

MINUTES

State Board of Examiners of Environmental Professionals

Regular Meeting – February 17, 2011

Call to Order and Sign-In

A regular meeting of the State Board of Examiners of Environmental Professionals (“the Board”) was called to order on Thursday, February 17, 2011, at 9:11 a.m. in the Russell Room, 3rd Floor, 79 Elm Street, Hartford, by Chair D. Ruzicka. Board Members J. Adams, J. Loureiro, R. Potterton, K. Meloy, Alisa Phillips-Griggs, D. Askew, S. Holtman, C. Violette, were present. Also present were DEP staff members K. Maiorano, and L. Suarez; and A. Harris of EPOC.

Reading and Approval of the Minutes

The draft minutes of the Board meeting of December 9, 2010, were read and approved as written; motion: Holtman; second: Adams; passed unanimously.

Public Participation

A. Harris of EPOC stated that they were putting together a subcommittee to review various webinars and how they are administered to evaluate compliance with the continuing education credit requirements of the LEP regulations.

Unfinished Business and General Orders

Update on complaint 10-101

Potterton reported that he had drafted a 1 page summary and he and Loureiro, Maiorano and Looney were scheduled to meet after the Board meeting.

Update on complaint 10-102

Meloy received and reviewed the file regarding the complaint and reported that it should move forward. Maiorano will schedule a compliance meeting.

Additional information via conference call with Dan Kelleher, request for approval of “Various Webinars and Online Courses”

This issue was tabled at the December Board meeting in order to ask the course provider, Dan Kelleher of Midwest Geosciences Group to participate in a conference call

to answer some questions regarding record keeping and accountability. One of the main concerns was accountability, and how it could be assured that individuals taking the courses online would not just turn on the computer and walk away.

Kelleher responded that they use “Web X”, which is a common platform to address accountability issues for online training. He explained that Web X can measure a person’s attendance and document when they log on and log off their computer in addition to being able to record if and when a computer screen goes blank for lack of use. He also utilizes a 10 question test that is not easy and can only be taken and passed if you actually watched the webinar. In part it is also an honor system, the person has to sign a document stating that they attended the entire course.

The live Webinars utilize a proctor and a record of attendance form that is signed by all attendees and is witnessed by the proctor who does not have to be an independent 3rd party.

Kelleher agreed to allow the Board the opportunity to sample any of the training sessions to be able to evaluate its’ effectiveness.

Webinars have 5 main issues; record of attendance; accountability; engagement; testing, what is the standard; and verification or certification. The Board agreed that online courses will become more prevalent in the future.

Additional information for course approval for “Arcadis Excellence in Remediation”

This had been an in-house “remediation boot camp” that the Board had requested the LEP provide additional information detailing the course in order to determine whether it was specific to that company’s policies or approvable for continuing education credits. Motion to approve Adams; second Askew, passed unanimously.

FYI Complaint 08-102

Maiorano [as an FYI] informed the Board that the LEP, subject of complaint 08-102, had submitted documentation of the completion of a course in full compliance with the consent order. The “notice of compliance” letter was drafted and awaiting signature.

New Business

Course approval request from LEP for course titled “***Structural and Hydro-Structural Geology: Theory and Applications for the Practicing Professional***” for 8 CECs

Motion to approve for 8.5 CECs Meloy; second Adams, passed unanimously.

Course approval request from NGWA for course titled ***“Advanced Techniques for Evaluating and Quantifying Natural Attenuation”*** for 15 CECs
Motion to approve for 15 CECs Holtman; second Potterton, passed unanimously.

Course approval request from NGWA for course titled ***“Monitored Natural Attenuation: Mechanisms, Site Characterization, Evaluation, and Monitoring”*** for 15 CECs
Motion to approve for 15 CECs Meloy; second Loureiro, passed unanimously.

Course approval request from LEP for **“2011 North American Environmental Field Conference”** 24 CECs
Motion to approve conference Meloy; second Askew. Conferences receive a 50% credit hour for presentations and a 100% credit [i.e. 1 hour is 1 credit] for any workshop.

Course approval request from Regensis for course titled ***“Integrated Remediation”*** for 4 CECs
Motion to approve for 4 CECs Adams; second Holtman, passed unanimously.

Course approval request from NEWMOA for course titled ***“In-situ Chemical Oxidation”*** for 5.5 CECs
Motion to approve for 5.5 CECs Meloy; second Phillips-Griggs, passed unanimously.

Approval request from LEP for course titled ***“University Consortium for Field-Focus Groundwater Contamination Research, 2010 Annual Meeting”*** for 13.5 CECs
There was debate as to the benefit of the short presentations that were varied in subject matter. It was structured similar to that of a conference with short, ½ hour talks; Motion Violette for 50% credit similar to a conference; second Philips-Griggs, in favor Violette, Philips-Griggs, Askew, Meloy and Holtman. Opposed, Loureiro, Adams and Potterton who all felt the consortium should be awarded full credit. Motion passed 5 to 3.

Course approval request from LEP for course titled ***“Operation of Geoprobe Equipment & Tools”*** for 6 CECs
It was decided that the course material was too basic, something LEPs should already know. Motion to disapprove Potterton; second Loureiro, passed unanimously.

Course approval request from LEP for course titled ***“A Short Course in Basic Statistics for LSPs”*** for 8 CECs
Motion to approve for 8.5 CECs Meloy; second Loureiro, passed unanimously.

Test Assembly and Item Development Workshops

The item development workshop will be held on April 13th .
Technical advisors will be Evan Glass, Alta; John Adams, Tetra Tech; Bob Potterton, Fuss & O’Neill; Jeff Loureiro, Loureiro Engineering; Stephen Holtman, Woodard and Curran and Peter Hill, DEP.

The test assembly workshop will be held on June 1st.
Technical advisors will be Kelly Meloy, Alta; David Askew, No. Central Conservation District; Brent Hennebry, Fuss & O'Neill, volunteers will be provided by Loureiro and Adams.

ADDED ITEM

Course Approval Request from EPOC for course titled “**Technical and Regulatory Issues Associated with In Situ Remediation Technologies for 8.0 CECs**”
Motion to approve for 8.0 CECs Holtman; second Adams, passed unanimously.

Review of Applications

There were 16 new applications for this year’s examination.

Motion to approve applicants qualified to take the examination Adams; second Loureiro, passed unanimously.

- 2011 00646
- 2011 00648
- 2011 00649
- 2011 00683
- 2011 00684
- 2011 00691
- 2011 00693
- 2011 00723

The following applications need additional information to be considered for this year’s examination.

- 2011 00647
- 2011 00687
- 2011 00689
- 2011 00695
- 2011 00696
- 2011 00703
- 2011 00726

One applicant did not make this year’s deadline and was informed that the application will be reviewed with applications for next year.

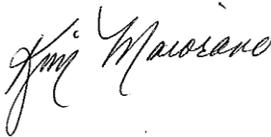
- 2011 01052

Adjournment

Upon a motion by Potterton; second: Holtman; approved unanimously; Chair Ruzicka declared the meeting adjourned at 12:16 p.m.

Minutes approved on March 10, 2011.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Kim Maiorano". The signature is written in a cursive style with a large initial "K" and "M".

Kim Maiorano
Board Administrator