



## Building Code Enforcement Licensure Test Procedures

### General Information

- To be admitted to the exam you must bring your acceptance letter and a photo ID (i.e.: Driver's License).
- The open-book exams are comprised of Multiple-Choice and True/False questions.
- Laptop computers, palm pilots, etc. are not permitted.
- Cell phones must be turned off and put away.
- There will be no scheduled breaks.
- Bottled water is allowed, food is not.
- You must earn a minimum score per section and a minimum overall score to be granted licensure. See chart below for specifics.

### What to Bring

- Acceptance Letter
- Photo ID
- Calculator (optional)
- #2 pencils (bring two)
- The 2009 and 2013 Amendments to the 2005 Connecticut Supplement to the State Building Code
- The 2005 Connecticut Supplement to the State Building Code
- The 2011 Connecticut Amendments to the 2009 International Energy Conservation Code
- Chapters 390, 391, 396a and 541 of the Connecticut General Statutes (copies OK)

Applicable code books (*The corresponding codebooks are referenced in the chart below*)

- Book 1: 2009 International Residential Code**
- Book 2: 2003 International Building Code**
- Book 3: 2003 International Mechanical Code**
- Book 4: 2003 International Plumbing Code**
- Book 5: 2011 National Electric Code**
- Book 6: 2009 International Energy Conservation Code**
- Book 7: 2003 International Existing Building Code**
- Book 8: ICC/ANSI A117.1-2003 Accessible and Usable Buildings and Facilities**

*ICC commentaries and NFPA-70 Handbooks are permitted in addition to or in lieu of the model codes*

Code books can be marked (tabs, annotations) to reflect the Connecticut Supplement amendments, additions and deletions. Code books and other reference materials are not supplied by the proctor. **Separate sheets of loose paper are not allowed, and sharing of reference materials is prohibited.**

Licensure Exam Title	Test Duration	Number of Questions	Minimum Section Score per Code Book	Minimum Overall Score	Code Books
Building Official	6 hrs	122	65%	75%	Codebooks 1, 2, 3, 4, 5, 6, 7, 8
Assistant Building Official	5 hrs, 30 min	112	65%	70%	Codebooks 1, 2, 3, 4, 5, 6, 7, 8
Residential Building Inspector	3 hrs, 45 min	76	65%	70%	Codebooks 1, 5, 6
Plan Review Technician	4 hrs, 45 min	96	65%	70%	Codebooks 1, 2, 3, 4, 5, 6, 7, 8
Mechanical Inspector	3 hrs, 45 min	76	65%	70%	Codebooks 1, 2, 3, 4, 6
Electrical Inspector	3 hrs, 45 min	76	65%	70%	Codebooks 1, 5, 6
Plumbing Inspector	3 hrs, 45 min	76	65%	70%	Codebooks 1, 2, 4, 6
Heating & Cooling Inspector	3 hrs, 45 min	76	65%	70%	Codebooks 1, 2, 3, 6
Construction Inspector	3 hrs, 45 min	76	65%	70%	Codebooks 1, 2, 6, 7

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## Where to Buy Code Books

Amazon  
AIA Connecticut  
370 James Street, Suite 402  
New Haven, CT 06513  
Phone: 1-203-856-2195  
Fax: 203-562-5378  
[www.amazon.com](http://www.amazon.com)

Bookmark, Inc.  
13976 Santa Fe Trail Drive  
Lenexa, KS 66215  
Phone: 1-800-642-1288  
Fax: 1-913-894-1842  
[www.bookmarki.com](http://www.bookmarki.com)

Connecticut Building Officials Assoc.  
[www.ctbuildingofficial.org](http://www.ctbuildingofficial.org)

Construction Book Express  
30 Oser Avenue, Suite 500  
Hauppauge, NY 11788  
Phone: 1-800-253-0541  
Fax: 1-800-647-7233  
[www.constructionbook.com](http://www.constructionbook.com)

Inspector Tools  
4848 Colt Street  
Suite 11  
Ventura, CA 93003  
Phone: 1-800-895-4916  
Fax: 1-800-895-4917  
[www.inspectortools.com/books/other.html](http://www.inspectortools.com/books/other.html)

International Code Council  
4051 West Flossmoor Road  
Country Club Hills, IL 60478-5795  
Phone: 1-888-422-7733  
Fax: 1-205-591-0775  
[www.iccsafe.org](http://www.iccsafe.org)

National Fire Protection Association  
Batterymarch Park  
Quincy, MA 02269  
Phone: 1-800-344-3555  
Fax: 1-617-770-0700  
[www.nfpa.org](http://www.nfpa.org)