



**STATE OF CONNECTICUT**  
**DEPARTMENT OF CONSTRUCTION SERVICES**



July 19, 2011  
Fine Arts Instructional Center  
Eastern Connecticut State University  
Willimantic, Connecticut  
Project Number: BI-RW-295  
Contract Number BI-RW-295-ARC

Mr. Daniel Kantor  
The S/L/A/M Collaborative, Inc.  
80 Glastonbury Boulevard  
Glastonbury, CT 06033

Dear Mr. Kantor:

Your **Standard Fixed Fee Architect's Contract** dated **July 6, 2011**, for professional services for the subject project, has been fully executed and approved by all concerned parties. We are forwarding herewith a copy of this contract. Do not proceed with the contract work until you receive written notice to proceed from the Department of Construction Services ("DCS"), formerly the Department of Public Works (DPW), project manager assigned to this project.

As of July 1, 2011, the Department of Public Works is involved in an agency consolidation with the Department of Administrative Services and the newly-created Department of Construction Services. The statutory authority, duties and responsibilities of the Department of Public Works relating to design and construction of public works projects are being consolidated into the Department of Construction Services.

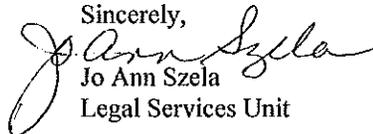
Attached is DPW's government agency exemption certificate. This certificate should be referenced when indicating that the Connecticut Sales and Use Tax does NOT apply to the subject project.

All invoices must be directed to the DCS Project Manager who is assigned to the project. Please submit invoices on your letterhead that include the following information:

- Vendor's name and remittance address, Vendor's FEIN or SSN
- Invoice date, Contract/Project name and number
- Section(s) of the contract to which the bill relates and the amount billed

If you should have any questions in regard to the above, please contact the DCS project manager, Ken Fitzgerald, assigned to this project at (860) 713-5926.

Sincerely,

  
Jo Ann Szela  
Legal Services Unit

Enclosures: Contract No. BI-RW-295-ARC  
Government Agency Exemption Certificate  
CERT-134

cc: Nancy Tinker, ECSU w/contract  
Keith Epstein, CT State University System, w/contract  
State Properties Review Board w/contract  
Glenn Knapsack, DAS Project Accounting, w/contract  
DCS Legal Services Division w/ contract  
Ken Fitzgerald, DCS Project Manager, w/original contract  
DAS Communications  
David Lynch, DCS Process Management