



State of Connecticut
Department of Developmental Services



September 1, 2014

Qualified Provider: Agency with Choice Designation

To Qualified Providers:

We have developed criteria for qualified providers who want to provide an Agency with Choice option for individuals and families. An Agency with Choice is an option for individuals and families who want to participate in the recruitment and supervision of staff without the responsibility of becoming the employer of record.

Providers who want to become a designated Agency with Choice Provider must do the following:

- Review the criteria to provide Agency with Choice services
- Check those services which will be offered as an Agency with Choice
- Have written procedures on the implementation of Agency with Choice services
- Return the signed assurance and a copy of the procedures to:

Department of Developmental Services
Operations Center – Central Office
Provider Qualification Specialist
460 Capitol Avenue
Hartford, CT 06106

Qualified Providers who submit the signed assurance and procedures will be given an Agency with Choice designation on the DDS Qualified Provider list for those services they are qualified for and selected on the Agency with Choice assurance.

For questions and additional information, contact Debra Lynch at 860-418-6019 or email at Debra.Lynch@ct.gov