

MINUTES

STATE BOARD OF EXAMINERS OF SHORTHAND REPORTERS

NOVEMBER 23, 2005

The State Board of Examiners of Shorthand Reporters convened November 23, 2005 at 8:50 a.m. in Room 117 of the State Office Building, 165 Capitol Avenue, Hartford, CT 06106.

Board Members Present: Susan K. Whitt, Chairperson, Shorthand Reporter
John C. Brandon, Shorthand Reporter

Board Members Absent: Donald E. Hubbard, Shorthand Reporter
Joseph N. DeFilippo, Attorney
William Mangini, Public Member

Board Vacancies: One Public Member, appointed by the Governor

Board Counsel Present: Jose Rene Martinez, AAG

Board Vacancies: One Public Member

DCP Staff Present: Nelson Leon, Board Secretary
Vicky Bullock, DCP Attorney

Public Present: None

Note: The administrative functions of this Commission are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division.
For information, call Richard M. Hurlburt, Director, at (860) 713-6135.

Agency Web Site: www.ct.gov/dcp

The Board voted unanimously to approve minutes of the September 28, 2005 Shorthand Reporters meeting.

Ms. Whitt indicated that she would like to change 2006's meetings to the first Thursday of every month. She also said it is her understanding that Donald Hubbard wants to let his membership on the Board lapse. Ms. Bullock said if Donald Hubbard wants to resign, as opposed to letting his term expire, he has to write a letter to the Governor's office.

It was noted that Attorney DeFilippo has not been coming to our meetings. Mr. Brandon said that he would call him and ask if he still wants to be on the Board. Our Board is still short one public member.

Ms. Bullock handed out two letters. One, the audit letter, may overlap some non-licensure letters, and asked if that is a problem. Ms. Whitt said that it's not a problem, and that we should randomly audit 10 percent of all reporters' continuing education requirements, as other Boards do. Ms. Whitt also reminded the Board that some members are exempt from the license, federal reporters, reporters employed by the state government, do not need a license. However, if they freelance, then they do need a license for that.

Ms. Whitt said that some reporters who have been audited have accumulated a "debt" of continuing education equaling more than one renewal period's requirements. Some have failed to get the 30 hours necessary for one renewal, and are now going to need 60 continuing education hours to get back to current status.

Ms. Bullock said the audit letter would go out Friday of this week.

There being no further business, the meeting adjourned at 9:15 a.m.

Respectfully submitted,

Susan K. Whitt
Chairperson

The next meeting of this Board is scheduled for Wednesday, February 22, 2006 at 8:15 a.m.