

**MINUTES**

**SPECIAL MEETING**

**STATE BOARD OF EXAMINERS OF SHORTHAND REPORTERS**

**NOVEMBER 22, 2006**

The State Board of Examiners of Shorthand Reporters convened November 22, 2006 at 8:43 a.m. in Room 126 of the State Office Building, 165 Capitol Avenue, Hartford, CT 06106.

Board Members Present: Susan K. Whitt, Chairperson, Shorthand Reporter  
John C. Brandon, Shorthand Reporter  
Joseph N. Defilippo, Attorney  
William Mangini, Public Member  
Cheryl Stern, Public Member

Board Counsel Present: Jose Rene Martinez, AAG

Board Vacancies: One Shorthand Reporter

DCP Staff Present: Nelson Leon, Board Secretary  
Vicky Bullock, DCP Attorney  
Richard M. Hurlburt, Director

Public Present: Valerie Stolfi, TCORS  
Dolores Falzarano  
Tracy Grieder

**Note:** The administrative functions of this Board are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division.  
For information call Richard M. Hurlburt, Director, at (860) 713-6135.

Ms. Whitt indicated that this is a “Special Meeting” called to discuss provisional licensing. Ms. Whitt asked if a provisional license is created thru legislation or regulation?

Ms. Stolfi said that other boards have language that empowers those boards to implement provisional licenses and that those boards then draft the language of how their provisional license is granted, renewed, revoked, etc., at their leisure, after the empowering language is adopted by legislation.

Mr. Hurlburt passed out a document with the general language of provisional licensure, used by other boards. He said it’s easy to get the legislation for this language passed without opposition, and then finalize the details at our board meetings.

Ms. Whitt asked if we can include our bill regarding penalties with the provisional license bill, as one entity? Ms. Stolfi said yes, this is the preferred method to use, one shot at legislation. Ms. Whitt said she wants continuing education as one requirement of the provisional license. Ms. Bullock said no, that you can’t continue what you don’t have. Provisional licensing does not envision continuing education.

Mr. Hurlburt said you can require 10 or so hours of continuing education in general, and the Board can fill in the details on that later.

Mr. Brandon asked if everyone agreed to the short paragraph as our submission to the legislature. No one objected to making that their objective. Mr. Brandon read the paragraph so all could hear it and suggest changes if so desired.

Mr. Martinez asked if the words “advice and assistance of our Board” empower the Commissioner to define what a LSR is? Mr. Hurlburt said those words are used by other boards, and it’s not a problem, that the Board will still be drafting the final language.

Ms. Stolfi handed out the draft language regarding the penalties for unlicensed or expired licenses, in the field.

Discussion about what constitutes a violation, one act, or getting caught one time for multiple acts?

Mr. Hurlburt said other boards consider each individual act, say, reporting one deposition without a license, to be a violation, and punishable on its own. Thus, one incident of a reporter or agency owner being cited can result in multiple fines, one for each occurrence.

There being no further business, the meeting adjourned at 10:20 a.m.

Respectfully submitted,

Susan K. Whitt  
Chairperson

**The next meeting of this Board is scheduled for Wednesday, December 20, 2006 at 8:15 a.m.**