

## How To Use This Guidebook

This guidebook is divided into two parts, the **Clean Marina Activities** section and the **Legal Requirement Appendices**. The **Clean Marina Activities** section is divided into seven tabbed sections:

- Tab One: Mechanical Activities
- Tab Two: Painting and Fiberglass Repair
- Tab Three: Hauling and Storing Boats
- Tab Four: Fueling
- Tab Five: Facility Management
- Tab Six: Emergency Planning
- Tab Seven: Boater Education

Each of the seven tabbed sections is divided into fact sheets on specific marina activities, such as changing oil or fueling. Every fact sheet is organized into the following categories:

- Potential Environmental Impacts
- Legal Requirements
- Best Management Practices
- Checklist for Clean Marina Certification

You can use the fact sheets as a quick reference for legal compliance and suggested BMPs when you are performing a specific marina activity. The BMPs can be used alone or in combination to reduce environmental impacts above and beyond what is legally required. The questions for Clean Marina certification come directly from the list of BMPs in each fact sheet. All of these certification questions are compiled on the “Connecticut Clean Marina Award Checklist,” which is used to determine Clean Marina status.

Each of the seven tabbed **Clean Marina Activities** sections begins with a **Quick Reference Table** to the legal requirements for the listed Clean Marina Activities. This table can be used to by-pass the activity fact sheet and quickly determine the legal requirements referred to in the **Legal Requirements Appendix**.

The **Legal Requirements Appendices** summarize many of the federal and state laws that apply to marinas and boatyards, and outline what steps need to be taken for legal compliance. The **Legal Requirements** section has seven appendices:

- Appendix A: Hazardous Substance Management
- Appendix B: Hazardous Waste Management
- Appendix C: Used Oil Management
- Appendix D: Solid Waste Management
- Appendix E: Spills
- Appendix F: Stormwater General Permit
- Appendix G: Miscellaneous Discharges of Sewer Compatible Wastewater (MISC) General Permit

Many of the fact sheets in the **Clean Marina Activities** section refer the reader to the appendices for more information.