.**