INTERDEPARTMENTAL MEMORANDUM

TO: David Busanet, Bidding and Contracts Supervisor
Bidding & Contracts, Room G-35
165 Capitol Avenue, Hartford, CT 06106

FROM: John Nolan, Jr., Project Manager
General Gov't Team, Room 460
165 Capitol Avenue, Hartford, CT 06106

DATE: **April 24, 2009**

SUBJECT: ADDENDUM # 1

PROJECT TITLE: Exterior and Interior Renovations at
Osborn Correctional Institution
Somers, CT

PROJECT NO.: **BI-JA-440**

SCHEDULED BID OPENING: **May 13, 2009**

Please expedite the attached Addendum # 1.

1. The total number of pages in this addendum is: 10.
2. The total number of drawings/sketches in this addendum is: 20.
3. See attached Revised "Bid Released" form (55) dated: **N/A.**
4. Reason for Addendum: Addendum No. 1 is based on items that were discussed at the Pre Bid meeting that was held on 4/9/09, at Osborn CI, Somers, CT.

Attachment

xc:	Agency	DOC – Irv Fallon
	Team File	General Gov't Team
	DPW/PM	John Nolan, Jr.

EXTERIOR AND INTERIOR RENOVATIONS AT
OSBORN CORRECTIONAL INSTITUTION
SOMERS, CONNECTICUT
PROJECT: BI - JA - 440

BID OPENING	**1:00 P.M.**	**MAY 5, 2009**
ADDENDUM NUMBER ONE	**DATE OF ADDENDUM**	**APRIL 21, 2009**

The following clarifications are applicable to the project referenced above.

Item 1
The bid opening will be changed from May 5, 2009 at 1:00 p.m. to May 13, 2009 at 1:00 p.m.

Item 2
Section 00920, "Executive Orders" was omitted from the manual and is attached herein.

Item 3
April 9, 2009 Pre-bid Meeting Attendance Record Sheets (5 pages) are attached herewith.

Item 4
Photos of the Osborn Correctional Institute facilities will be available for review, by appointment, on April 29, 2009. To schedule an appointment contact Barbara Bergeron, by phone at 860-713-5796 or email Barbara.Bergeron@ct.gov .

Item 5
Inspections related to Building Code compliance will be conducted by CTDPW Building Officials. General Contractor shall request rough-in inspections and final inspections through the Construction Administrator. General Contractor shall make inspection requests not less than forty eight (48) hours in advance.

Item 6
Building "Q" will be fully occupied for the duration of the project. There is no swing space.

Item 7
The General Contractor will be permitted one cell phone within the Facility for use by all the construction forces.

Item 8
Hydraulic or motorized lifts used by the General Contractor used in the performance of exterior renovations may be left on site overnight only if the lift is lowered and locked and is disabled by the removal of its battery or some other major component.

Item 9
Areas receiving finishes specified in Division 9 shall be provided with a means to exhaust air in order to reduce the odor of the finishes while drying.

The following clarifications are applicable to specifications and drawings for the project referenced above.

ADV. NO.: 09-08 ADV. DATE: March 20, 2009

SEALED BIDS **FROM CONTRACTORS WHO HAVE BEEN PREQUALIFIED IN THE DAS CLASSIFICATION NOTED BELOW** SHALL BE ADDRESSED TO THE DEPARTMENT OF PUBLIC WORKS - STATE OF CONNECTICUT FOR:

Project Title:	Exterior and Interior Renovations At Osborn Correctional Institution
Project Number:	BI-JA-440
DAS Classification:	Group B – General Building Construction
Special Requirement:	N/A
Cost Estimate Range:	$988,682.00 – $1,092,754.00
Plans & Specs Ready Date:	March 25, 2009
A NON-REFUNDABLE FEE OF PER SET IS REQUIRED	$ 42.00 **Checks** should be made payable to "**TREASURER, STATE OF CONNECTICUT**" and should include the prospective bidder's correct mailing address, telephone and fax numbers of where **addendum**(a) should be submitted. **USE A SEPARATE CHECK FOR EACH PROJECT.**
Examination or Purchase of Plans & Specs	at the State Of Connecticut, **Department Of Public Works, Plans And Specifications Section, Room No. G-36, 165 Capitol Avenue, Hartford, CT 06106**, during the hours of 7:30 A.M. to 3:00 P.M. (Monday-Friday) or by addressing a request to the above address.
Pre-Bid Conference:	All prospective bidders are required to attend a **MANDATORY** Pre-Bid Conference
Pre-Bid Conference **Time**	To be held At 10:00 AM.
Pre-Bid Conference **Date**	On April 9, 2009
Pre-Bid Conference **Location**	At DOC - District 1 – PFE Office 175 Bilton Road, Somers, CT
Pre-Bid Conference **Registration**	All prospective bidders are required to *properly* register. *Proper* registration means that the attendee has *signed* his or her name to the **official roster** and *listed* the name and address of the company he or she represents on the official roster no later than the designated start time of the pre-bid conference. No attendee will be allowed to register *after* the advertised start time of the pre-bid conference. **Bids** submitted by contractors who have *not properly* registered and attended the pre-bid conference shall be *rejected* as non-responsive.
Pre-Bid Conference **Contact**	Mark Rashaw, PFE 2
BID OPENING DATE:	**May 5, 2009**
Receipt of Bid Package	Bids will be received at the **State Office Building, 165 Capitol Avenue, Hartford, CT, 06106** in **Room No. G-36** UNTIL **1:00** P.M. on the date shown **above** and thereafter publicly opened and read aloud in **Room No. G-32.**
Bid Results:	Bid results are posted on the **DPW Website** in approximately

	two (2) days after the bid opening date.
Set-Aside Participation	25%
Including MBE/WBE	6.25%
Gift And Campaign Contribution Certification	If awarded the subject contract and the contract has a value of **$50,000** or more the contractor will be required to sign and submit, at the time of contract execution, a **Gift And Campaign Contribution Certification**. See the DPW home page, http://www.ct.gov/dpw, click on **Affidavits**. For the purposes of signing the Certification, the "date DPW began planning" the subject project or services is such date noted below.
Date DPW Began Planning the Subject Project:	10/25/02
Summary and Affidavit Regarding State Ethics	Any one seeking a contract with a value of more than $500,000 shall provide with their bid an **Ethics Affidavit** *located* at CT **DPW Website** (www.ct.gov/dpw). Failure to provide this affidavit with the bid proposal shall result in rejection of the bid.
Bid Security	As *security*, each bid must be accompanied by a CERTIFIED CHECK made payable to "**Treasurer, State of Connecticut**," or the bid must be accompanied by a BID BOND, in the form required by the awarding authority and having surety thereto such Surety Company or Companies as are authorized to do business in this State and/or accepted by the Commissioner of the Department of Public Works for an amount not less than **10%** of the bid.
Bidders are advised that ***both*** the DEPARTMENT OF ADMINISTRATIVE SERVICES PREQUALIFICATION **CERTIFICATE** and **UPDATE STATEMENT** **must** accompany the ***bid*** proposal for projects *estimated* to *exceed* Five Hundred Thousand Dollars ($500,000.00) (C.G.S. 4b-91 as amended). ***Failure to supply them with the bid will result in rejection of the bid***	
Department of Administrative Services (DAS) **Contractor Prequalification Program: http://www.das.state.ct.us/busopp.asp**	
To access Executive Orders http://www.ct.gov/governorrell/cwp/browse.asp?a=1719&bc=0&c=18433	
To access the Department of Public Works Web Site: http://www.ct.gov/dpw	

Performance and **Labor and Material Bonds** to be furnished by the bidder awarded the contract shall be an amount not less than 100% of the contract price.

The awarding authority reserves the right to waive technical defects or to reject any and all bids.

Nonresident contractors: At the time of contract signing a certificate from the Commissioner of Revenue Services must be provided which evidences that C.G.S. 12-430 for non-resident contractors has been met. For details call the Department of Revenue Services at (860) 541-3280, ext. 7.

EXECUTIVE ORDERS:

The Contract is subject to the provisions of Executive Order No. Three of Governor Thomas J. Meskill, promulgated June 16, 1971, concerning labor employment practices, Executive Order No. Seventeen of Governor Thomas J. Meskill, promulgated February 15, 1973, concerning the listing of employment openings and Executive Order No.

Sixteen of Governor John G. Rowland promulgated August 4, 1999, concerning violence in the workplace, all of which are incorporated into and are made a part of the Contract as if they had been fully set forth in it. At the Contractor's request, the Client Agency shall provide a copy of these orders to the Contractor. The Contract may also be subject to Executive Order No. 7C of Governor M. Jodi Rell, promulgated July 13, 2006, concerning contracting reforms and Executive Order No. 14 of Governor M. Jodi Rell, promulgated April 17, 2006, concerning procurement of cleaning products and services, in accordance with their respective terms and conditions.

This contract is subject to the provisions of the Department of Public Works **Sexual Harassment Policy** ("Policy") and, as such, the contract may be canceled, terminated, or suspended by DPW for violation of or noncompliance with said Policy. Said document is hereby incorporated herein by reference and made a part hereof as though fully set forth herein. This policy may be found at the Department of Public Works Website at http://www.ct.gov/dpw/lib/dpw/SexualHarassmentPolicy092407.pdf

All technical questions must be in writing (not phoned or emailed) and faxed to the Architect/Engineer with a copy to the DPW Project Manager listed below.

Architect/Engineer/ Consultant:	URS Corporation AES	Fax No:	860-529-3991
DPW Project Manager:	John Nolan	Fax No:	860-713-7261

All **bid questions** should be addressed to the Purchasing Officer listed below.

Associates Fiscal Administrative Officer:	Barbara Bergeron	Fax No:	(860) 713-7395

Contract Time Allowed: 532 Calendar Days

Liquidated Damages: $ 1,577.00 Per Calendar Day

Prevailing Wage Rates: Prevailing wages are required on this project, in accordance with the schedule provided in the bid documents, pursuant to Connecticut General Statutes Section 31-53 (a) through (h), as amended.

Each contractor who is awarded a contract on or after October 1, 2002 shall be subject to provisions of the Connecticut General Statutes, Section 31-55a concerning **annual adjustments** to prevailing wages.

Wage Rates will be posted each July 1st on the Department of Labor website: www.ctdol.state.ct.us . Such prevailing wage adjustment shall not be considered a matter for any contract amendment.

The wages paid on an hourly basis to any mechanic, laborer or workman employed upon the work herein contracted to be done and the amount of payment or contribution paid or payable on behalf of each such employee to any employee welfare fund, as defined in subsection (h) of section 31-53 of the Connecticut General Statutes, shall be at a rate equal to the rate customary or prevailing for the same work in the same trade or occupation in the town in which such public works project is being constructed. Any contractor who is not obligated by agreement to make payment or contribution on behalf of such employees to any such employee welfare fund shall pay to each employee as part of his wages the amount of payment or contribution for his classification on each pay day.

Procurement
Department of Public Works