

**BOARD OF LANDSCAPE ARCHITECTS**  
*TEL. NO. (860) 713-6145*

November 18, 2008

State of Connecticut  
Department of Consumer Protection  
Occupational & Professional Licensing Division  
165 Capitol Avenue  
Hartford, Connecticut 06106

The Board of Landscape Architects held a regular meeting on September 9, 2008, which was called to order by Chairman Vincent C. McDermott at 9:04 AM in Room No 121 of the State Office Building, 165 Capitol Avenue, Hartford, Connecticut.

**Board Members Present:**

Vincent C. McDermott	Chairman
W. Phillips Barlow	Board Member
Denise E. Cooper	Board Member
Paul E. Courchaine	Board Member
Shavaun Towers	Board Member
Stephen Wing	Board Member

**Board Members Not Present:**

Robert W. Hammersley	Board Member
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**Others Present:**

Robert M. Kuzmich, R.A.	License and Applications Specialist
Steven J. Schwane	Administrative Hearings Attorney/DCP

Note: The administrative functions of this Board are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information, call Richard M. Hurlburt, Director, at (860) 713-6135.

## **1.) Old Business**

1A. Minutes of the June 10, 2008 meeting of the Board; Mr. Wing noted on page 4, last paragraph, line one; the word "Convention" shall be changed to "Licensure Summit". *After a thorough review, the Board voted, unanimously, to approve the minutes as amended herein. (Courchaine/Wing)*

1B. Application of Ms. Mary A. Scipioni for licensing by written examination; Ms. Scipioni is applying with a CLARB Council Record (No. 4016) and has passed the Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards. Mr. McDermott noted that this application came before the Board in December 2007 and was denied on the basis of a lack of the required work experience. He noted that Ms. Scipioni is a graduate of the University of Massachusetts and has a background in Architecture and was doing work in "landscape architecture related work" on the side". She was admitted to the examination by the Board and passed. The Board determined that as of her last application to them in December of last year, she was approximately eight months short of acceptable work experience in landscape architecture. Ms. Scipioni has now submitted complete work experience documentation in addition to a CLARB Council Record. Mr. McDermott noted her application was an unusual and not as it appeared on face value, so to speak. He commended her perseverance in completing the State's requirements for licensure. *After more brief discussion and a thorough review of her file, the Board voted, unanimously, to approve her application. (Towers/Courchaine)*

## **2.) New Business**

2A. Letter from Mr. Peter Wells, Landscape Architect License No. 519, dated July 9, 2008 concerning the reinstatement of his landscape architect's license. Mr. Kuzmich noted that this applicant's license lapsed in 1991 and has submitted an application to the Board, for their consideration, for reinstatement of his license prior to compliance with the continuing education requisite. Mr. McDermott noted that an application of this type raises the question regarding what this former licensee has been doing during the lapsed period. Perhaps the applicant had a change of profession or maybe a lack of work in Connecticut and therefore did not need his license in this State but has been actively engaged in the practice of landscape architecture elsewhere. The Board needs to make this determination. The Board checked the Regulation to be sure exactly what is required in the reinstatement process and the law is clear as to the requirements and in particular, the continuing education component.

After a lengthy discussion, *the Board voted, unanimously, to postpone further discussion on this matter and direct Mr. Wells to submit documentation of all the continuing education he has completed, to date, since the continuing education requirement became effective on August 1, 1998.*

*They are aware that the required 120 contact hours is a significant amount. As such, they will make a determination on the disposition of his license based upon what percentage of this amount he may have already completed as a part of his regular practice or in the course of maintaining other landscape architect licenses. At that time, they will also specify the timeframe in which he has to complete the remaining amount of continuing education contact hours.*  
(Courchaine/Wing)

2B. Application of Mr. Neil G. Best for licensing by written examination; Mr. Best is applying with a CLARB Council Record (No. 5726) and has passed the Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards. *Upon completion of a thorough review, the Board voted, unanimously, to approve his application.* (Wing/Barlow)

2C. Update from the Department's Legal Staff regarding the status of pending Audits to be conducted by the Department for the continuing education period from August 1, 2006 through July 31, 2008.

Mr. Schwane commented regarding what the law states regarding the continuing education requirements. Both he and Mr. Kuzmich reviewed for the Board what audit process the Department has followed in the past. It was noted that there are generally very few licensees that are not initially in compliance. Those individuals that are not compliant are referred to the Legal Department for the appropriate action.

The question was asked to the Board if the Department should proceed with an audit for this past continuing education period. The Board decided in favor of an audit using a ten percent random basis as has been done in the past. Also consistent with past procedure, the submissions from those licensees audited will be presented to the Board for a roundtable review by all at their December 9, 2008 regular meeting.

Mr. McDermott reviewed for the benefit of the newer members of the Board some of the various requests the Board has received regarding licensee's request for special consideration for the completion of their continuing education requisite accompanied by their extenuating circumstances for the same.

2D. Update from the Department's Legal Staff regarding any Board issues or otherwise.

1. Mr. Schwane noted that the proposed regulations for electronic seals are on the agenda for the September 23, 2008 meeting of the Regulations Review Committee. Hopefully, this is the last step in the approval process. Subsequent to their review, the signed copy is filed with the Secretary of State's Office.

2. The Department's Legislative Liaison has been given the Board's 2008 Legislative Proposal which includes civil penalties and corporate registration. It is likely that this proposal will not be a part Department's package due to certain limitations.

Mr. McDermott noted that since there seems to be no immediate interest from the licensed community to push this bill on their own, then why should the Board waste their time and effort. The consensus of the Board is not "push" this legislation.

3. Mr. McDermott asked if the Department has heard anything from the Engineering Board about strengthening their law to the detriment of landscape architecture. He noted that this is happening elsewhere in the country as a matter of "protection of turf in lean times". The Department is not aware of any such information.

2E. Updated list of applications processed for licenses subsequent to the March 25, 2008 meeting of the Board. The Board acknowledged this information.

NAME	METHOD OF LICENSURE	DEPT. APPR'D DATE
Trust, Dan B.	Waiver of Exam; CLARB Council Certificate No. 3262; California	July 2, 2008
Smith, Robert W.	Waiver of Exam; CLARB Council Certificate No. 237; Nebraska	July 10, 2008
Young, Anna Y. C.	Waiver of Exam; CLARB Council Certificate No. 7525; Maryland	July 17, 2008
Hodgson, Jeffrey C.	Waiver of Exam; CLARB Council Certificate No. 3086; Ohio	August 26, 2008

2F. "CHRO Reviews" CHRO CRITERIA PER SECTION 46a-80; it was noted that there are no cases before the Board today.

2G. Any correspondence and/or business received in the interim.

No items were discussed.

**Mr. McDermott adjourned the meeting at 10:07 AM. The next regular meeting of the Board is scheduled for Tuesday, December 9, 2008, 9:30 AM, Room 121, State Office Building, 165 Capitol Avenue, Hartford, Connecticut.**

Respectfully submitted,

Robert M. Kuzmich, R.A.  
Board Administrator

