

## INTERDEPARTMENTAL MEMORANDUM

**TO:** David Busanet, Bidding and Contracts Supervisor  
Bidding & Contracts, Room G-35  
165 Capitol Avenue, Hartford, CT 06106

**FROM:** Robert Prentice, Project Manager  
Team CSU, Room 460  
165 Capitol Avenue, Hartford, CT 06106

**DATE:** February 23, 2010

**SUBJECT:** ADDENDUM # 2

**PROJECT TITLE:** MEP Renovations Jennings Hall  
SCSU, New Haven, CT

**PROJECT NO.:** BI-RS-249

**SCHEDULED BID OPENING:** February 24, 2010

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Please expedite the attached Addendum # 2

1. The total number of pages in this addendum is: 15.
2. The total number of drawings in this addendum is: N/A.
3. See attached Revised "Bid Released" form (55) dated: N/A.
4. Coordinator to explain reason for addendum; clarification.

Attachment

xc: Agency  
Team File  
Project Manager

MEP RENOVATIONS JENNINGS HALL, SCSU  
NEW HAVEN, CONNECTICUT  
PROJECT: BI- RS - 249

<b>BID OPENING</b>	<b>1:00 P.M.</b>	<b>February 24, 2010</b>
<b>ADDENDUM NUMBER 2</b>	<b>DATE OF ADDENDUM</b>	<b>February 23, 2010</b>

The following clarifications are applicable to drawings and specifications for the project referenced above.

Item 1

The bid opening will be changed from February 24, 2010 at 1:00 p.m. to March 4, 2010 at 1:00 p.m.

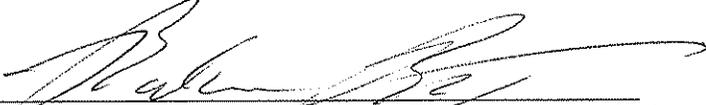
Item2

Changes in addendum Number 1 are incorporated in the bid documents.

Item 3

Section 00 41 00, Bid Proposal Form, Schedule 7.5.1- Named Subcontractors. Line item #2 of the form has been changed to have separate Named Subcontractor lines for plumbing and sprinkler. Line item #4 shall not include all controls for HVAC.

End of Addendum Number Two

  
Barbara Bergeron, Associate Fiscal Administrative Officer  
Department of Public Works

**FOR PROJECTS ESTIMATED TO COST MORE THAN \$500,000.00**

**STATE OF CONNECTICUT  
DEPARTMENT OF PUBLIC WORKS  
BID PROPOSAL FORM**

DATE: \_\_\_\_\_

PROPOSAL OF

\_\_\_\_\_  
BIDDER'S LEGAL COMPANY NAME  
\_\_\_\_\_

\_\_\_\_\_  
BIDDER'S ADDRESS

**To the Commissioner, Department of Public Works  
State Office Building  
Hartford, Connecticut**

Dear Sir:

- 1.0 In accordance with Chapter 60 Part II of the Connecticut General Statutes, as amended, and pursuant to, and in compliance with your Invitation to Bid, the Notice to Bidders, the Contract, including the conditions thereto, the Bid Security, I (we) propose to furnish the labor and/or materials, installed as required for the project named and numbered on this Bid Proposal Form, submitted herein, furnishing all necessary equipment, machinery, tools, labor and other means of construction, and all materials specified in the manner and at the time prescribed strictly in accordance with the provisions of the Contract including, but not limited to, the specifications and/or drawings together with all addenda issued by your authority and received prior to the scheduled closing time for the receipt of the bids, and in conformity with requirements of the Awarding Authority and any laws or Departmental regulations of the State of Connecticut or of the United States which may affect the same, for and in consideration of the price(s) stated on the said Bid Proposal Form, hereof.
- 2.0 The **Lump Sum Base Bid** by me (us) on the Bid Proposal Form *includes* all work indicated on the drawings and/or described in the specifications, except:
- 2.1 Work covered by **Supplemental Bids** as may be listed on the Bid Proposal Form and General Requirements.
- 2.2 Contingent Work covered by the **Unit Prices** included within the **General Requirements**.
- 2.3 Contingent Work covered by the **Contractor Provided Unit Prices** as may be listed on the **Bid Proposal Form** in Section 00 41 00, Item 7.7.
- 3.0 I (we) *acknowledge* and *agree* to the following:

- 3.1 To use and accept the **Contractor Provided Unit Prices** on the **Bid Proposal Form**, Section 00 41 00, Item 7.7, as provided by the Contractor in evaluating either additions to or deductions from the Work.
- 3.2 To use and accept the **Unit Prices** in Section 01 20 00 “Contract Considerations” Division 1 as provided by the Owner in evaluating either additions to or deductions from the Work.
- 3.3 To use and accept the **Allowances** in Section 01 20 00 “Contract Considerations” Division 1, as part of the Total Contract Sum as listed in Section 7.3 of this Bid Proposal form.
- 3.4 To use and accept the **Supplemental Bids** in Section 01 23 13, Division 1, as provided by the Contractor, when authorized by the Owner as scheduled in Section 7.6 of this Bid proposal form.
- 3.5 To complete and submit a **Contractor/Consultant Certification** along with a **Resolution/Certificate of Authority** for contracts with a value of \$50,000 or more when requested in the **Letter of Intent**.

DPW Website location <http://www.ct.gov/dpw/cwp/view.asp?a=1983&q=289926>

This certification must be *updated annually* by the *successful* bidder. **Annually**, on or within two (2) weeks of the **anniversary** date of the execution of this contract, the Contractor shall submit a completed **Annual Certification** with authorizing resolution to DPW, 165 Capitol Ave., Room G-35, Hartford, CT 06106. For the purposes of this paragraph, the **execution date** of the contract will be the date the Commissioner of DPW signs the contract.

- 3.6 To hold the bid price for ninety (90) calendar days and any extensions caused by the Contractor’s delays in required submissions. The Contractor and the State may mutually agree to extend this period. The agreement to extend the 90-day period may occur after the expiration of the original 90-day period.

The apparent low bidder is required to submit key supporting documents as noted under the caption **Bid Submittal Time Line** at the end of this Section 00 41 00, within ten (10) calendar days of the bid opening, and to submit their Affirmative Action Plan to CHRO within fifteen (15) calendar days of bid opening. If there are any delays in the receipt of these materials then the Bid shall remain valid for the same additional number of days. For example, if the materials are submitted four (4) days later; then the bid shall remain valid for ninety-four (94) days.

- 3.7 With regard to a State contract as defined in **P.A. 07-01** having a value in a calendar year of \$50,000 or more or a combination or series of such **agreements** or **contracts** having a value of \$100,000 or more, the **authorized signatory** to this **submission** in response to the State’s solicitation expressly **acknowledges receipt** of the **State Election Enforcement Commission’s notice** advising prospective state contractors of the state campaign contribution and solicitation prohibitions, and will inform its principals of the contents of the **notice**. See Attachment **SEEC Form 10 and 11**.

- 3.8 To comply with the Department of Correction's **Security Regulations For Contract Forces**, Section 00 73 63.
- 4.0 This Bid Proposal Form is submitted to and in compliance with the foregoing and following conditions and/or information:
- 4.1 AWARD
- 4.1.1 All proposals shall be subject to provisions of **Article 1 of the Notice to Bidders** and for purpose of award, consideration shall be given only to Bid Proposals submitted by qualified and responsible bidders.
- 4.1.2 The award shall be made on the **lowest Lump Sum Bid** as stated in Section 7.3 of this Bid Proposal Form and any or all **Supplemental Bids** as stated in Section 7.6 of this **Bid Proposal Form**, taken sequentially, as applicable, provided funds are available.
- 4.1.3 In the event of any **discrepancy** between the amount written in words and the amount written in numerical figures, the amount written in words shall be controlling.
- 4.2 COMMENCEMENT AND ACCEPTANCE (ARTICLE 4 GENERAL CONDITIONS)
- 4.2.1 The General Contractor shall commence Work within **fourteen (14) calendar days** *after* receiving "Construction Start Date and Notice To Proceed" by the Commissioner or the authorized representative and continue for **Four Hundred and Fifty-Five (455)** calendar days for completion of the project.
- 4.3 LIQUIDATED DAMAGES: (ARTICLE 8, GENERAL CONDITIONS)
- 4.3.1 The General Contractor shall be assessed \$3,225.00 per day for each calendar day *beyond* the Date established for Substantial Completion of the Contract according to the **Contract Time** as defined in Article 1.28 of the General Conditions, and not otherwise excused or waived pursuant to the Contract Documents, as defined in Article 1.23 of the General Conditions.
- 4.4 CONTRACTOR'S INSURANCE REQUIRED: (ARTICLE 35, GENERAL CONDITIONS)
- 4.4.1 The **limits of liability** for the Insurance required for this project shall be those listed in Article 35 of the General Conditions.
- 4.4.2 SPECIAL HAZARDS INSURANCE REQUIRED:  
None Required

4.4.3 BUILDERS RISK INSURANCE

The General Contractor shall maintain Builder's Risk insurance providing coverage for the entire Work at the project site, and shall also cover portions of the Work located away from the site but intended for use at the site, and shall also cover portions of the Work in transit. Coverage shall be written on an All-Risk, Replacement Cost, and completed Value Form basis in an amount at least equal to the projected completed value of the Work and the policy shall state that it is for the benefit of and payable to the state of Connecticut.

4.5 NOT USED

4.6 The General Contractor on this project shall be required to award not less than 25 % of the total Contract Sum to contractors who are certified and eligible to participate under The State of Connecticut Set-Aside Program for **small** contractors, including 6.25 % to certified and eligible **Minority Business Enterprises**, in accordance with Connecticut General Statutes Section 4a-60g.

4.6

4.6.1 This requirement *must be met even if* the **General Contractor** is *certified and eligible* to participate in the **Small Business Set-Aside Program**. To facilitate compliance with this requirement for set-aside subcontractors, the three (3) **apparent low bidders** will have ten (10) calendar days from the date of bid opening within which to submit a **list of certified set-aside contractors** to be used on this project along with the **dollar amounts** to be paid to each, on the form provided, and a copy of their **current certification** must be attached. This information will be considered as part of your Bid Proposal Form and **failure** to comply with any portion of this requirement within the ten (10) days, including but not limited to **failure** to list or meet the necessary dollar amount or percentage of the bid price will be cause to **reject** your bid.

4.7 BIDDER'S QUALIFICATION STATEMENT AND OBJECTIVE CRITERIA FOR EVALUATING QUALIFICATIONS OF BIDDERS:

4.7.1 Information in regards to the General Contractor's and the Named Subcontractor's Bidder's Qualification is submitted and is made part of this Bid Proposal Form. **Note: Individual Specification Sections may contain General Contractor and/or Subcontractor Qualification requirements that exceed those in Section 00 45 15, "Objective Criteria Established for Evaluating Qualifications of Bidders."**

4.7.1.1 The **General Contractor** is required to complete the **General Contractor Bidder's Qualification Statement** in section 00 45 14.

4.7.1.2 Any **Named Subcontractor** as listed in schedule 7.5.1 of this Bid Proposal Form is required to complete the **Named Subcontractor Bidder's Qualification Statement** in section 00 45 17. To facilitate compliance with this requirement, the three (3) apparent low bidders will

have **ten** (10) calendar days, from the bid opening date, to submit the completed Named Subcontractor Bidder's Qualification Statement as required in section 00 45 17. This information will be considered as part of your Bid Proposal Form and failure to comply with any portion of this requirement will be **cause to reject** your bid.

4.7.2 The **Objective Criteria for Evaluating Bidders** that are included in Division 0, Section 00 45 15, of this Project Manual, is to assure that the State of Connecticut will secure the "lowest responsible and qualified bidder" who has the ability and capacity to successfully complete the Bid Proposal Form and the Work.

4.8 **NONDISCRIMINATION AND LABOR RECRUITMENT:**

4.8.1 The Contract is subject to the provisions of Executive Order No. Three of Governor Thomas J. Meskill, promulgated June 16, 1971, concerning labor employment practices, Executive Order No. Seventeen of Governor Thomas J. Meskill, promulgated February 15, 1973, concerning the listing of employment openings and Executive Order No. Sixteen of Governor John G. Rowland promulgated August 4, 1999, concerning violence in the workplace, all of which are incorporated into and are made a part of the Contract as if they had been fully set forth in it. At the Contractor's request, the Client Agency shall provide a copy of these orders to the Contractor. The Contract may also be subject to Executive Order No. 7C of Governor M. Jodi Rell, promulgated July 13, 2006, concerning contracting reforms and Executive Order No. 14 of Governor M. Jodi Rell, promulgated April 17, 2006, concerning procurement of cleaning products and services, in accordance with their respective terms and conditions.

4.9 **FEDERAL & STATE WAGE DETERMINATIONS:**

4.9.1 The U. S. Secretary of Labor's latest decision and the State of Connecticut Wage Schedule are all incorporated in the documents. The higher rate (Federal or State) for any given occupation shall prevail. At the time of bidding, the bidder agrees to accept the current prevailing wage scale, as well as the annual adjustment to the prevailing wage scale, as provided by the Connecticut Department of Labor.

4.10 **CERTIFICATION OF BIDDER REGARDING EQUAL EMPLOYMENT OPPORTUNITY & NON-SEGREGATED FACILITIES:**

4.10.1 The General Contractor and Subcontractors are hereby advised that upon acceptance of their bids they are obligated to fill out within seven (7) calendar days the certification required pursuant to Executive Order No. 11246, and agree to certify to the compliance of non-segregated facilities.

4.11 **EQUALS AND SUBSTITUTION REQUESTS PROCEDURES:**

4.11.1 All submissions requesting "Equals and/or Substitutions" shall be made by the **Contractor** in accordance with **Article 15** of the **General Conditions** and **Section 01 25 00** of the **General Requirements**. All submissions shall contain

all the information necessary for the Department of Public Works to evaluate the submission and the request. Failure to submit sufficient information to make a proper evaluation, including submittal of data for the first manufacturer listed as well as the data for the "Equals and/or Substitutions" proposed, shall result in a **rejection** of the submission and request. Upon receipt of the submission and request the Department of Public Works shall notify the Contractor the request has been received and as soon as possible shall render a decision on such submission and request.

- 4.11.2 **Pre-Bid Opening Substitution of Materials and Equipment:** The Owner will consider requests for equals or substitutions *if* received **fourteen** (14) days *prior* to the **Bid Opening**. The **Equal or Substitute Product Request Form 701** must be used to submit request. This **form** may be found in the **DPW Website**.
- 4.11.3 Request for Equal or Substitution shall be submitted to the **DPW Project Manager and Architect or Engineer**.
- 4.11.4 Any substitution request not complying with requirements will be denied. Substitution request sent *after* the **deadline** will be denied.
- 4.11.5 An **Addendum** shall be issued to inform all prospective bidder of any accepted substitution in accordance with our addenda procedures.
- 4.11.6 No extension of time will be allowed for the time period required for consideration of any Substitution or Equal.
- 4.11.7 **Post Contract Award Substitution Of Materials And Equipment:** All Requests For "Equals And Substitutions" *after* the Award of the Contract shall be made *only* by the **General Contractor** in accordance with Article 15, Materials: Standards, Section 00 72 00 General Conditions Of The Contract For Construction.

5.0 ACCOMPANYING THIS PROPOSAL IS:

5.1 A CERTIFIED CHECK drawn to the order of – Treasurer, State of Connecticut, in the which it is understood shall be cashed and the proceeds thereof used so far as may be necessary to reimburse the State of Connecticut for losses and damages arising by virtue of my (our) failure to file the required Bonds and execute the required contract if this proposal is accepted by the Awarding Authority.

OR

5.2 A BID BOND having as surety thereto a Surety Company or Companies authorized to transact business in the State of Connecticut and made out in the penal sum of 10% of the bid.

5.3 GIFT AND CAMPAIGN CONTRIBUTION CERTIFICATE AT TIME OF CONTRACT EXECUTION

5.4 A DEPARTMENT OF ADMINISTRATIVE SERVICES (DAS) CONTRACTOR PRE-QUALIFICATION CERTIFICATE

The DAS Prequalification Certificate is required for projects estimated to exceed \$500,000.00 (C.G.S. 4b-91 as amended)

5.5 A DEPARTMENT OF ADMINISTRATIVE SERVICES (DAS) UPDATE STATEMENT

The DAS Update Statement is required for projects estimated to exceed \$500,000.00 (C.G.S. 4b-91 as amended)

5.6 CHECKLIST OF INCLUDED ITEMS WITH BID PROPOSAL AT TIME OF BID PROPOSAL SUBMITTAL

<b>IMPORTANT:</b>		
<b>Item</b>		<b>Section</b>
	A. All forms below must be included when you submit your bid package.	
	B. Failure to submit any of items marked below with an <b>asterisk (*)</b> shall cause rejection of the bid and shall not be considered a minor irregularity under CGS 4b-95.	
1 *	<b>Bid Proposal Form*</b>	00 41 00
2 *	Appropriate Resolution or <b>Certificate</b> (of authority*)	00 40 14
3 *	<b>Ethics Affidavit (Regarding State Ethics)</b> (New July 1, 2005)*	00 40 14
4 *	Department of Administrative Services <b>Pre-qualification Certificate*</b>	00 40 15
5 *	Department of Administrative Services <b>Update Statement *</b>	00 40 15
6 *	<b>Standard Bid Bond</b> or Certified Check*	00 43 16
7	<b>General Contractor Bidder's Qualification Statement</b>	00 45 14

6.0 I (we), the undersigned, hereby declare that I am (we are) the only person(s) interested in the Bid Proposal and that it is made without any connection with any other person making any Bid Proposal for the same work. No person acting for, or employed by, the State of Connecticut is directly or indirectly interested in this Bid Proposal, or in any Contract which may be made under it, or in expected profits to arise therefrom. This Bid Proposal is made without directly or indirectly influencing or attempting to influence any other person or corporation to bid or refrain from bidding or to influence the amount of the Bid Proposal of any other person or corporation. This Bid Proposal is made in good faith without collusion or connection with any other person bidding for the same work and this proposal is made with distinct reference and relation to the plans and specifications prepared for this Contract. I (we) further declare that in regard to the conditions affecting the Work to be done and the labor and materials needed, this Bid Proposal is based solely on my (our) own investigation and research and not in reliance upon any representations of any employee, officer or agent of the State.

7.0 Each **class of Work** set forth in a separate section of the specifications pursuant to this Section shall be a **subtrade** designated in Schedule 7.5.1 of this Bid Proposal Form and shall be the matter of a **subcontract** made in accordance with the procedure set forth in this chapter.

7.1 The undersigned proposes to furnish all labor and materials required for

Project Number: BI-RS-249  
Project Title: MEP Renovations Jennings Hall Southern Connecticut State University, Hamden

in accordance with the accompanying Plans and Specifications

Prepared by: Oak Park Architect  
312 Park Road, West Hartford, CT  
Engineer/Architect

for the Contract Sum specified in Section 7.3 subject to **additions** and **deductions** according to the terms of the specifications.

7.2 This Bid Proposal includes \_\_\_\_\_ number of **Addenda/Addendum**.

7.2.1 The **Contractor is to fill in item 7.2 above**, acknowledging the number of Addenda that the Contractor is including in the Bid Proposal Form. Failure to acknowledge all **addenda** in the space provided in the Bid Proposal Form shall be cause for **rejection** of the bid.

7.3 **THE PROPOSED CONTRACT PRICE IS AS FOLLOWS:**

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(Place figures in appropriate boxes.)

DOLLARS

(Written Amount)

7.3.1 In Accordance With Section 4.6 Not Less Than 25% Of This Total Must be Awarded to Certified **Set-Aside** Contractors, including 6.25% **Minority Business Enterprises**. **Failure** to Meet This Requirement Will Be Cause To **Reject** Your Bid.

7.4. **NOT USED**

7.5 **Subcontractors and their price must be listed for the trades identified in Schedule 7.5.1.**

**FAILURE TO PROPERLY COMPLETE THIS SECTION ACCORDING TO THE BELOW INSTRUCTIONS SHALL RESULT IN REJECTION OF THE BID.**

SCHEDULE 7.5.1 – NAMED SUBCONTRACTORS					
Description	Name of Subcontractor	Amount Dollars	Labor & Material Payment Bond	Performance Bond	State of CT D.C.P. License/Registration No.
					Format: Prefix - No. - Suffix
1. Electrical	_____	\$ _____	_____ %	_____ %	_____
2. Mechanical Plumbing	_____	\$ _____	_____ %	_____ %	_____
3. Mechanical Sprinkler	_____	\$ _____	_____ %	_____ %	_____
4. HVAC	_____	\$ _____	_____ %	_____ %	_____

On and after October 1, 2007, no person whose **subcontract** *exceeds* five hundred thousand dollars in value may perform work as a **subcontractor** on a project estimated to cost more than five hundred thousand dollars, unless the person is **prequalified** in accordance with section 4a-100, as amended by **Public Act 06-134**.

- 7.5.2 List the *name* and *price* of each **Named Subcontractor** that will perform the **work** of the trades listed in Schedule 7.5.1.
- 7.5.3 The **General Contractor** *may* list itself together with its price (**failure to provide both will be cause for rejection**), *if* it customarily performs any of the trades specified. *If* the General Contractor leaves the spaces for a specific “Trade Description” completely blank, it will be assumed that the General Contractor will perform that Work.
- 7.5.4 *If* the General Contractor requires a **Performance** and/or **Labor and Material Payment Bond**, *then* the General Contractor must indicate in Schedule 7.5.1 which of the Named Subcontractors are subject to this requirement. The amount (%) shall not exceed the Named Subcontractor’s price listed in Schedule 7.5.1.
- 7.5.5 The undersigned agrees that each of the **Named Subcontractors** listed in Schedule 7.5.1 of the Bid Proposal Form will be used for the **Work** indicated at

the **amount stated**, *unless* a **substitution** is permitted by the awarding authority as provided for in section 00 21 19 Notice to Bidders.

- 7.6 There are no supplemental bids for this project.
- 7.7 **Contractor Provided Unit Prices** are not needed for this project.
- 7.8 The **undersigned** agrees that *if* selected as the General Contractor, I (we) shall, within **seven (7)** calendar days (legal State holidays excluded) *after* notification thereof by the awarding authority, *execute* a **Contract** in accordance with the terms of this Bid Proposal Form and Contract.
- 7.9 The undersigned agrees and warrants that they have made **good faith efforts** to employ **minority business enterprises** as **Subcontractors** and **suppliers** of materials under such Contract and shall provide the Commission on Human Rights and Opportunities with such information as is requested by the Commission concerning their **employment practices and procedures** as they relate to the current provisions of the Connecticut General Statutes governing Contract requirements.
- 7.10 This project is not a “Threshold Building.”

8.0 CONFIDENTIALITY OF DOCUMENTS

- 8.01 The **undersigned** agrees that if not selected as the General Contractor for this project, all plans and specifications in their possession for the project shall be destroyed.
- 8.02 The **undersigned** agrees that if selected as the General Contractor for this project:
- 8.02.1 The **plans and specifications** shall not be disseminated to anyone except for construction of this project.
- 8.02.2 The following **provision** shall be included in all of its contracts with subcontractors and sub-consultants:

Any and all drawings, specifications, maps, reports, records or other documents associated with the contract shall only be utilized to the extent necessary for the performance of the work and duties under this contract. Said drawings, specifications, maps, reports, records and other documents may not be released to any other entity or person except for the sole purpose of the work described in this contract. No other disclosure shall be permitted without the prior written consent of the Department of Public Works. When any such drawings, specifications, maps, reports, records or other documents are no longer needed, they shall be destroyed.”

- 8.02.3 Upon completion of the construction and the issuance of a certificate of occupancy, the plans and specifications shall be returned to the Department of Public Works, or destroyed, or retained in a secure location and not released to

anyone without first obtaining the permission of the Department of Public Works.

9.0 A duly authorized representative of the Bidder or Bidder's partnership, firm, corporation or business organization must sign all Bid Proposals Forms.

**(NO FACSIMILE SIGNATURE IS PERMITTED).  
ALL INFORMATION BELOW IS TO BE FILLED IN BY THE BIDDER.**

**Project Number** \_\_\_\_\_

**Firm Name** \_\_\_\_\_  
Complete BIDDER'S LEGAL COMPANY NAME

**General Contractor's State of Connecticut, D.C.P. License/ Registration No.** \_\_\_\_\_  
*(Applicable for Threshold Building projects only. Insert "N/A" if notapplicable. Refer to Item 7.10)*

**Firm Federal Employer Identification Number** \_\_\_\_\_

**Firm CT Tax Registration Number** \_\_\_\_\_

**Firm Address** \_\_\_\_\_  
Street City State Zip Code

**Telephone Number** \_\_\_\_\_

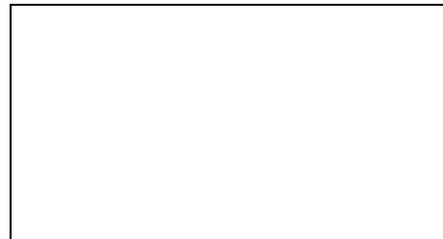
**FAX Number** \_\_\_\_\_

**E-mail Address** \_\_\_\_\_

**Type of Business (check one):**

- \_\_\_ Corporation
- \_\_\_ Limited Liability Corporation (**LLC**)
- \_\_\_ Partnership
- \_\_\_ Sole Proprietor
  
- \_\_\_ Doing Business As (d/b/a), if yes,  
provide complete name **below:**

Corporate Seal, *if a Corporation*



Provide Exact Wording on Corporate Seal  
**below:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

This Bid Submission is **only** for Contractors who are **Certified** in the **DAS Prequalification Classification** noted in the **Invitation to Bid**.

**\*A Resolution/Certificate of Authority must be submitted with your Bid Proposal.\***

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

Bidder's Signature \_\_\_\_\_  
Duly Authorized Title  
\_\_\_\_\_  
Print Name Date

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The apparent three low bidders are required to submit key supporting documents as noted on the following page within ten (10) calendar days of the bid opening, while the apparent low bidder is required to submit his Affirmative Action Plan to CHRO within fifteen (15) calendar days of bid opening. If there are any delays in the receipt of these materials then the Bids shall remain valid for the same additional number of days. For example, since, the apparent three low bidders are required to hold the bid price for ninety (90) calendar days and any extensions caused by the Contractor's delays in required submissions, if materials are submitted four (4) days later; then the bid shall remain valid for ninety-four (94) days.

*Failure to meet the below stated deadlines may result in rejection of the bid at the sole discretion of the Commissioner of Public Works.*

**Bid Submittal Time Line**

**SUBMITTALS DUE WITHIN 10 CALENDAR DAYS AFTER BID OPENING**

(From the Apparent **Three** Low Bidders):

1. Section 00 73 27 DPW Set-Aside Schedule:
2. Listing of certified set aside contractors Subs with name, address, amount and whether a subcontractor or a supplier or both
3. DAS Set-Aside Subcontractor Certificate of Eligibility (SBE's & MBE's)
4. Section 00 45 17 Named Subcontractor Bidder's Qualification Statements
5. Named Subcontractor's DAS Prequalification Certificate, when applicable

**SUBMITTALS DUE WITHIN 15 CALENDAR DAYS AFTER BID OPENING**

(From the **Apparent Low Bidder**):

1. Affirmative Action Plan to CHRO
2. Affirmative Action Plan Transmittal Letter Copy to DPW Procurement
3. Section 00 73 53 Affidavit for Certified Subcontractors as MBE's
4. Section 00 73 44 Wage Certification to DOL
5. On your letterhead, list of all named subcontractors, address and contact person
6. Scope Review conducted

**SUBMITTALS DUE WITHIN 10 BUSINESS DAYS AFTER BOND COMMISSION FUNDING APPROVAL VIA EXPRESS/OVERNIGHT MAIL (From The **Apparent Low Bidder**):**

1. Section 00 52 73 Subcontractor Agreements (Named & Listed)

**SUBMITTALS DUE WITHIN 10 BUSINESS DAYS AFTER THE LETTER OF INTENT**

1. Section 00 62 16 Insurance Certificate Form
2. Section 00 92 10 Performance Bond
3. Section 00 92 10 Labor & Material Bond
4. Section 00 92 10 Surety Sheet
5. Power of Attorney from the Surety Company

6. Section 00 40 14 Certificate of Authority/Resolution - Certificate
7. Asbestos Abatement Liability Insurance (for asbestos abatement only)
8. Motor Vehicle Pollution Liability for Asbestos Abatement (for asbestos abatement only)
9. Section 00 92 10 Non-Residents Certificate - DRS - Guarantee Bond (form AU-766)
10. Section 00 92 10 Bidder's Certificate: Financial Position & Corporate Structure
11. Section 00 52 03 Contract
12. Section 00 40 14 Affidavit Regarding State Ethics – for each Named Subcontractor
13. Section 00 40 14 Gift And Campaign Contribution Certification
14. Section 00 40 14 Consulting Agreement Affidavit
15. Certificate of Legal Existence from Corporations

**END OF SECTION**

**MEP RENOVATIONS - JENNINGS HALL  
SOUTHERN CONNECTICUT STATE UNIVERSITY  
NEW HAVEN, CONNECTICUT  
PROJECT: BI-RS-249**

**BID OPENING**

**1:00 P.M.**

**February 24, 2010**

**ADDENDUM NUMBER ONE**

**DATE OF ADDENDUM**

**DECEMBER 14, 2009**

The following clarifications are applicable to drawings and specifications for the project referenced above.

Item 1- RFI question:

*There is a specification section 089100- Louvers. Can you please confirm where new louvers are required? At the mechanical penthouse, all the louvers appear to be existing with no notation indicating they are to be removed and replaced. I didn't see any requirements at the new emergency generator either.*

**ANSWER:**

There are no new architectural louvers in Jennings.

Item 2

DRAWINGS: A-100, A101, A102, A103

Change note at all the stairs

From:

Patch as needed after railing and lighting demolition and installation work. Paint entire stairwell. Typical all stairs.

To:

**Patch as needed after railing and lighting demolition and installation work. Paint all new work and all patched areas. Typical for all the stairs.**

Item 3

DRAWING: A-200 Scope of work for all corridors notes:

Change Note 6

From:

Paint all existing painted surfaces including but not limited to wall, soffits, doors and door frames.

To:

**Paint all existing painted surfaces including but not limited to wall, soffits, doors and door frames. Remove all signage, bulletin boards, tack boards and any other permanently attached items that are on the walls. Patch and prep walls as required. After the painting remount all items in their original locations.**

Item 4

DRAWING: A-101

Add the follow note in reference to the site work for the new Neutralization Tank.

ADDENDUM NO. 1

PAGE 1 OF 15

PROJECT BI-RS-249

**Remove existing tree. Remove existing tree roots. Backfill void, grade and reseed area.**

Item 5

DRAWING: P-201 Detail 2: Water Heater Piping Diagram

**Revised the detail. Refer to SKP-1.**

Item 6

SPECIFICATIONS

**Division 25 is not used.**

Item 7

SPECIFICATIONS

**Division 27 is not used.**

Item 8- RFI question:

In the Summary of The Work, section 011100, item "F" addresses the separate contracts. The way this is worded it could easily be understood that these are separate contracts directly by the owner. The wording indicates the pricing is not to be included in either the mechanical or electrical contractors bid. It does not state they are to be included by the general contractor in his bid. (This was clear at the mandatory pre-bid that the GC is to include these costs but that was not my assumption based on the wording for this specific item in the specifications.

**ANSWER:**

The two separate contracts indicated in specification 011100 item F are in fact separate contracts with the General Contractor. The Instrumentation and Controls is not to be included in the mechanical contractors bid but is to be included in the General Contractors total bid. The Fire Alarm is not to be included in the electrical contractors bid but is to be included in the General Contractors total bid.

**Item 9- RFI question:**

In section 011216, Work Sequence, item "T" addresses the duration of the phases of the project. Per the phasing plan there are 5 phases. The phasing notes on the drawings are the same as those in this section of the specification. During the pre-bid conference you mentioned that the project schedule might consist of a summer – winter – summer type schedule to minimize interruption to the facility. I interpreted the phasing to mean that once all the necessary materials are on hand, we could begin the construction phases and that one phase would roll to the next and so on through project completion. Your comments the pre-bid seemed to indicate starts and stops with lapses of time in between. Item "J" in this section indicates that the order and schedule of the phases will be determined at a later date prior to construction. Depending on whose interpretation of the project sequence is correct will significantly impact lost time and down time with an impact on overall general conditions costs. If the project definitely requires construction to occur only during specific months or time periods during the course of the project, this should be clearly indicated at the time of bidding.

**ANSWER:**

The schedule dates and phasing has been revised. Refer to the phasing drawings PH-101, PH-102 and PH-103.

**Item 10- RFI question:**

Section 015213 – Field Offices and Sheds seems to have two items "C.1". The first one indicates a room in the building with a laundry list of items to provide for the Owner's use. The second one indicates to provide a 12' x 60' trailer for the Owner's use with the same laundry list of items. Can you please confirm which should be used in preparing our bid?

**ANSWER:**

The contractor shall use the requirements for the two 12'x60' trailers for preparing the bid.

**Item 11- RFI question:**

There is a specification section 089100 – Louvers. Can you please confirm where new louvers are required? At the mechanical penthouse, all the louvers appear to be existing with no notation indicating they are to be removed and replaced. I didn't see any requirements at the new emergency generator either.

**ANSWER:**

A new exhaust louver is indicated on the mechanical drawing M-100 for the new emergency generator.

Item 12- RFI question:

Can you please provide some more specific information on the concrete vault that houses the acid waste neutralization system? Drawings P-106 and P-202 provide the location, the clear inside dimensions and the requirement for an epoxy coating on the interior of the vault. Specification section 226600 – Chemical-Waste Systems for Laboratories does not specifically address the concrete tank and indicates in item 1.09- Coordination to refer to division 03 for concrete, reinforcement and formwork requirements. There is no division 03 in the specifications or structural drawings. I'm assuming this is a precast vault with a horizontal seam between the top and bottom pieces. Can you confirm this and provide any requirements such as loading conditions the top must meet. It's not in a traffic area, but you may want H-20 wheel loading anyway. It would also be good to confirm this is either part of this section of the specifications or a different section so the plumbers and the general contractors will know who should be carrying the vault costs accordingly.

**ANSWER:**

Vault should be a precast, with monolithic sections, minimum concrete compressive strength of 5,000 psi @ 28 days. Joint seal 1" diameter, butyl rubber or equal. Steel reinforcement conforming to ASTM A79, reinforced steel welded wire conforming to the latest ASTM A185 specification, reinforced bars conforming to the latest ASTM A615 specification, Design loading AASHTO HS20.

Item 13- RFI question:

Relating to the location of the acid waste vault mentioned above, do you have any specific information on the foundation design for the building in this area? It would be helpful to know the foundation type and the bottom of footing elevations so we can determine if the building will be undermined by the vault's excavation or if shoring is required.

**ANSWER:**

Existing foundation, footing elevations, etc. is currently not available, it is recommended to provide accommodations for shoring and undermining the existing foundation / footings.

Item 14- RFI question:

Relating to the vault installation for the acid neutralization system, there is no detail for the sub-grade preparation under the vault. Can you confirm if a bedding layer of stone is desired and the thickness of this layer?

**ANSWER:**

Sub grade preparation for the vault includes a minimum of 6" stone bedding layer

Item 15- RFI question:

The revisions to the acid waste piping in the individual classrooms are detailed on P-203. We didn't specifically look at these connections during the pre-bid conference and walk-through. Can you please indicate if you believe it is necessary to cut and patch either existing cabinetry or existing wall construction to perform the plumbing work or if the piping that is to be changed is currently fully accessible? No architectural work is indicated but "may" be required under the heading of "cut and patch."

**ANSWER:**

Cutting and patching of the existing cabinetry and existing walls to perform the required plumbing work on the existing acid waste fixtures may be required. Cutting and patching work shall be included.

Item 16-RFI question:

Will the new underground neutralization tank require a concrete pad?

**ANSWER:**

The 2000 gallon neutralization and mixing and finishing tank will not require housekeeping pads. The concrete vault should not require an anti-buoyancy hold down slab. The pad requirement shall be coordinated with the vault manufacturer.

Item 17-RFI question:

Will the top of the neutralization tank be flush with finish grade or will it be below grade and we will have to install man holes to access hatches?

**ANSWER:**

The neutralization and mixing and finishing tanks will not be flush with finish grade they shall be located within the vault, the top of the vault has access, manholes etc as required to access these tanks, (as indicated on contract documents). The top of the vault maybe several inches above or below grade depending on its outside dimension, this dimension may vary depending on the manufacture submitted. Additional manholes to access the vaults manholes / access hatches should not be required.

Item 18-RFI question:

Will the piping feeding the neutralization tank be exposed on the outside wall?

**ANSWER:**

The piping shall be exposed, acidic and caustic feed piping shall double walled with insulation wit aluminum jacketing. The remaining vent piping shall be single walled.

Item 19-RFI question:

Section 233113-3.08 call for existing ductwork to be cleaned. Is this required?  
If so the drawings do not show all of the existing ductwork. How can drawings of the existing duct systems be accessed?

**ANSWER:**

Cleaning of the existing ductwork is limited to the ductwork associated with the fume scrubbers in the mechanical room only as indicated on drawings MD-104, M-104 & M-105.

Item 20-RFI question:

Drawing M-300 Pumps P-7, 8, 9, 10, & 11 state Alternate #01.  
Is the installation of these pumps an alternate?  
If so there is no spot on the bid form for an alternate.

**ANSWER:**

1. Yes
2. Attach any additional information required for the Bid Alternate to the to the Bid form.

Item 21

DRAWING: M-300: HVAC Duct Insulation schedule:

Change the insulation Nominal Density

From:

2 lbs/cf

To:

**3 lbs/ cf**

Item 22

DRAWING: M-301: HVAC Equipment Insulation schedule:

Change the insulation Nominal Density

From:

2 lbs/cf

To:

**3 lbs/ cf**

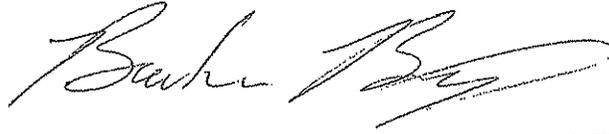
Item 23

DRAWINGS: P-101, P-102, P-103, P-104

**Revised the neutralization tank vent and vault vent notation. Refer to sketches SKP-2, SKP-3, SKP-4 and SKP-5.**

All questions must be in writing (not phone or e-mail) and must be forwarded to the consulting Architect/Engineer (Kohler Ronan Consulting Engineers, 203-778-1018) with copies sent to the DPW Project Manager (Robert Prentice, 860-713-7270).

End of Addendum Number One

A handwritten signature in black ink, appearing to read 'Barbara Bergeron', written in a cursive style.

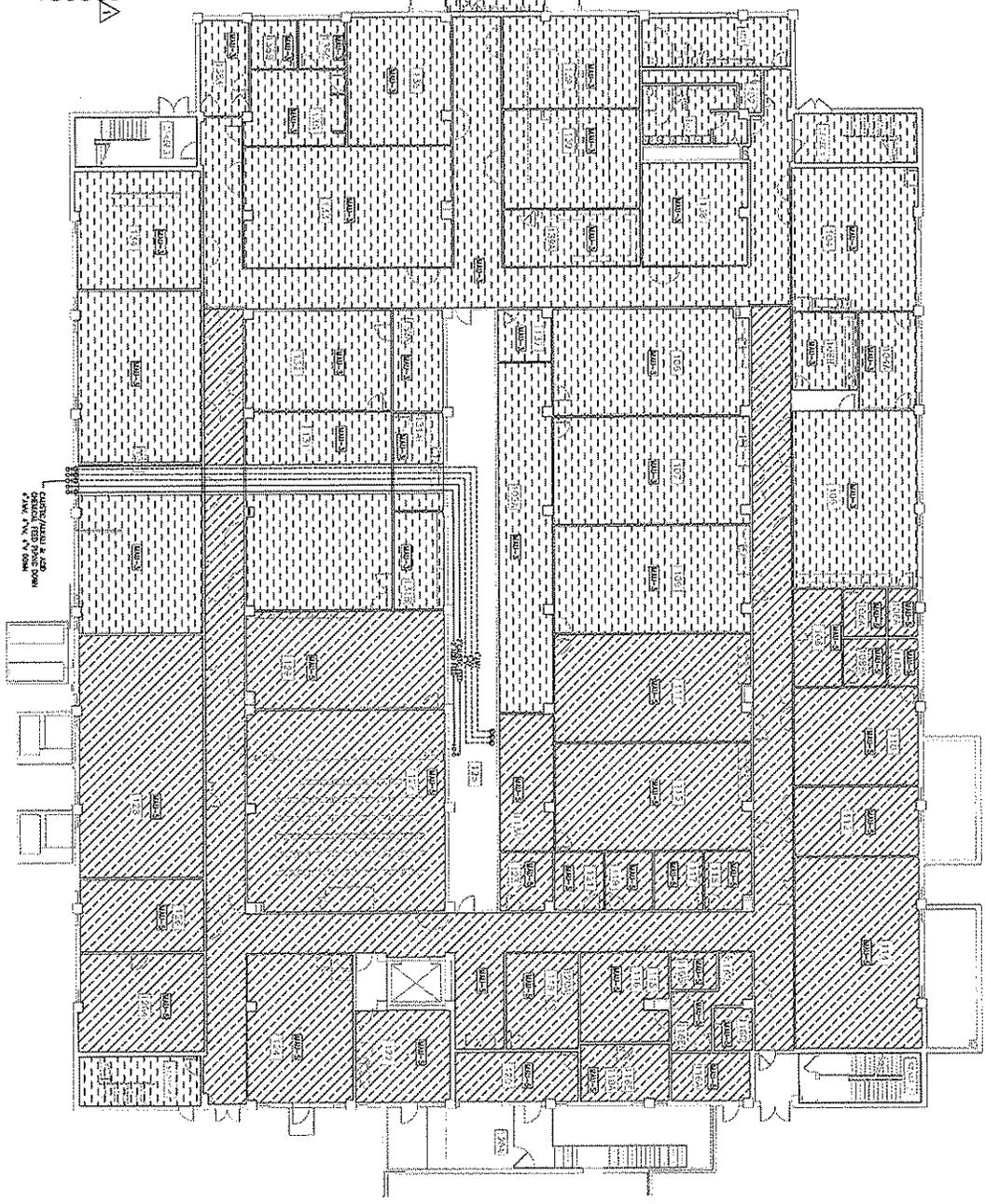
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Barbara Bergeron, Associate Fiscal Administrative Officer  
Department of Public Works

1 FIRST FLOOR PHASING DIAGRAM  
 Scale: 3/8" = 1'-0"

PHASE / AREA / BUILDING	SCHEDULE
WORK SESSION 2011 - START DEC. 14 COMPLETION JAN. 14	(Diagonal hatching)
START SESSION 8/2011 - START JAN. 5 COMPLETION MAY 2	(Cross-hatching)
START SESSION 9/2011 - START MAY 15 COMPLETION AUG. 15	(Horizontal hatching)
NOTE: TO STABILIZE AND REPAIR WORK AT ALL TIMES.	

GENERAL NOTES
GENERAL NOTES: WORK TO BE COMPLETED BY 10:00 PM. ALL WORK SHALL BE COMPLETED BY 10:00 PM. ALL WORK SHALL BE COMPLETED BY 10:00 PM.
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CONTRACT NO. 10-100  
 PROJECT NO. 10-100

1. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CHICAGO AND THE STATE OF ILLINOIS.
2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CHICAGO AND THE STATE OF ILLINOIS.
3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CHICAGO AND THE STATE OF ILLINOIS.
4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CHICAGO AND THE STATE OF ILLINOIS.
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8. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CHICAGO AND THE STATE OF ILLINOIS.
9. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CHICAGO AND THE STATE OF ILLINOIS.
10. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CHICAGO AND THE STATE OF ILLINOIS.



**STATE OF CONNECTICUT**  
 DEPARTMENT OF PUBLIC WORKS

**CHICAGO**  
 PROJECT NO. 10-100

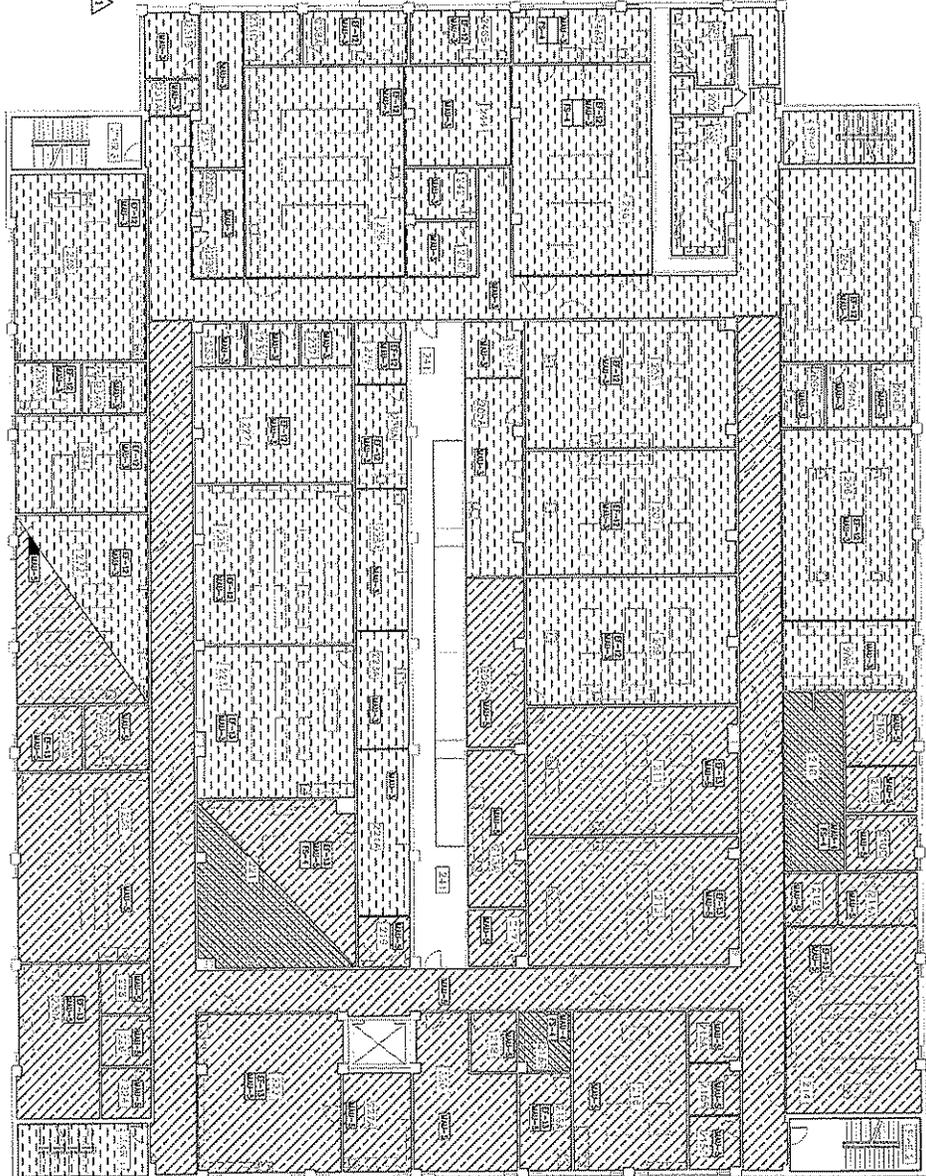
**CONTRACT NO. 10-100**

**PH-101**

SECOND FLOOR PHASING DIAGRAM

PHASE / AREA OF BUILDING	SCHEDULE
(Diagonal lines /)	PHASE 1 - START DATE TO COMPLETION DATE
(Diagonal lines \)	PHASE 2 - START DATE TO COMPLETION DATE
(Horizontal lines)	PHASE 3 - START DATE TO COMPLETION DATE
(Vertical lines)	PHASE 4 - START DATE TO COMPLETION DATE
(Dotted pattern)	PHASE 5 - START DATE TO COMPLETION DATE
(Cross-hatch)	PHASE 6 - START DATE TO COMPLETION DATE
(Stippled)	PHASE 7 - START DATE TO COMPLETION DATE
(White)	PHASE 8 - START DATE TO COMPLETION DATE

GENERAL NOTES	
1. SEE SHEET 100-1 FOR PHASING OF OTHER FLOORS.	2. SEE SHEET 100-2 FOR PHASING OF OTHER FLOORS.
3. SEE SHEET 100-3 FOR PHASING OF OTHER FLOORS.	4. SEE SHEET 100-4 FOR PHASING OF OTHER FLOORS.



1. GENERAL NOTES: THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AUTHORITIES.
2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AUTHORITIES.
3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AUTHORITIES.
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5. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AUTHORITIES.
6. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AUTHORITIES.
7. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AUTHORITIES.
8. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AUTHORITIES.
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10. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AUTHORITIES.



<b>STATE OF CONNECTICUT</b> DEPARTMENT OF PUBLIC WORKS	
<b>PROJECT:</b> STATE OF CONNECTICUT DEPARTMENT OF PUBLIC WORKS PROJECT NO. 100-102	<b>DATE:</b> 10/1/2010
<b>DESIGNER:</b> STATE OF CONNECTICUT DEPARTMENT OF PUBLIC WORKS	<b>SCALE:</b> AS SHOWN
<b>REVISIONS:</b> 1. REVISION 1: 10/1/2010 2. REVISION 2: 10/1/2010	<b>PHASE:</b> SECOND FLOOR PHASING DIAGRAM



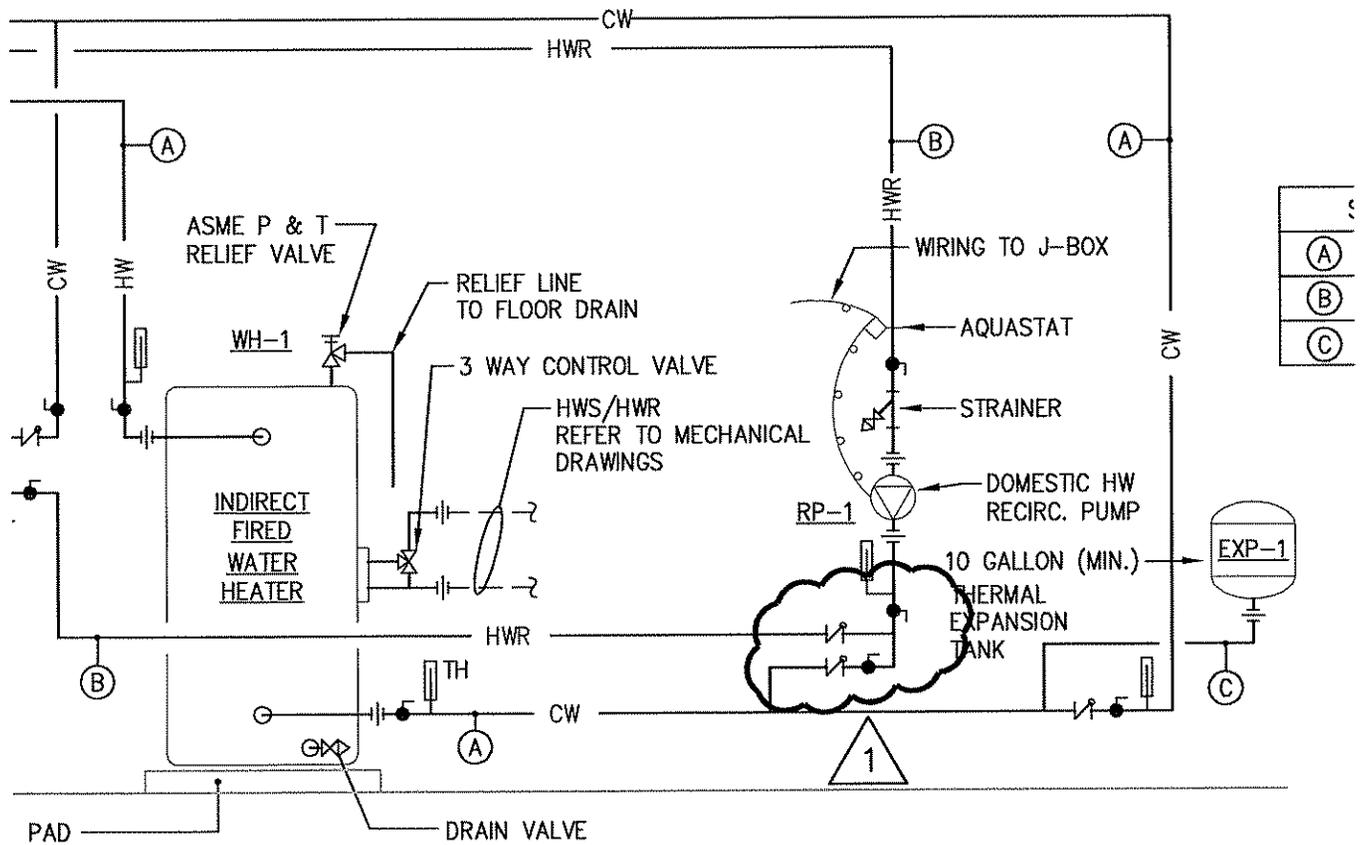
STAINLESS STEEL (TYPE 304)  
OR FRP RELIEF VALVE DRAIN  
TANK. PROVIDE WITH  
SUPPORT LEGS

OF 2 TIMES THE  
DIAMETER OF THE  
DISCHARGE

BACKFLOW PREVENTER DETAIL

4 PIPE PEI  
P-201 SCALE: N.T.S.

CONNECT TO EXISTING  
(TYPICAL)



PIPING DIAGRAM

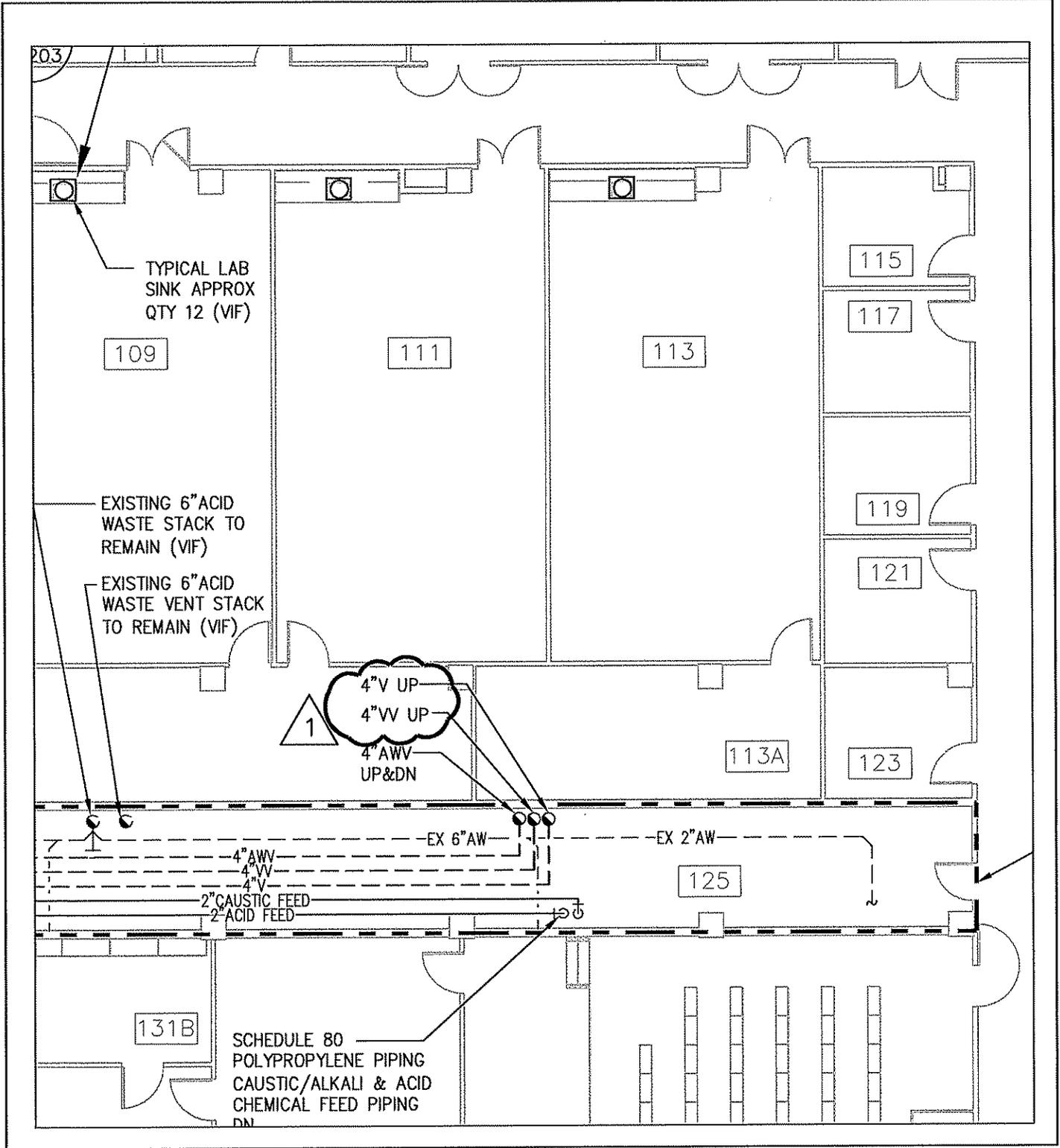
ADDENDUM I

MEP RENOVATIONS - EARL HALL  
SOUTHERN CONNECTICUT  
STATE UNIVERSITY  
BI-RS-248 NEW HAVEN, CT

**Kohler Ronan, LLC**  
Consulting Engineers  
301 Main Street, Danbury CT 06810  
Tel. (203) 778-1017 Fax (203) 778-1018  
E-mail krce@kohleronan.com

**akPark**  
Architects LLC  
312 Park Road, West Hartford, CT (860) 232-6664

DRAWING NO:  
**SKP-1**  
DATE: 12-11-09  
SCALE: NONE



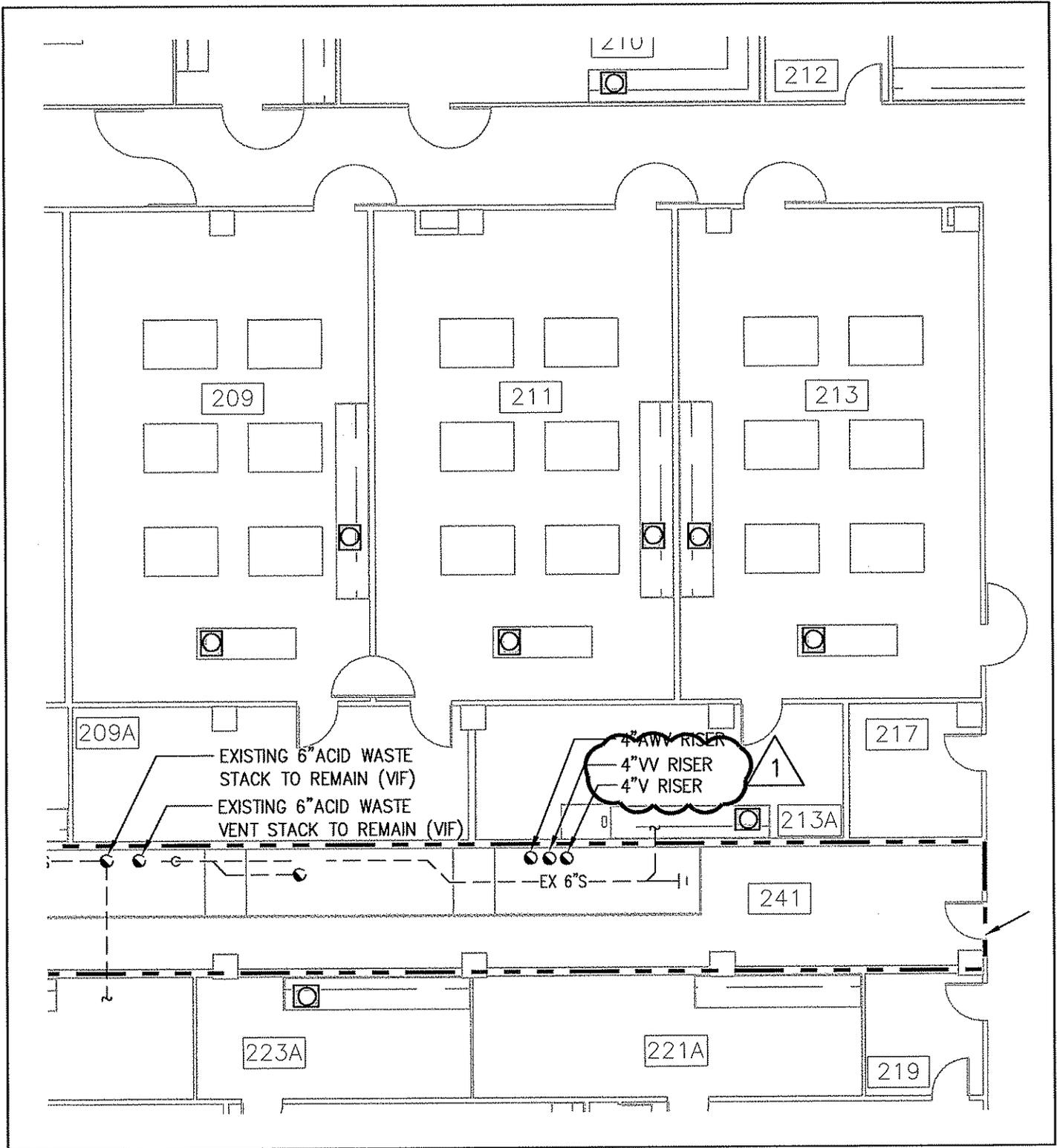
# ADDENDUM I

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 STATE UNIVERSITY  
 BI-RS-248 NEW HAVEN, CT

**Kohler Ronan, LLC**  
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 Tel. (203) 778-1017 Fax (203) 778-1018  
 E-mail krce@kohleronan.com

 **akPark**  
 Architects LLC  
 312 Park Road, West Hartford, CT (860)232-6664

DRAWING NO:  
**SKP-2**  
 DATE: 12-11-09  
 SCALE: 3/32"=1'-0"



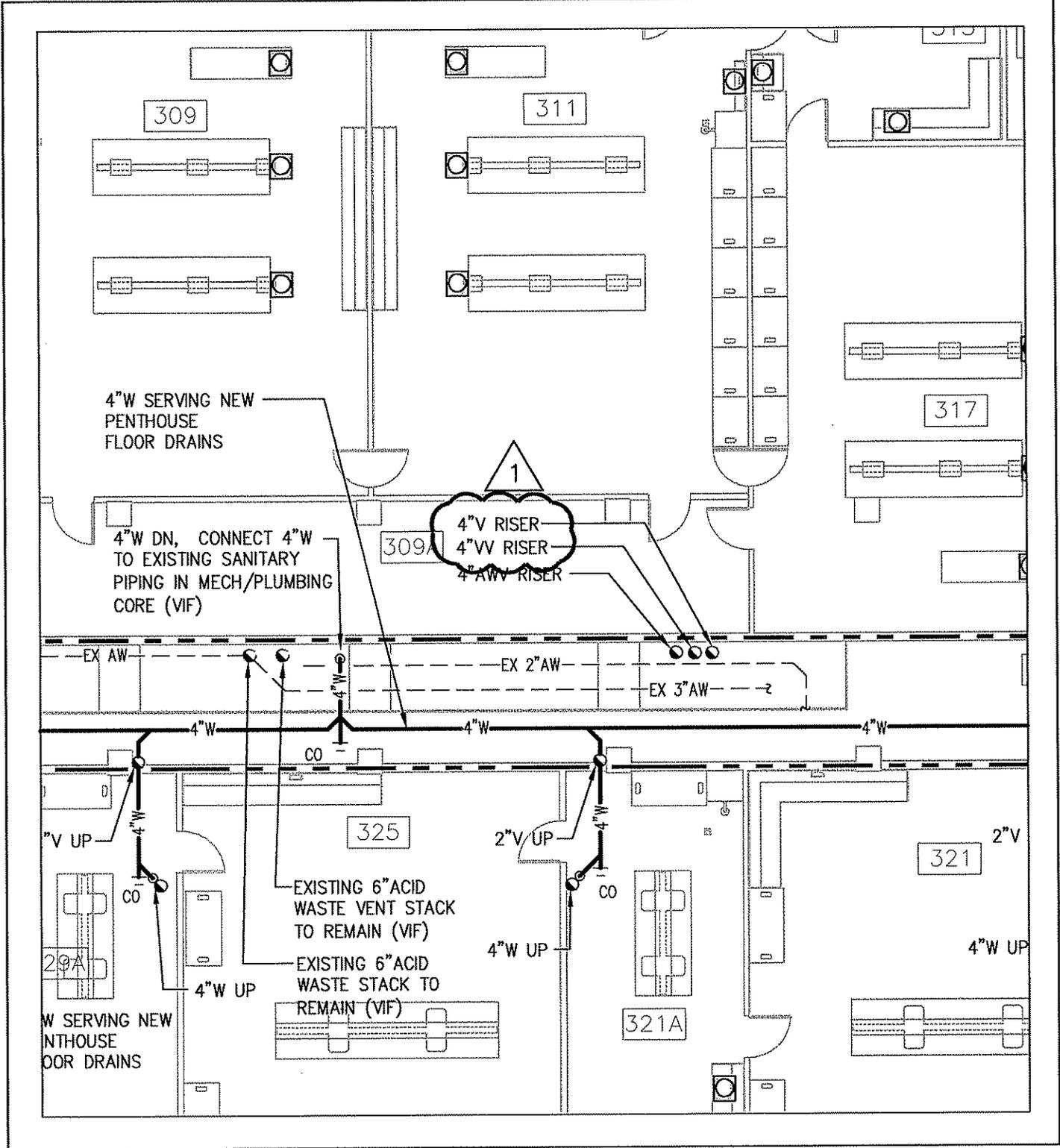
# ADDENDUM I

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 E-mail krce@kohleronan.com

**akPark**  
 Architects LLC  
 312 Park Road, West Hartford, CT (860) 232-6664

DRAWING NO:  
**SKP-3**  
 DATE: 12-11-09  
 SCALE: 3/32" = 1'-0"



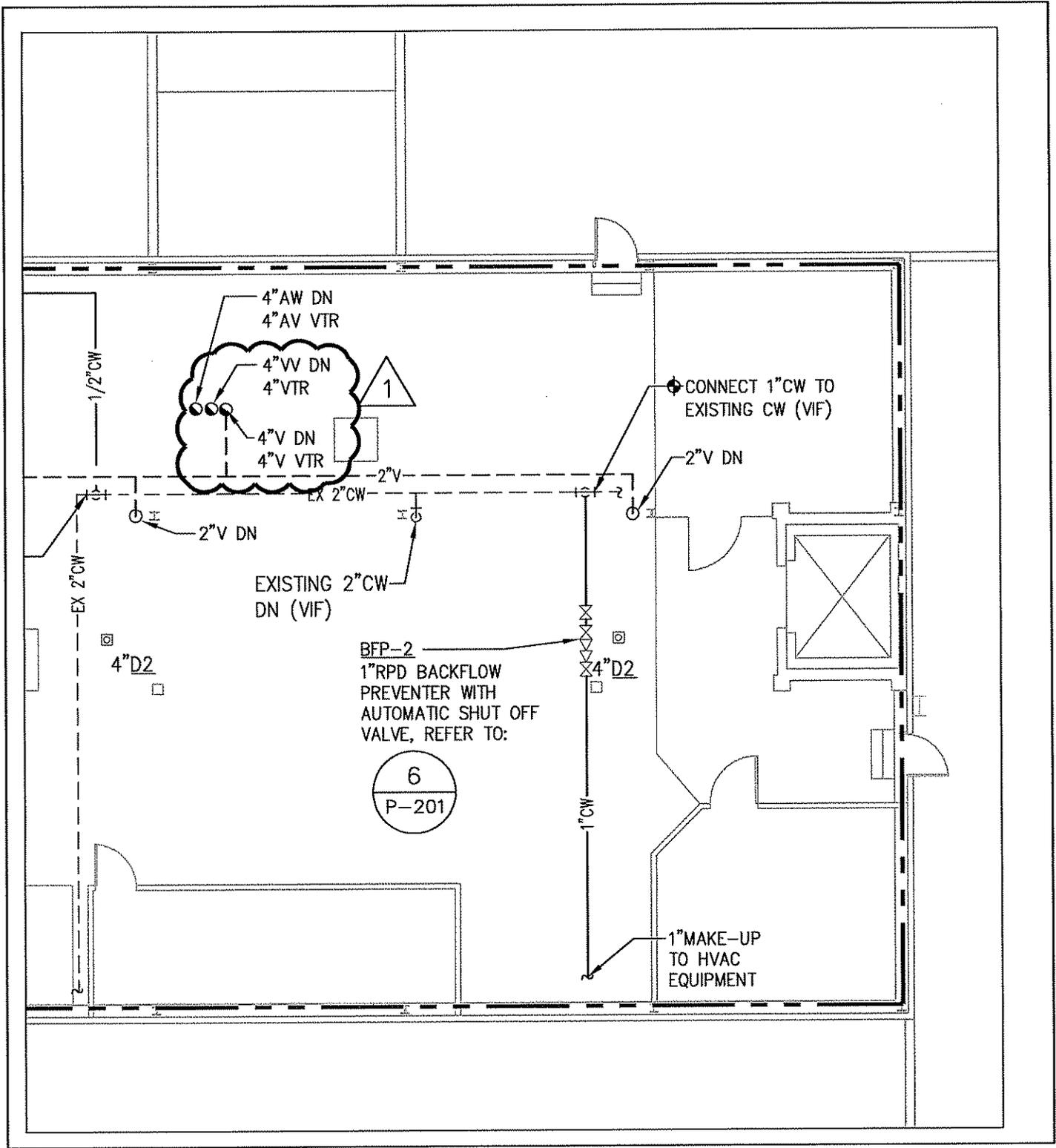
# ADDENDUM I

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 SOUTHERN CONNECTICUT  
 STATE UNIVERSITY  
 BI-RS-248 NEW HAVEN, CT

**Kohler Ronan, LLC**  
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**akPark**  
 Architects LLC  
 312 Park Road, West Hartford, CT (860)232-6664

DRAWING NO:  
**SKP-4**  
 DATE: 12-11-09  
 SCALE: 3/32" = 1'-0"



# ADDENDUM I

MEP RENOVATIONS - EARL HALL  
SOUTHERN CONNECTICUT  
STATE UNIVERSITY  
BI-RS-248  
NEW HAVEN, CT

**Kohler Ronan, LLC**  
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 **akPark**  
Architects LLC  
312 Park Road, West Hartford, CT (860) 232-6664

DRAWING NO:  
**SKP-5**  
DATE: 12-11-09  
SCALE: 3/32" = 1'-0"

INVITATION TO BID

FOR PROJECTS ESTIMATED TO COST MORE THAN \$500,000.00

ADV. NO.: 10-22

ADV. DATE: January 29, 2010

SEALED BIDS FROM CONTRACTORS WHO HAVE BEEN PREQUALIFIED IN THE DAS CLASSIFICATION NOTED BELOW SHALL BE ADDRESSED TO THE DEPARTMENT OF PUBLIC WORKS - STATE OF CONNECTICUT FOR:

<b>Project Title:</b>	MEP Renovations Jennings Hall Southern Connecticut State University Hamden
<b>Project Number:</b>	BI-RS-249 (Rebid)
<b>DAS Classification:</b>	Group B – General Building Construction
<b>Special Requirement:</b>	N/A
<b>Cost Estimate Range:</b>	\$4,387,101.00 – \$4,848,901.00
<b>Plans &amp; Specs Ready Date:</b>	February 3, 2010
<b>A NON-REFUNDABLE FEE OF PER SET IS REQUIRED</b>	\$130.00 <b>Checks</b> should be made payable to “ <b>Treasurer, State Of Connecticut</b> ” and should include the prospective bidder’s correct mailing address, telephone and fax numbers of where <b>addendum(a)</b> should be submitted. <b>USE A SEPARATE CHECK FOR EACH PROJECT.</b>
<b>Examination or Purchase of Plans &amp; Specs</b>	at the State Of Connecticut, <b>Department Of Public Works, Plans And Specifications Section, Room No. G-36, 165 Capitol Avenue, Hartford, CT 06106</b> , during the hours of 7:30 A.M. to 3:00 P.M. (Monday-Friday) or by addressing a request to the above address.
<b>Pre-Bid Conference:</b>	All prospective bidders are required to attend a <b>MANDATORY</b> Pre-Bid Conference.
Pre-Bid Conference <b>Time</b>	To be held AT <u>9:00 AM.</u>
Pre-Bid Conference <b>Date</b>	On February 10, 2010.
Pre-Bid Conference <b>Location</b>	At 615 Fitch Street, SCSU Facility Building, Conference Room 307, Hamden, CT 06514.
Pre-Bid Conference <b>Registration</b>	All prospective bidders are required to <i>properly</i> register. <i>Proper</i> registration means that the attendee has <i>signed</i> his or her name to the <b>official roster</b> and <i>listed</i> the name and address of the company he or she represents on the official roster no later than the designated <b>start time</b> of the pre-bid conference. <b>No</b> attendee will be allowed to register <i>after</i> the advertised start time of the pre-bid conference. <b>Bids</b> submitted by contractors who have <i>not properly</i> registered and attended the pre-bid conference shall be <i>rejected</i> as <b>non-responsive</b> .
Pre-Bid Conference <b>Contact</b>	<b>Robert Sheeley (203) 392-6050</b>
<b>BID OPENING DATE:</b>	<b>February 24, 2010</b>
<b>Receipt of Bid Package</b>	Bids will be received at the <b>State Office Building, 165 Capitol</b>

	<b>Avenue, Hartford, CT, 06106 in Room No. G-36 UNTIL 1:00 P.M.</b> on the date shown <b>above</b> and thereafter publicly opened and read aloud in <b>Room No. G-32.</b>
<b>Bid Results:</b>	Bid results are posted on the <b>DPW Website</b> in approximately two (2) days after the bid opening date.
<b>Set-Aside Participation</b>	25%
<b>Including MBE/WBE</b>	6.25%
<b>Gift And Campaign Contribution Certification</b>	If awarded the subject contract and the contract has a value of <b>\$50,000</b> or more the contractor will be required to sign and submit, at the time of contract execution, a <b>Gift And Campaign Contribution Certification</b> . See the DPW home page, <a href="http://www.ct.gov/dpw">http://www.ct.gov/dpw</a> , click on <b>Affidavits</b> . For the purposes of signing the Certification, the “date DPW began planning” the subject project or services is such date noted below.
<b>Date DPW Began Planning the Subject Project:</b>	May 14, 2004
<b>Summary and Affidavit Regarding State Ethics</b>	Any one seeking a contract with a value of more than \$500,000 shall provide with their <b>bid</b> an <b>Ethics Affidavit</b> <i>located</i> at CT <b>DPW Website</b> ( <a href="http://www.ct.gov/dpw">www.ct.gov/dpw</a> ). Failure to provide this affidavit with the bid proposal shall result in rejection of the bid.
<b>Bid Security</b>	As <b>security</b> , <i>each</i> bid must be accompanied by a CERTIFIED CHECK made payable to “ <b>Treasurer, State of Connecticut</b> ,” or the bid must be accompanied by a BID BOND, in the form required by the awarding authority and having surety thereto such Surety Company or Companies as are authorized to do business in this State and/or accepted by the Commissioner of the Department of Public Works for an amount not less than <b>10%</b> of the bid.
Bidders are advised that <b><i>both</i></b> the DEPARTMENT OF ADMINISTRATIVE SERVICES PREQUALIFICATION <b>CERTIFICATE</b> and <b>UPDATE STATEMENT</b> <b>must</b> accompany the <b>bid</b> proposal for projects <i>estimated to exceed</i> Five Hundred Thousand Dollars (\$500,000.00) (C.G.S. 4b-91 as amended). <b><i>Failure to supply them with the bid will result in rejection of the bid</i></b>	
Department of Administrative Services (DAS) <b>Contractor Prequalification Program:</b> <a href="http://www.das.state.ct.us/busopp.asp">http://www.das.state.ct.us/busopp.asp</a>	
<b>To access Executive Orders:</b> <a href="http://www.ct.gov/governorrell/cwp/browse.asp?a=1719&amp;bc=0&amp;c=18433">http://www.ct.gov/governorrell/cwp/browse.asp?a=1719&amp;bc=0&amp;c=18433</a>	
<b>To access the Department of Public Works Web Site:</b> <a href="http://www.ct.gov/dpw">http://www.ct.gov/dpw</a>	

**Performance and Labor and Material Bonds** to be furnished by the bidder awarded the contract shall be an amount not less than 100% of the contract price.

The Commissioner reserves the right to do any of the following without liability, including but not limited to: (a) waive technical defects in the bid proposal as he or she deems best for the interest of the State; (b) negotiate with a contractor in accordance with Connecticut General Statutes Section 4b-91; (c) reject any or all bids; (d) cancel the award or execution of any contract prior to the issuance of the “Notice To Proceed;” and, (e) advertise for new bids.

*Nonresident contractors: At the time of contract signing a certificate from the Commissioner of Revenue Services must be provided which evidences that C.G.S. 12-430 for non-resident contractors has been met. For details call the Department of Revenue Services at (860) 541-3280, ext. 7.*

#### **EXECUTIVE ORDERS:**

The Contract is subject to the provisions of Executive Order No. Three of Governor Thomas J. Meskill, promulgated June 16, 1971, concerning labor employment practices, Executive Order No. Seventeen of Governor Thomas J. Meskill, promulgated February 15, 1973, concerning the listing of employment openings and Executive Order No. Sixteen of Governor John G. Rowland promulgated August 4, 1999, concerning violence in the workplace, all of which are incorporated into and are made a part of the Contract as if they had been fully set forth in it. At the Contractor's request, the Client Agency shall provide a copy of these orders to the Contractor. The Contract may also be subject to Executive Order No. 7C of Governor M. Jodi Rell, promulgated July 13, 2006, concerning contracting reforms and Executive Order No. 14 of Governor M. Jodi Rell, promulgated April 17, 2006, concerning procurement of cleaning products and services, in accordance with their respective terms and conditions.

This contract is subject to the provisions of the Department of Public Works **Sexual Harassment Policy** ("Policy") and, as such, the contract may be canceled, terminated, or suspended by DPW for violation of or noncompliance with said Policy. Said document is hereby incorporated herein by reference and made a part hereof as though fully set forth herein. This policy may be found at the Department of Public Works Website at <http://www.ct.gov/dpw>, under **Publications**.

All **technical** questions must be in writing (not phoned or emailed) and faxed to the **Architect/Engineer** with a **copy** to the **DPW Project Manager** listed below.

Engineer:	Kohler Ronan Consulting Engineers 301 Main Street, Danbury, CT	Fax No:	203-778-1018
Architect	Oak Park Architect 312 Park Road, West Hartford, CT	Fax No:	860-232-6121
DPW Project Manager:	Robert Prentice	Fax No:	860-713-7273
Associates Fiscal Administrative Officer:	Barbara Bergeron	Fax No:	(860) 713-7395
Contract Time Allowed:	455	Calendar Days	
Liquidated Damages:	\$ 3,225.00	Per Calendar Day beyond Substantial Completion	

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Prevailing Wage Rates: Prevailing wages are required on this project, in accordance with the schedule provided in the bid documents, pursuant to Connecticut General Statutes Section 31-53 (a) through (h), as amended.

Each contractor who is awarded a contract on or after October 1, 2002 shall be subject to provisions of the Connecticut General Statutes, Section 31-55a concerning **annual adjustments** to prevailing wages.

Wage Rates will be posted each **July 1<sup>st</sup>** on the **Department of Labor website:** [www.ctdol.state.ct.us](http://www.ctdol.state.ct.us) . Such prevailing wage adjustment shall not be considered a matter for any contract amendment.

The wages paid on an hourly basis to any mechanic, laborer or workman employed upon the work herein contracted to be done and the amount of payment or contribution paid or payable on behalf of each such employee to any employee welfare fund, as defined in subsection (h) of section 31-53 of the Connecticut General Statutes, shall be at a rate equal to the rate customary or prevailing for the same work in the same trade or occupation in the town in which such public works project is being constructed. Any contractor who is not obligated by agreement to make payment or contribution on behalf of such employees to any such employee welfare fund shall pay to each employee as part of his wages the amount of payment or contribution for his classification on each pay day.

Procurement  
Department of Public Works

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