INTERDEPARTMENTAL MEMORANDUM

TO: David Busanet, Bidding and Contracts Supervisor
Bidding & Contracts, Room G-35
165 Capitol Avenue, Hartford, CT 06106

FROM: Min-Hsien Keh, Project Manager
Team AAP, Room 482
165 Capitol Avenue, Hartford, CT 06106

DATE: **April 2, 2009**

SUBJECT: ADDENDUM # 2

PROJECT TITLE: Drainage and Improvements to Britton Building Boiler Room, Connecticut Agricultural Experiment Station, 123 Huntington Street, New Haven, CT 06504

PROJECT NO.: **BI-P-84**

SCHEDULED BID OPENING: **APRIL 9, 2009**

Please expedite the attached Addendum # 2.

1. The total number of pages in this addendum is: 1.
2. The total number of drawings in this addendum is: 0.
3. See attached Revised "Bid Released" form (55) dated: N/A.
4. Coordinator to explain reason for addendum (clarification purposes, added work, etc.). Will addendum save money or cost more? Save money

Attachment

xc: Agency
Team File
Project Manager

INTERDEPARTMENTAL MEMORANDUM

TO: David Busanet, Bidding and Contracts Supervisor
Bidding & Contracts, Room G-35
165 Capitol Avenue, Hartford, CT 06106

FROM: Min-Hsien Keh, Project Manager
Team AAP, Room 482
165 Capitol Avenue, Hartford, CT 06106

DATE: **April 1, 2009**

SUBJECT: ADDENDUM # 1

PROJECT TITLE: Drainage and Improvements to Britton Building Boiler Room, Connecticut Agricultural Experiment Station, 123 Huntington Street, New Haven, CT 06504

PROJECT NO.: **BI-P-84**

SCHEDULED BID OPENING: **APRIL 9, 2009**

Please expedite the attached Addendum # 1.

1. The total number of pages in this addendum is: 2.
2. The total number of drawings in this addendum is: 6.
3. See attached Revised "Bid Released" form (55) dated: N/A.
4. Coordinator to explain reason for addendum (clarification purposes, added work, etc.). Will addendum save money or cost more? Save money

Attachment

xc: Agency
Team File
Project Manager

INVITATION TO BID

FOR PROJECTS ESTIMATED TO COST LESS THAN $500,000.00

FOR CURRENTLY CERTIFIED SET-ASIDE CONTRACTORS ONLY

This "Invitation To Bid" is *limited* to participation by *current* **certified** "Set-Aside Contractors " that have been certified by the Connecticut Department of Administrative Services (DAS) by the "bid opening date."

ADV. NO. 09-11I **DATE OF INVITATION: March 13, 2009**

SEALED BIDS ADDRESSED TO THE DEPARTMENT OF PUBLIC WORKS - STATE OF CONNECTICUT FOR:

Project Title:	Drainage and Improvements to Britton Building Boiler Room Connecticut Agricultural Experiment Station 123 Huntington Street New Haven, Connecticut
Project Number:	Project BI-P-84
Special Requirement:	Construction to be performed and completed before the heating season starts and without interruption of boilers operations. The contractor is responsible for any interruption of heating supply and all cost caused by the construction.
Cost Estimate Range:	$ 190,000. – $210,000.
Plans & Specs Ready:	March 18, 2009
Non-Refundable Fee Per Set	**$ NOT APPLICABLE**
Examination and Acquisition of Plans & Specs	**State Of Connecticut, Department Of Public Works, Plans And Specifications Section, Room No. G-36, 165 Capitol Avenue, Hartford, CT 06106**, 7:30 A.M. to 3:00 P.M. (Monday-Friday) or by addressing a request to the above address with your Fedex number.
MBE Participation	**Good Faith Effort**
Pre-Bid Conference:	All prospective bidders are required to attend a **MANDATORY** Pre-Bid Conference
Pre-Bid Conference **Time**	To be held AT: 1:30 PM
Pre-Bid Conference **Date**	ON: March 27, 2009
Pre-Bid Conference **Location**	AT: State Laboratory Building in Room 206, Connecticut Agricultural Experiment Station, 123 Huntington Street, New Haven, Connecticut.
Pre-Bid Conference **Registration**	All prospective bidders are required to *properly* register. *Proper* registration means that the attendee has *signed* his or her name to the **official roster** and *listed* the name and address of the company he or she represents on the official roster no later than the designated start time of the pre-bid conference. No attendee will be allowed to register *after* the advertised start time of the pre-bid conference. **Bids** submitted by contractors who have *not properly* registered and attended the pre-bid conference shall be *rejected* as non-responsive.
Pre-Bid Conference **Contact**	Mike Last, Chief of Services, 203-974-8442

BID OPENING DATE:	**April 9, 2009**
Receipt of Bid Package	Bids will be *received* at the STATE OFFICE BUILDING, 165 CAPITOL AVENUE, HARTFORD, CT, 06106 in ROOM No. G-36 UNTIL 1:00 P.M. on the date shown above and thereafter publicly *opened* and *read* aloud in ROOM No. G-32.
Gift And Campaign Contribution Certification	If awarded the subject contract and the contract has a value of **$50,000** or more the contractor will be required to sign and submit, at the time of contract execution, **Gift And Campaign Contribution Certification**. See the DPW home page, **http://www.ct.gov/dpw**, click on Affidavits, and then click on Contractor/Consultant Certification. For the purposes of signing the Certification, the "date DPW began planning" the subject project or services is such date noted below.
Date DPW Began Planning the Subject Project:	January 18, 2008
Bid Security	As **security**, each bid must be accompanied by a CERTIFIED CHECK made payable to "Treasurer, State of Connecticut," or by a BID BOND, in the form required by the awarding authority and having surety thereto such Surety Company or Companies as are authorized to do business in this State and/or accepted by the Commissioner of the Department of Public Works for an amount not less than 10% of the bid if the bid is in **excess of $50,000.00**.
To access the Department of Public Works web site: http://www.state.ct.gov/dpw	
To access Executive Order #1: http://www.ct.gov/governorrell/cwp/view.asp?Q=276038&A=1720	
To access Executive Order #7c: http://www.ct.gov/governorrell/cwp/view.asp?A=1719&Q=317970	

Performance and Labor and Material Bonds to be furnished by the bidder awarded the contract shall be an amount not less than 100% of the contract price if the bid is in **excess of $100,000.00**.

The awarding authority reserves the right to waive technical defects or to reject any and all bids.

Nonresident contractors: A certificate from the Commissioner of Revenue Services must be provided which evidences that Connecticut General Statutes Section 12-430 for non-resident contractors has been met. For details call the Department of Revenue Services at (860) 541-3280, ext. 7.

EXECUTIVE ORDERS:

The Contract is subject to the provisions of Executive Order No. Three of Governor Thomas J. Meskill, promulgated June 16, 1971, concerning labor employment practices, Executive Order No. Seventeen of Governor Thomas J. Meskill, promulgated February 15, 1973, concerning the listing of employment openings and Executive Order No. Sixteen of Governor John G. Rowland promulgated August 4, 1999, concerning violence in the workplace, all of which are incorporated into and are made a part of the Contract as if they had been fully set forth in it. At the Contractor's request, the Client Agency shall provide a copy of these orders to the Contractor. The Contract may also be subject to Executive Order No. 7C of Governor M. Jodi Rell, promulgated July 13, 2006, concerning contracting reforms and Executive Order No. 14 of Governor M. Jodi Rell,

promulgated April 17, 2006, concerning procurement of cleaning products and services, in accordance with their respective terms and conditions.

This contract is subject to the provisions of the Department of Public Works **Sexual Harassment Policy** ("Policy") and, as such, the contract may be canceled, terminated, or suspended by DPW for violation of or noncompliance with said Policy. Said document is hereby incorporated herein by reference and made a part hereof as though fully set forth herein. This policy may be found at the Department of Public Works Website **http://www.ct.gov/dpw/lib/dpw/SexualHarassmentPolicy092407.pdf**

All technical questions must be in writing (not phoned or emailed) and faxed to the Architect/Engineer with a copy to the DPW Project Manager listed below.

Architect/Engineer:	Department of Public Works – Min-Hsien Keh 165 Capitol Avenue – Room 484 Hartford, CT 06106	Fax No:	860-713-7273
Construction Administrator	Michael Last 123 Huntington Street New Haven, CT 06511	Fax No:	203-974-8502
DPW Project Manager:	Min-Hsien Keh 165 Capitol Avenue – Room 484 Hartford, CT 06106	Fax No:	860-713-7273

All bid questions should be addressed to the Associate Fiscal Administrative Officer listed below.

Associate Fiscal Administrative Officer	Gail Blythe 165 Capitol Avenue – Room G-35 Hartford, CT 06106	Fax No:	(860) 713-7395

Contract Time Allowed: 120 Calendar Days

Liquidated Damages: $ 250.00 Per Calendar Day

Prevailing Wage Rates: Prevailing wages are required on this project, in accordance with the schedule provided in the bid documents, pursuant to Connecticut General Statutes Section 31-53, as may be amended.

Each contractor who is awarded a contract on or after October 1, 2002 shall be subject to provisions of the Connecticut General Statutes Section 31-53 and Section 31-55a.

Wage Rates will be posted each **July** 1st on the **Department of Labor website**: www.ctdol.state.ct.us . Such **prevailing wage adjustment** shall not be considered a matter for any contract amendment.

The wages paid on an hourly basis to any mechanic, laborer or workman employed upon the work herein contracted to be done and the amount of payment or contribution paid or payable on behalf of each such employee to any employee welfare fund, as defined in subsection (h) of section 31-53 of the Connecticut General Statutes, shall be at a rate equal to the rate customary or prevailing for the same work in the same trade or occupation in the town in which such public works project is being constructed. Any contractor who is not obligated by agreement to make payment or contribution on behalf of such employees to any such employee welfare fund shall pay to each employee as part of his wages the amount of payment or contribution for his classification on each pay day.

Procurement

Department of Public Works