

**ADDITIONS AND RENOVATIONS
HC WILCOX REGIONAL VOCATIONAL TECHNICAL SCHOOL
MERIDEN, CONNECTICUT
PROJECT: BI-RT- 843**

BID OPENING	1:00 PM	September 15, 2010
ADDENDUM NUMBER 9	DATE OF ADDENDUM	September 10, 2010

The following clarifications are applicable to drawings and specifications for the project referenced above.

Item 1

Section 00 11 16, Invitation to Bid, the Bid Opening Date is re-scheduled for Wednesday September 22, 2010.

Item 2

Item 2 of Addendum #4 disregard the following statement:

“Prospective Bidders must sign in, at or before 10:00 a.m. and must sign out at the conclusion of the Pre-Bid Conference. Prospective bidders will be denied admittance to the Pre-bid Conference after 10:00 a.m.

Item 3

Item #1 of Addendum #8 shall be disregarded in its entirety.

Item 4

Any bidder who signed the MANDATORY Pre-Bid Conference record of attendance roster must submit the attached revised Bid Proposal Form (Section 00 41 00) when submitting your bid. **Please note the requirement in paragraph 9.0 of the Bid Proposal Form** that all Bidders certify their firm was represented at the MANDATORY Pre-Bid Conference. Any bidder who did not sign the MANDATORY Pre-Bid Conference record of attendance roster is ineligible to bid.

Item 5

The drawings issued as part of Addendum #6 were distributed in a black and white format and should have been in color. A colored CD will be made available on Monday September 13, 2010, at Joseph Merritt to all bidders that require this information. For those that have email and provided it to DPW, DPW Bidding and

Contracts will attempt to email the file of color drawings. If you do not receive the email and do have an email account, please make arrangements with Gail Blythe, 860-713-5794 to receive the email with the color drawings.

All questions must be in writing (not phone or e-mail) and must be forwarded to the consulting Architect/Engineer (Tia Soo Kim Partner, LLC - 860-249-0695) with copies sent to the DPW Project Manager (Barbara Cosgrove - 860-713-7264).

End of Addendum Number NINE

Gail Blythe, Associate Fiscal Administrative Officer
Department of Public Works

THRESHOLD BUILDING
FOR PROJECTS ESTIMATED TO COST MORE THAN \$500,000.00

STATE OF CONNECTICUT
DEPARTMENT OF PUBLIC WORKS
BID PROPOSAL FORM

DATE: _____

PROPOSAL OF _____
BIDDER'S LEGAL COMPANY NAME

BIDDER'S ADDRESS

To the Commissioner, Department of Public Works
State Office Building
Hartford, Connecticut

Dear Sir:

- 1.0 In accordance with Chapter 60 Part II of the Connecticut General Statutes, as amended, and pursuant to, and in compliance with your Invitation to Bid, the Notice to Bidders, the Contract, including the conditions thereto, the Bid Security, I (we) propose to furnish the labor and/or materials, installed as required for the project named and numbered on this Bid Proposal Form, submitted herein, furnishing all necessary equipment, machinery, tools, labor and other means of construction, and all materials specified in the manner and at the time prescribed strictly in accordance with the provisions of the Contract including, but not limited to, the specifications and/or drawings together with all addenda issued by your authority and received prior to the scheduled closing time for the receipt of the bids, and in conformity with requirements of the Awarding Authority and any laws or Departmental regulations of the State of Connecticut or of the United States which may affect the same, for and in consideration of the price(s) stated on the said Bid Proposal Form, hereof.
- 2.0 The **Lump Sum Base Bid** by me (us) on the Bid Proposal Form *includes* all work indicated on the drawings and/or described in the specifications, except:
- 2.1 Work covered by **Supplemental Bids** as may be listed on the Bid Proposal Form and General Requirements.
- 2.2 Contingent Work covered by the **Unit Prices** included within the **General Requirements**.
- 2.3 Contingent Work covered by the **Contractor Provided Unit Prices** as may be listed on the **Bid Proposal Form** in Section 00 41 00, Item 7.7.

- 3.0 I (we) *acknowledge* and *agree* to the following:
- 3.1 To use and accept the **Contractor Provided Unit Prices** on the **Bid Proposal Form**, Section 00 41 00, Item 7.7, as provided by the Contractor in evaluating either additions to or deductions from the Work.
 - 3.2 To use and accept the **Unit Prices** in Section 01 20 00 “Contract Considerations” Division 1 as provided by the Owner in evaluating either additions to or deductions from the Work.
 - 3.3 To use and accept the **Allowances** in Section 01 20 00 “Contract Considerations” Division 1, as part of the Total Contract Sum as listed in Section 7.3 of this Bid Proposal form.
 - 3.4 To use and accept the **Supplemental Bids** in Section 01 23 13, Division 1, as provided by the Contractor, when authorized by the Owner as scheduled in Section 7.6 of this Bid proposal form.
 - 3.5 To complete and submit a **Contractor/Consultant Certification** along with a **Resolution/Certificate of Authority** for contracts with a value of \$50,000 or more when requested in the **Letter of Intent**.

DPW Website location <http://www.ct.gov/dpw/cwp/view.asp?a=1983&q=289926>

This certification must be *updated annually* by the *successful* bidder. **Annually**, on *or* within two (2) weeks of the **anniversary** date of the execution of this contract, the Contractor shall submit a completed **Annual Certification** with authorizing resolution to DPW, 165 Capitol Ave., Room G-35, Hartford, CT 06106. For the purposes of this paragraph, the **execution date** of the contract will be the date the Commissioner of DPW signs the contract.

- 3.6 To hold the bid price for ninety (90) calendar days and any extensions caused by the Contractor’s delays in required submissions. The Contractor and the State may mutually agree to extend this period. The agreement to extend the 90-day period may occur after the expiration of the original 90-day period.

The apparent low bidder is required to submit key supporting documents as noted under the caption **Bid Submittal Time Line** at the end of this Section 00 41 00, within ten (10) calendar days of the bid opening, and to submit their Affirmative Action Plan to CHRO within fifteen (15) calendar days of bid opening. If there are any delays in the receipt of these materials then the Bid shall remain valid for the same additional number of days. For example, if the materials are submitted four (4) days later; then the bid shall remain valid for ninety-four (94) days.

- 3.7 With regard to a State contract as defined in **P.A. 07-01** having a value in a calendar year of \$50,000 or more or a combination or series of such **agreements** or **contracts** having a value of \$100,000 or more, the **authorized signatory** to this **submission** in response to the State’s solicitation expressly **acknowledges receipt** of the **State Election Enforcement Commission’s notice** advising prospective state

contractors of the state campaign contribution and solicitation prohibitions, and will inform its principals of the contents of the **notice**. See Attachment **SEEC Form 10 and 11**.

- 3.8 To comply with the Department of Correction's **Security Regulations For Contract Forces**, Section 00 73 63.
- 4.0 This Bid Proposal Form is submitted to and in compliance with the foregoing and following conditions and/or information:
- 4.1 **AWARD**
- 4.1.1 All proposals shall be subject to provisions of **Article 1 of the Notice to Bidders** and for purpose of award, consideration shall be given only to Bid Proposals submitted by qualified and responsible bidders.
- 4.1.2 The award shall be made on the **lowest Lump Sum Bid** as stated in Section 7.3 of this Bid Proposal Form and any or all **Supplemental Bids** as stated in Section 7.6 of this **Bid Proposal Form**, taken sequentially, as applicable, provided funds are available.
- 4.1.3 In the event of any **discrepancy** between the amount written in words and the amount written in numerical figures, the amount written in words shall be controlling.
- 4.2 **COMMENCEMENT AND ACCEPTANCE (ARTICLE 4 GENERAL CONDITIONS)**
- 4.2.1 The General Contractor shall commence Work within **fourteen (14) calendar days** *after* receiving "Construction Start Date and Notice To Proceed" by the Commissioner or the authorized representative and continue for One thousand one hundred twenty five (**1,125**) calendar days for completion of the project.
- 4.3 **LIQUIDATED DAMAGES: (ARTICLE 8, GENERAL CONDITIONS)**
- 4.3.1 The General Contractor shall be assessed **\$4,432.00** per day for each calendar day *beyond* the Date established for Substantial Completion of the Contract according to the **Contract Time** as defined in Article 1.28 of the General Conditions, and not otherwise excused or waived pursuant to the Contract Documents, as defined in Article 1.23 of the General Conditions.
- 4.3.2 The General Contractor shall be assessed **\$3,430.00** per day for each calendar day *beyond* ninety (90) days *after* the date of said Substantial Completion that the Contractor fails to achieve **Acceptance**, as defined in Article 1.1 of the General Conditions and not otherwise excused or waived as described above.

- 4.4 CONTRACTOR'S INSURANCE REQUIRED: (ARTICLE 35, GENERAL CONDITIONS)
- 4.4.1 The **limits of liability** for the Insurance required for this project shall be those listed in Article 35 of the General Conditions.
- 4.4.2 SPECIAL HAZARDS INSURANCE REQUIRED:
- None Required
- 4.4.3 BUILDERS RISK INSURANCE
- The General Contractor shall maintain Builder's Risk insurance providing coverage for the entire Work at the project site, and shall also cover portions of the Work located away from the site but intended for use at the site, and shall also cover portions of the Work in transit. Coverage shall be written on an All-Risk, Replacement Cost, and completed Value Form basis in an amount at least equal to the projected completed value of the Work and the policy shall state that it is for the benefit of and payable to the state of Connecticut.
- 4.5 **NOT USED**
- 4.6 The General Contractor on this project shall be required to award not less than **25%** of the total Contract Sum to contractors who are certified and eligible to participate under The State of Connecticut Set-Aside Program for **small** contractors, including **6.25%** to certified and eligible **Minority Business Enterprises**, in accordance with Connecticut General Statutes Section 4a-60g.
- 4.6.1 This requirement *must be met even if* the **General Contractor** is *certified and eligible* to participate in the **Small Business Set-Aside Program**. To facilitate compliance with this requirement for set-aside subcontractors, the three (3) **apparent low bidders** will have ten (10) calendar days from the date of bid opening within which to submit a **list of certified set-aside contractors** to be used on this project along with the **dollar amounts** to be paid to each, on the form provided, and a copy of their **current certification** must be attached. This information will be considered as part of your Bid Proposal Form and **failure** to comply with any portion of this requirement within the ten (10) days, including but not limited to **failure** to list or meet the necessary dollar amount or percentage of the bid price will be cause to **reject** your bid.
- 4.7 BIDDER'S QUALIFICATION STATEMENT AND OBJECTIVE CRITERIA FOR EVALUATING QUALIFICATIONS OF BIDDERS:
- 4.7.1 Information in regards to the General Contractor's and the Named Subcontractor's Bidder's Qualification is submitted and is made part of this Bid Proposal Form. **Note: Individual Specification Sections may contain General Contractor and/or Subcontractor Qualification requirements that exceed those in Section 00 45 15, "Objective Criteria Established for Evaluating Qualifications of Bidders."**

4.7.1.1 The **General Contractor** is required to complete the **General Contractor Bidder's Qualification Statement** in section 00 45 14.

4.7.1.2 Any **Named Subcontractor** as listed in schedule 7.5.1 of this Bid Proposal Form is required to complete the **Named Subcontractor Bidder's Qualification Statement** in section 00 45 17. To facilitate compliance with this requirement, the three (3) apparent low bidders will have **ten** (10) calendar days, from the bid opening date, to submit the completed Named Subcontractor Bidder's Qualification Statement as required in section 00 45 17. This information will be considered as part of your Bid Proposal Form and failure to comply with any portion of this requirement will be **cause to reject** your bid.

4.7.2 The **Objective Criteria for Evaluating Bidders** that are included in Division 0, Section 00 45 15, of this Project Manual, is to assure that the State of Connecticut will secure the "lowest responsible and qualified bidder" who has the ability and capacity to successfully complete the Bid Proposal Form and the Work.

4.8 **NONDISCRIMINATION AND LABOR RECRUITMENT:**

4.8.1 The Contract is subject to the provisions of Executive Order No. Three of Governor Thomas J. Meskill, promulgated June 16, 1971, concerning labor employment practices, Executive Order No. Seventeen of Governor Thomas J. Meskill, promulgated February 15, 1973, concerning the listing of employment openings and Executive Order No. Sixteen of Governor John G. Rowland promulgated August 4, 1999, concerning violence in the workplace, all of which are incorporated into and are made a part of the Contract as if they had been fully set forth in it. At the Contractor's request, the Client Agency shall provide a copy of these orders to the Contractor. The Contract may also be subject to Executive Order No. 7C of Governor M. Jodi Rell, promulgated July 13, 2006, concerning contracting reforms and Executive Order No. 14 of Governor M. Jodi Rell, promulgated April 17, 2006, concerning procurement of cleaning products and services, in accordance with their respective terms and conditions.

4.9 **FEDERAL & STATE WAGE DETERMINATIONS:**

4.9.1 The U. S. Secretary of Labor's latest decision and the State of Connecticut Wage Schedule are all incorporated in the documents. The higher rate (Federal or State) for any given occupation shall prevail. At the time of bidding, the bidder agrees to accept the current prevailing wage scale, as well as the annual adjustment to the prevailing wage scale, as provided by the Connecticut Department of Labor.

4.10 **CERTIFICATION OF BIDDER REGARDING EQUAL EMPLOYMENT OPPORTUNITY & NON-SEGREGATED FACILITIES:**

4.10.1 The General Contractor and Subcontractors are hereby advised that upon acceptance of their bids they are obligated to fill out within seven (7) calendar

days the certification required pursuant to Executive Order No. 11246, and agree to certify to the compliance of non-segregated facilities.

4.11 **EQUALS AND SUBSTITUTION REQUESTS PROCEDURES:**

- 4.11.1 All submissions requesting "Equals and/or Substitutions" shall be made by the **Contractor** in accordance with **Article 15** of the **General Conditions** and **Section 01 25 00** of the **General Requirements**. All submissions shall contain all the information necessary for the Department of Public Works to evaluate the submission and the request. Failure to submit sufficient information to make a proper evaluation, including submittal of data for the first manufacturer listed as well as the data for the "Equals and/or Substitutions" proposed, shall result in a **rejection** of the submission and request. Upon receipt of the submission and request the Department of Public Works shall notify the Contractor the request has been received and as soon as possible shall render a decision on such submission and request.
- 4.11.2 **Pre-Bid Opening Substitution of Materials and Equipment:** The Owner will consider requests for equals or substitutions *if* received **fourteen** (14) days *prior* to the **Bid Opening**. The **Equal or Substitute Product Request Form 701** must be used to submit request. This **form** may be found in the **DPW Website**.
- 4.11.3 Request for Equal or Substitution shall be submitted to the **DPW Project Manager and Architect or Engineer**.
- 4.11.4 Any substitution request not complying with requirements will be denied. Substitution request sent *after* the **deadline** will be denied.
- 4.11.5 An **Addendum** shall be issued to inform all prospective bidder of any accepted substitution in accordance with our addenda procedures.
- 4.11.6 No extension of time will be allowed for the time period required for consideration of any Substitution or Equal.
- 4.11.7 **Post Contract Award Substitution Of Materials And Equipment:** All Requests For "Equals And Substitutions" *after* the Award of the Contract shall be made *only* by the **General Contractor** in accordance with Article 15, Materials: Standards, Section 00 72 00 General Conditions Of The Contract For Construction.

5.0 **ACCOMPANYING THIS PROPOSAL IS:**

- 5.1 A CERTIFIED CHECK drawn to the order of – Treasurer, State of Connecticut, in the which it is understood shall be cashed and the proceeds thereof used so far as may be necessary to reimburse the State of Connecticut for losses and damages arising by virtue of my (our) failure to file the required Bonds and execute the required contract if this proposal is accepted by the Awarding Authority.

OR

5.2 A BID BOND having as surety thereto a Surety Company or Companies authorized to transact business in the State of Connecticut and made out in the penal sum of 10% of the bid.

5.3 GIFT AND CAMPAIGN CONTRIBUTION CERTIFICATE AT TIME OF CONTRACT EXECUTION

5.4 A DEPARTMENT OF ADMINISTRATIVE SERVICES (DAS) CONTRACTOR PRE-QUALIFICATION CERTIFICATE

The DAS Prequalification Certificate is required for projects estimated to exceed \$500,000.00 (C.G.S. 4b-91 as amended)

5.5 A DEPARTMENT OF ADMINISTRATIVE SERVICES (DAS) UPDATE STATEMENT

The DAS Update Statement is required for projects estimated to exceed \$500,000.00 (C.G.S. 4b-91 as amended)

5.6 CHECKLIST OF INCLUDED ITEMS WITH BID PROPOSAL AT TIME OF BID PROPOSAL SUBMITTAL

<u>IMPORTANT:</u>		
<u>Item</u>		<u>Section</u>
	A. All forms below must be included when you submit your bid package.	
	B. Failure to submit any of items marked below with an asterisk (*) shall cause rejection of the bid and shall not be considered a minor irregularity under CGS 4b-95.	
1 *	Bid Proposal Form*	00 41 00
2 *	Appropriate Resolution or Certificate (of authority*)	00 40 14
3 *	Ethics Affidavit (Regarding State Ethics) (New July 1, 2005)*	00 40 14
4 *	Department of Administrative Services Pre-qualification Certificate*	00 40 15
5 *	Department of Administrative Services Update Statement *	00 40 15
6 *	Standard Bid Bond or Certified Check*	00 43 16
7	General Contractor Bidder's Qualification Statement	00 45 14

6.0 I (we), the undersigned, hereby declare that I am (we are) the only person(s) interested in the Bid Proposal and that it is made without any connection with any other person making any Bid Proposal for the same work. No person acting for, or employed by, the State of Connecticut is directly or indirectly interested in this Bid Proposal, or in any Contract which may be made under it, or in expected profits to arise therefrom. This Bid Proposal is made without directly or indirectly influencing or attempting to influence any other person or corporation to bid or refrain from bidding or to influence the amount of the Bid Proposal of any other person or corporation. This Bid Proposal is made in good faith without collusion or connection with any other person bidding for the same work and this proposal is made with distinct reference and relation to the plans and specifications prepared for this Contract. I (we) further declare that in regard to the

conditions affecting the Work to be done and the labor and materials needed, this Bid Proposal is based solely on my (our) own investigation and research and not in reliance upon any representations of any employee, officer or agent of the State.

7.0 Each **class of Work** set forth in a separate section of the specifications pursuant to this Section shall be a **subtrade** designated in Schedule 7.5.1 of this Bid Proposal Form and shall be the matter of a **subcontract** made in accordance with the procedure set forth in this chapter.

7.1 The undersigned proposes to furnish all labor and materials required for

Project Number: BI-RT-843
Project Title: Additions and Renovations
HC Wilcox Regional Vocational Technical School
298 Oregon Road
Meriden, Connecticut

in accordance with the accompanying Plans and Specifications

Prepared by: Tia Soo Kim Partners, LLC
146 Wyllys Street, Suite 1-203
Hartford, CT 06106
Engineer/Architect

for the Contract Sum specified in Section 7.3 subject to **additions** and **deductions** according to the terms of the specifications.

7.2 This Bid Proposal includes _____ number of **Addenda/Addendum**.

7.2.1 The **Contractor is to fill in item 7.2 above**, acknowledging the number of Addenda that the Contractor is including in the Bid Proposal Form. Failure to acknowledge all **addenda** in the space provided in the Bid Proposal Form shall be cause for **rejection** of the bid.

7.3 **THE PROPOSED CONTRACT PRICE IS AS FOLLOWS:**
\$

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(Place figures in appropriate boxes.)

DOLLARS

(Written Amount)

7.3.1 In Accordance With Section 4.6 Not Less Than **25%** Of This Total Must be Awarded to Certified **Set-Aside** Contractors, including **6.25% Minority Business Enterprises**. **Failure** to Meet This Requirement Will Be Cause To **Reject** Your Bid.

7.4. **NOT USED**

7.5 Subcontractors and their price must be listed for the trades identified in Schedule 7.5.1.

FAILURE TO PROPERLY COMPLETE THIS SECTION ACCORDING TO THE BELOW INSTRUCTIONS SHALL RESULT IN REJECTION OF THE BID.

SCHEDULE 7.5.1 – NAMED SUBCONTRACTORS					
Description	Name of Subcontractor	Amount Dollars	Labor & Material Payment Bond	Performance Bond	State of CT D.C.P. License/Registration No.
					Format: Prefix - No. - Suffix
1. Electrical	_____	\$ _____	_____ %	_____ %	_____
2. Plumbing	_____	\$ _____	_____ %	_____ %	_____
3. HVAC** **HVAC (includes all controls)	_____	\$ _____	_____ %	_____ %	_____
4. Masonry	_____	\$ _____	_____ %	_____ %	_____
5. Sprinkler	_____	\$ _____	_____ %	_____ %	_____

On and after October 1, 2007, no person whose **subcontract** *exceeds* five hundred thousand dollars in value may perform work as a **subcontractor** on a project estimated to cost more than five hundred thousand dollars, unless the person is **prequalified** in accordance with section 4a-100, as amended by **Public Act 06-134**.

7.5.2 List the *name* and *price* of each **Named Subcontractor** that will perform the **work** of the trades listed in Schedule 7.5.1.

7.5.3 The **General Contractor** *may* list **itself** together with its **price (failure to provide both will be cause for rejection)**, *if* it customarily performs any of the trades specified. *If* the General Contractor leaves the spaces for a specific “Trade Description” *completely blank*, it will be *assumed* that the General Contractor will perform that Work.

7.5.4 *If* the General Contractor requires a **Performance** and/or **Labor and Material Payment Bond**, *then* the General Contractor must indicate in Schedule 7.5.1

	Division 1, Section 01 23 13.				
ADD:		Dollars	\$.
	(Written Amount)				
Supplemental Bid No.: 8	Provide all labor, material and equipment to complete the Work in accordance with Division 1, Section 01 23 13.				
ADD:		Dollars	\$.
	(Written Amount)				
Supplemental Bid No.: 9	Provide all labor, material and equipment to complete the Work in accordance with Division 1, Section 01 23 13.				
ADD:		Dollars	\$.
	(Written Amount)				

- 7.7 **Contractor Provided Unit Prices** are not needed for this project.
- 7.8 The **undersigned** agrees that *if* selected as the General Contractor, I (we) shall, within **seven (7)** calendar days (legal State holidays excluded) *after* notification thereof by the awarding authority, *execute* a **Contract** in accordance with the terms of this Bid Proposal Form and Contract.
- 7.9 The undersigned agrees and warrants that they have made **good faith efforts** to employ **minority business enterprises** as **Subcontractors** and **suppliers** of materials under such Contract and shall provide the Commission on Human Rights and Opportunities with such information as is requested by the Commission concerning their **employment practices and procedures** as they relate to the current provisions of the Connecticut General Statutes governing Contract requirements.
- 7.10 This project is a “Threshold Building” and subject to all Statutory provisions as stated in Amendment No. 2 of the specifications Section 00 92 00 article 2.1.

8.0 CONFIDENTIALITY OF DOCUMENTS

- 8.01 The **undersigned** agrees that if not selected as the General Contractor for this project, all plans and specifications in their possession for the project shall be destroyed.
- 8.02 The **undersigned** agrees that if selected as the General Contractor for this project:
 - 8.02.1 The **plans and specifications** shall not be disseminated to anyone except for construction of this project.
 - 8.02.2 The following **provision** shall be included in all of its contracts with subcontractors and sub-consultants:

Any and all drawings, specifications, maps, reports, records or other documents associated with the contract shall only be utilized to the extent necessary for the performance of the work and duties under this contract. Said drawings,

specifications, maps, reports, records and other documents may not be released to any other entity or person except for the sole purpose of the work described in this contract. No other disclosure shall be permitted without the prior written consent of the Department of Public Works. When any such drawings, specifications, maps, reports, records or other documents are no longer needed, they shall be destroyed.”

8.02.3 Upon completion of the construction and the issuance of a certificate of occupancy, the plans and specifications shall be returned to the Department of Public Works, or destroyed, or retained in a secure location and not released to anyone without first obtaining the permission of the Department of Public Works.

9.0 A duly authorized representative of the Bidder or Bidder’s partnership, firm, corporation or business organization must sign all Bid Proposals Forms.

(NO FACSIMILE SIGNATURE IS PERMITTED).
ALL INFORMATION BELOW IS TO BE FILLED IN BY THE BIDDER.

Project Number _____ BI-RT-843 _____

Firm Name _____
Complete BIDDER'S LEGAL COMPANY NAME

General Contractor’s State of Connecticut, D.C.P. License/ Registration No. _____
(Applicable for Threshold Building projects only. Insert “N/A” if not applicable. Refer to Item 7.10)

Firm Federal Employer Identification Number _____

Firm CT Tax Registration Number _____

Firm Address _____
Street City State Zip Code

Telephone Number _____

FAX Number _____

E-mail Address _____

Type of Business (check one):

- ___ Corporation
- ___ Limited Liability Corporation (LLC)
- ___ Partnership
- ___ Sole Proprietor

- ___ Doing Business As (d/b/a), if yes,
provide complete name **below:**

Corporate Seal, *if* a Corporation

Provide Exact Wording on Corporate Seal
below:

This Bid Submission is **only** for Contractors who are **Certified** in the **DAS Prequalification Classification** noted in the **Invitation to Bid**.

A Resolution/Certificate of Authority must be submitted with your Bid Proposal.

Signed this _____ day of _____ 20_____

Bidder's Signature _____
Duly Authorized Title

Print Name Date

I (we), the undersigned, hereby declare that a representative of our firm attended the MANDATORY Pre-Bid Conference at Wilcox Technical High School on Tuesday August 10, 2010 at 10:00 AM. Bids submitted by contractors who cannot certify they were in attendance at this MANDATORY Pre-Bid Conference shall be rejected as non-responsive.

The apparent three low bidders are required to submit key supporting documents as noted on the following page within ten (10) calendar days of the bid opening, while the apparent low bidder is required to submit his Affirmative Action Plan to CHRO within fifteen (15) calendar days of bid opening. If there are any delays in the receipt of these materials then the Bids shall remain valid for the same additional number of days. For example, since, the apparent three low bidders are

required to hold the bid price for ninety (90) calendar days and any extensions caused by the Contractor's delays in required submissions, if materials are submitted four (4) days later; then the bid shall remain valid for ninety-four (94) days.

Failure to meet the below stated deadlines may result in rejection of the bid at the sole discretion of the Commissioner of Public Works.

Bid Submittal Time Line

SUBMITTALS DUE WITHIN 10 CALENDAR DAYS AFTER BID OPENING

(From the Apparent **Three** Low Bidders):

1. Section 00 73 27 DPW Set-Aside Schedule:
2. Listing of certified set aside contractors Subs with name, address, amount and whether a subcontractor or a supplier or both
3. DAS Set-Aside Subcontractor Certificate of Eligibility (SBE's & MBE's)
4. Section 00 45 17 Named Subcontractor Bidder's Qualification Statements
5. Named Subcontractor's DAS Prequalification Certificate, when applicable

SUBMITTALS DUE WITHIN 15 CALENDAR DAYS AFTER BID OPENING

(From the **Apparent Low Bidder**):

1. Affirmative Action Plan to CHRO
2. Affirmative Action Plan Transmittal Letter Copy to DPW Procurement
3. Section 00 73 53 Affidavit for Certified Subcontractors as MBE's
4. Section 00 73 44 Wage Certification to DOL
5. On your letterhead, list of all named subcontractors, address and contact person
6. Scope Review conducted

SUBMITTALS DUE WITHIN 10 BUSINESS DAYS AFTER BOND COMMISSION FUNDING APPROVAL VIA EXPRESS/OVERNIGHT MAIL (From The **Apparent Low Bidder):**

1. Section 00 52 73 Subcontractor Agreements (Named & Listed)

SUBMITTALS DUE WITHIN 10 BUSINESS DAYS AFTER THE LETTER OF INTENT

1. Section 00 62 16 Insurance Certificate Form
2. Section 00 92 10 Performance Bond
3. Section 00 92 10 Labor & Material Bond
4. Section 00 92 10 Surety Sheet
5. Power of Attorney from the Surety Company
6. Section 00 40 14 Certificate of Authority/Resolution - Certificate

7. Asbestos Abatement Liability Insurance (for asbestos abatement only)
8. Motor Vehicle Pollution Liability for Asbestos Abatement (for asbestos abatement only)
9. Section 00 92 10 Non-Residents Certificate - DRS - Guarantee Bond (form AU-766)
10. Section 00 92 10 Bidder's Certificate: Financial Position & Corporate Structure
11. Section 00 52 03 Contract
12. Section 00 40 14 Affidavit Regarding State Ethics – for each Named Subcontractor
13. Section 00 40 14 Gift And Campaign Contribution Certification
14. Section 00 40 14 Consulting Agreement Affidavit
15. Certificate of Legal Existence from Corporations

END OF SECTION