



STATE OF CONNECTICUT

Board of Examiners of Environmental Professionals

Board Members:
Denise Ruzicka, PE, Chairman
John Adams, LEP
Christopher Buchholz
Robert F. Good, Jr., LEP
Stephen Holtman PE, LEP
Jeffrey Loureiro, PE, LEP
Kelly Meloy, LEP
Elsie Patton
Alisa Phillips-Griggs
Carol Violette, PhD, CHMM

MINUTES

State Board of Examiners of Environmental Professionals

Regular Meeting – December 10, 2015

A. Call to Order and Sign-In

A regular meeting of the State Board of Examiners of Environmental Professionals (“the Board”) was called to order on Thursday, December 10, 2015 at 10:35 AM in Ensign Room on the 5th floor, 79 Elm Street, Hartford, by Chair D. Ruzicka. Board members J. Adams, S. Holtman, J. Loureiro, R. Good, A. Phillips-Griggs C. Buchholz and E. Patton were present in person. Also present was Board Administrator Kim Maiorano, Nelson Walter representing the EPOC, Jacques Gilbert of DEEP and David Wrinn of the AGs Office.

B. Reading and Approval of the Minutes

The draft minutes of the Regular Board meeting of November 12, 2015 were read and approved as written; motion by S. Holtman, second: C. Buchholz, passed unanimously with J. Adams abstaining.

C. Public Participation

N. Walter reported on the YEP meeting and thanked Chair Ruzicka for the presentation and K. Maiorano for her attendance and preparation of the thoughtful presentation. He felt the young professionals gained significant knowledge of the LEP application process and the professionalism that is expected when licensed.

D. Unfinished Business and General Orders

LEP License Renewal Booklet

Discussion on this matter was tabled until the Board’s next meeting.

Young Environmental Professional’s Meeting Presentation on December 1, 2015

Chair Ruzicka reported that the questions asked by the YEP group were very thoughtful and that the group gained a great deal from the discussions and responses to those questions. She indicated it was helpful to have a discussion on what constitutes responsible charge. Applicants need to be familiar with both the RSRs and the LEP regulations. The process of determining the passing score was discussed.

E. New Business

2016 Board Meetings

2016 meeting dates were distributed by K. Maiorano and approved by consensus. Ms. Maiorano will file the dates with the Secretary of State’s Office and place on the Board webpage.

January 14, 2016	July 14, 2016
February 18, 2016	August 11, 2016
March 10, 2016	September 8, 2016
April 14, 2016	October 13, 2016
May 12, 2016	November 10, 2016
June 9, 2016	December 8, 2016

FYI – Questions from Oregon Attorney

K. Maiorano reported that Oregon is considering starting a program similar to the CT LEP program. Ms. Maiorano distributed a list of questions and her responses. The Board expressed appreciation for the thoughtful responses and agreed the responses were superbly crafted.

Audit Metrics

The audit metrics from the past 15 program years was distributed by K. Maiorano.

Year	# Verifications Received	# Verifications Audited	% Verifications Audited	# Verifications Rejected	% of Audited Verifications Rejected
2000	25	14	56	10	71
2001	17	2	12	1	50
2002	37	20	54	13	65
2003	28	10	36	5	50
2004	40	11	28	7	64
2005	45	9	20	6	67
2006	53	14	26	5	36
2007	48	19	40	8	42
2008	45	12	27	3	25
2009	54	15	28	10	67
2010	39	10	26	2	20
2011	58	8	14	4	50
2012	68	10	15	7	70
2013	89	13	15	9	69
2014	117	16	14	10	63
10/30/2015	104 [^]	8	8	6	75
Total	867	191	22%	106	55%

*21 verifications received as of 10/30/15 remain incomplete

[^] 39 verifications still pending DEEP response

867 Audits have been received by the Department. The data shows that approximately 22% of the Verifications have been audited. Of the 191 Verifications that have been audited, 106 (55%) were rejected. J. Loureiro asked how are Verifications are selected for audit. It was suggested that Claire Foster and Rob Robinson be asked to attend the February 2016 meeting and provide information on the audit program.

Complaint 15-101

E. Patton and J. Adams agreed to step down and review the materials associated with this complaint. The complaint was filed by DEEP staff.

Miscellaneous

E. Patton reported her concern that the volatilization criteria are flawed. The provision that LEP's must hold paramount public health and the environment may create an obligation on the part of the LEP to report this concern to their clients and potentially remediate to a more conservative standard. Ms. Patton suggested that this matter be placed on a future agenda for consideration by the Board with consideration whether the Board should author a letter to the Commissioner expressing this concern. The consensus was to discuss this issue at a future meeting.

Next regular meeting is January 14, 2016.

F. Adjournment

Upon a motion by J. Adams and seconded by S. Holtman, Chair Ruzicka declared the meeting adjourned at 11:40 AM.

Minutes approved January 14, 2016.

Respectfully submitted,



John E. Adams
Board Secretary