

## BOARD OF LANDSCAPE ARCHITECTS

*Tel. No. (860) 713-6145*

August 4, 2008

State of Connecticut  
Department of Consumer Protection  
Occupational & Professional Licensing Division  
165 Capitol Avenue  
Hartford, Connecticut 06106

The Board of Landscape Architects held a regular meeting on June 10, 2008, which was called to order by Chairman Vincent C. McDermott at 9:32 AM in Room No 121 of the State Office Building, 165 Capitol Avenue, Hartford, Connecticut.

### **Board Members Present:**

Vincent C. McDermott	Chairman
Stephen Wing	Board Member
Paul E. Courchaine	Board Member
W. Phillips Barlow	Board Member

### **Board Members Not Present:**

Denise E. Cooper	Board Member
Robert W. Hammersley	Board Member
Shavaun Towers	Board Member

### **Others Present:**

Steven J. Schwane	Administrative Hearings Attorney/DCP
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Note: The administrative functions of this Board are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information, call Richard M. Hurlburt, Director, at (860) 713-6135.

## **1.) Old Business**

1A. Minutes of the March 25, 2007 meeting of the Board; for review and approval. After a careful review by all, the minutes stand as submitted.

## **2.) New Business**

2A. Letter from Mr. Eric Q. Roise, Landscape Architect License No. 731, dated March 10, 2008 concerning CEU Credits for Independent Study. Mr. McDermott questioned why Mr. Roise is considering this course independent study? He explained what LEED is for the benefit of some of the Board members not familiar with it. Mr. McDermott noted that this course can be completed either in a one day training session or one can follow the self-study guide book and then take the exam. As a general rule, Mr. McDermott suggested that the Board consider the following guidelines for allotting credit for this activity. An individual takes the course in person but does not take the examination, then he/she would get 8 credits for the classroom time. If a person takes the self-study program and related examination, they will get the same amount of credit.

After more discussion recognizing the fact that some Board members have participated in this activity, the Board summarized their discussion noting that study in *Leadership in Energy and Environmental Design (LEED)* can be accomplished in two basic formats; in-person attendance at a classroom-type presentation and a self-study type program with an examination component. ***The Board voted, unanimously, to allow eight (8) hours of continuing education credit for either method. (Courchaine/Barlow)*** The Board asked that a letter be sent, on behalf of them, to Mr. Roise detailing the Board's conclusions.

2B. E-Mail request from Mr. Stephen Wing, dated April 30, 2008, concerning CEU Credits for Independent Study. Mr. McDermott noted that this request had been circulated by e-mail amongst the Board members prior to today's meeting. It was determined that Mr. Wing's request to have a portion of his upcoming trip to Ireland count towards continuing education shall be approved for 2 credits. Mr. Courchaine asked if this type of activity would be considered for other applicants as well. In response, Mr. McDermott noted several instances similar to Mr. Wing's request. It was noted that there is no protocol, per say, for these activities and that each request of this type is reviewed on a case-by case basis. ***In conclusion, the Board voted in favor of approving Mr. Wing's request for continuing education and allotted 2 credits for his activities. (Barlow/Courchaine).*** It is noted that Mr. Wing recused himself from the vote.

2C. Application of Ms. Brook D. Clark for licensing by written examination; Ms. Clark is applying with a CLARB Council Record (No. 4053) and has passed the Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards. ***Upon completion of a thorough review, the Board voted, unanimously, to approve her application. (Wing/Courchaine)***

2D. Application of Ms. Nicole N. Gaenzler for licensing by written examination; Ms. Gaenzler is applying with a CLARB Council Record (No. 4954) and has passed the Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards. ***Upon completion of a thorough review, the Board voted, unanimously, to approve her application. (Wing/Courchaine)***

2E. Application of Mr. Matthew T. Giacchi for licensing by written examination; Mr. Giacchi is applying with a CLARB Council Record (No. 6187) and has passed the Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards. ***Upon completion of a thorough review, the Board voted, unanimously, to approve his application. (Wing/Courchaine)***

2F. Application of Ms. Amy Houghton for licensing by written examination; Ms. Houghton is applying with a CLARB Council Record (No. 6155) and has passed the Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards. ***Upon completion of a thorough review, the Board voted, unanimously, to approve her application. (Wing/Courchaine)***

2G. Application of Ms. Jessica Petro for licensing by written examination; Ms. Petro is applying with a CLARB Council Record (No. 6304) and has passed the Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards. ***Upon completion of a thorough review, the Board voted, unanimously, to approve her application. (Wing/Courchaine)***

2H. Update from the Department's Legal Department regarding any Board issues or otherwise. Mr. Schwane updated the Board on the status of their regulation revisions. He distributed copies of this document noting that this is the format regulations appear in at the beginning of the review process. A public hearing was held with no response from anyone so the regulations are now at the Office of the Attorney General who has thirty days to review them which puts the timeframe in the middle of July. At this point, they now go to the Regulation Review Committee which should have them by September. On the assumption that they are approved by them, Mr. Schwane would then file the regulations with the Secretary of State's Office.

The Board now discussed their strategy for their upcoming proposed statutory changes. The Department will put forth legislation as they always do and has no problem with this Board's proposals. The problem always lies with the Governor's Office in that they limit the amount of packages that are sent in for action. Mr. McDermott noted that if Senator Collapetro is re-elected as Co-Chair of the General Law Committee, this Board's legislation has little chance of passing. He has a history of acting against the proposed legislation of both this Board and the Engineers Board. Mr. McDermott asked the Board to think about their proposed package over the course of the summer.

2I. Updated list of applications processed for licenses subsequent to the March 25, 2008 meeting of the Board. The Board acknowledged this information.

Name	Method of Licensure	Dept. Approval Date
Bednarek, Erik J.	Waiver of Exam; CLARB Council Certificate No. 6585; Massachusetts	April 7, 2008
Van Dexter, Kurt R.	Waiver of Exam; CLARB Council Certificate No. 6899; Rhode Island	April 29, 2008
Michaelides, Alec G.	Waiver of Exam; CLARB Council Certificate No. 6027; Georgia	May 20, 2008
Sidwell, Denise E.	Waiver of Exam; CLARB Council Certificate No. 2931; Oklahoma	May 20, 2008

2J. "CHRO Reviews" CHRO CRITERIA PER SECTION 46a-80; Mr. McDermott noted that that there are no cases before the Board today.

2K. Any correspondence and/or business received in the interim.

1. Mr. McDermott updated the Board concerning the joint effort among National Landscape Architecture organizations toward unifying continuing education. The "ball" is now in ASLA's court. Their roll-out of the test system that was supposed to have occurred at the end of April did not occur for reasons unknown. ASLA is now hoping to do this by the end of July.
2. Mr. McDermott stated that CLARB is always interested in recruiting examination writers and graders and if any professional members of this Board are interested, let him know. Mr. McDermott explained that this task is a four day commitment including training by CLARB. The sessions occur twice per year.
3. Mr. Barlow announced that he will be attending the ASLA Licensure Summit in Madison, Wisconsin on June 20<sup>th</sup> and asked the Board for any items they wish to bring up for discussion. Mr. McDermott asked that Mr. Barlow push the issue of continuing education with them in terms of the aforementioned unification process and this Board's wish to adapt the same once it is in place.

***The meeting adjourned at 10:15 AM. (Courchaine/Wing) The next regular meeting of the Board is scheduled for Tuesday, September 9, 2008, 9:30 AM, Room 121, State Office Building, 165 Capitol Avenue, Hartford, Connecticut.***

Respectfully submitted,

Robert M. Kuzmich, R.A.  
Board Administrator

