

**Connecticut Statewide Citizen Corps Council
Advisory Committee Minutes
December 16, 2010**

Attendees: Bill Austin (Chair); Joel Severance (Region 2); Dagmar Noll; (WINCOG); Norma Peterson (Fairfield CC/R1 CCC); Paul Gibb (PSTF); David Hannon (Housatonic Valley COEO); Robert Freeman (Hamden OEM); Katherine McCormack (City of Hartford); Kristin Thomas (CCRPA); Garry Ruggiero (DEMHS); Richard Rampone (American Legion); Sue Prosi (SWRPA); Dan Thurston (American Legion); Libby Graham (DEMHS); Viola Heath (CRCOG)

Chairman William Austin called the meeting to order at 2:0 p.m. followed by the pledge of allegiance and introductions.

Public Comments: No public Comments

Approval of Meeting Minutes: A motion to approve the November 16, 2010 meeting minutes was made by Katherine McCormack, seconded by Norma Peterson. All in favor so voted.

Guest Speaker: None

Report on State DEMHS Coordinating Council Meeting: No report. Chairman Austin was away in Denver.

Old Business:

- Statewide Operational Update: Updates and changes were made to CERT Pending Training, In Training, CERT Trained, NET Trained, and Personnel Trained lists. Chairman Austin stated that on Level 1 and 2 he would remove anything placed on the list in July 2010 that was still remaining.
- Correspondence: Chairman Austin read correspondence received and sent.
- American Legion NET Program Update: Six districts will meet after the first of the year.
- Statewide Citizen Corps Policy Committee: Joel Severance reported that things are on hold until January. Dagmar Noll stated she would like to see how people are with clarity of the new grant application guidelines over the next couple of months.

New Business

- Grant Application Guidelines: Chairman Austin reported that he had met with Commissioner Boynton and that the Commissioner fully supported the new grant application guidelines. Chairman Austin once again reviewed the grant application guidelines and reminded everyone that the Statewide Citizen Corp Council under the new Grant Application Guidelines was no longer funding equipment for teams and that this responsibility now should be on a local level i.e. local EMD, etc., Libby Graham, DEMHS, reported that DEMHS felt it would be more helpful if more information was provided in addition to the grant application guidelines and mentioned there was a language document circulating which would be given to Chairman Austin shortly for his review. Ms. Graham took the floor and explained DEMHS' back end procedure in the grant application process, answered questions, gave updates and clarity to several things.

CERT Team Funding And Funding Requests:

Category A:

- WINCOG – Approved for \$1,625 for basic CERT training for 25people.

- **Manchester** – Approved for \$3,125 for basic CERT training for 25 people (no backpacks).

A motion to approve the Category A requests was made by Norma Peterson seconded by Joel Severance. All in favor, so voted.

Category B:

Tabled request from the November meeting:

Bethany - \$2,000 for shirts, LCD Video projector, and held GPS, metal storage unit.

A motion to approve the Category B request was made by Dagmar Noll, seconded by David Hannon. All in favor so voted.

December Category B Request:

New Milford – Approved for \$1,000 for CPR first aide, AED

West Haven - Approved for \$1,170 for CPR first aide for 18 people.

A motion to approve these Category B requests was made by David Hannon, seconded by Dagmar Noll. All in favor so voted.

Category C:

CRCOG – Approved for \$4,000

CCRPA – Approved for \$4,000

A motion to approve the Category C requests was made by Joel Severance, seconded by Dagmar Noll. All in favor so voted.

Category D:

Somers – Approved for \$500 for shirts, caps and vests.

Prospect –Approved for \$500

A motion to approve the Category D requests was made by Dagmar Noll, seconded by David Hannon.

Tabled Funding Request:

The following Category B requests were re-tabled from the December meeting until January, 2011: **Charlotte Hungerford Hospital** - \$2,000 to purchase radios and reposition equipment. Applicant to modify application showing the region as the sponsor and where additional funds will come from.

Prospect CERT - \$2,000 for radios.

Hamden CERT - \$1,920.80 for portable radios and charging units.

CRCOG Special Category C request was tabled until January, 2011. Applicant to verify amount and date prior request submitted.

Other Business:

- RHAM Video Club Support: Brenda Bergeron, DEMHS Attorney, is further checking liability to ensure if we are able to go ahead with the RHAM video club support.
- Chairman Austin talked more in depth about his meeting with Commissioner Boynton and stated that the Commissioner is pleased we have shifted the grant application guidelines to meet their original intentions. Commissioner Boynton was very gracious and understanding and thinks it is a great opportunity to partner with us and work more closely. Regional activations did not come up in their talks.
- Chairman Austin met with Jessie Burton regarding Save the Children
- It was requested to install the words “we expect to fully expenditure by _____ date” on the grant application guidelines.
- Dagmar Noll volunteered to present a revised grant application and will work with Gary Ruggiero, DEMHS to achieve this.
- Joel Severance seconded by David Hannon made a motion for the Council to reconvene. All in favor so voted. A motion was then made to approve payment of \$1,411 for

contract renewal maintenance for CAID team ID Card System by Joel Severance,
seconded by Dagmar Noll. All in favor so voted

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**Next Meeting Date: January 20, 2011 at West Hartford Town Hall, Council Chambers –
Room 314**

**Future meeting dates for 2011: February 17; March 17; April 21; May 19; June 16; July 21;
August – NO MEETING; September 15; October 20; November 17; December 15.**

PENDING TRAINING
Effective 12-16-2010

| Date | Level 1 | | DEMHS Region | RPO |
|-------|----------------------------|------------|--------------|--------------------|
| | 1 Cornwall | 20 | 5 | Northwestern |
| | 2 East Haven CERT | 25 | 2 | South Central |
| | 3 Enfield | 16 | 3 | Capitol |
| | 4 Fairfield | 25 | 1 | Greater Bridgeport |
| | 5 Groton | 20 | 4 | Southeastern |
| | 6 Hartford | 15 | 3 | Capitol |
| | 7 Hartland | 20 | 5 | Litchfield Hills |
| | 8 Litchfield Hills | 20 | 5 | Litchfield Hills |
| 12/10 | 9 Manchester | 25 | 3 | Capitol |
| | 10 Mohegan Sun | 29 | 4 | Southeastern |
| | 11 Montville/Salem | 15 | 4 | Southeastern |
| | 12 Naugatuck | 12 | 5 | Central Naugatuck |
| | 13 Norfolk | 20 | 5 | Litchfield Hills |
| | 14 Roxbury | 20 | 5 | Northwestern |
| | 15 Sharon | 20 | 5 | Northwestern |
| | 16 Southington | 25 | 3 | Central CT |
| | 17 Vernon | 25 | 3 | Capitol |
| | 18 Waterford | 30 | 4 | Southeastern |
| 12/10 | 19 WINCOG 11 | 25 | | Windham |
| | 20 Windsor - South Windsor | 50 | 3 | Capitol |
| | | | | |
| | | | | |
| | Total | 457 | | |

IN TRAINING
Effective 12-16-2010

| Date | | Level 2 | | DEMHS REGION | RPO |
|-------|---|-------------------------|-----------|-----------------|---------------|
| 12/10 | 1 | University of New Haven | 26 | 2 | South Central |
| | | | | | |
| | | Total | 26 | | |

PERSONNEL FULLY TRAINED

Effective 12-16-2010

| Date | | Level 3 | | DEMHS Region | RPO |
|-------|----|---|-----|-----------------|--------------------|
| | 1 | Andover | 14 | 3 | Capitol |
| | 2 | Avon | 28 | 3 | Capitol |
| | 3 | Branford | 25 | 3 | South Central |
| | 4 | 1 st Connecticut Governors Foot Guard | 70 | | |
| | 5 | 1 st Connecticut Governors Horse Guard | 85 | | |
| | 6 | 2 nd Connecticut Foot Guard (New Haven) | 32 | | |
| | 7 | 2 nd Connecticut Governors Horse Guard (Newtown) | 40 | | |
| | 8 | Bethany | 16 | 2 | S. Central |
| | 9 | Bethel | 21 | 5 | Housatonic |
| | 10 | Bristol 3 | 37 | 3 | Central CT |
| | 11 | CT SART Region 3 | 50 | 3 | |
| | 12 | CT SART Region 3 | 41 | 3 | Capitol |
| | 13 | Canterbury | 13 | 4 | Northeastern |
| | 14 | Colchester | 22 | 4 | Southeastern |
| | 15 | Danbury | 75 | 5 | Housatonic |
| | 16 | Danbury HAM | 25 | 5 | Housatonic |
| | 17 | Eastern CT State University | 24 | 4 | Windham |
| | 18 | East Haddam | 29 | 3 | Capitol |
| | 19 | East Hartford | 76 | 3 | Capitol |
| | 20 | East Haven | 46 | 2 | South Central |
| | 21 | East Lyme | 58 | 4 | Southeastern |
| | 22 | Ellington & Vernon | 15 | 3 | Capitol |
| | 23 | Ellington | 30 | 3 | Capitol |
| | 24 | Enfield | 38 | 3 | Capitol |
| | 25 | ESPN | 22 | 3 | Central CT |
| | 26 | Fairfield | 40 | 1 | Greater Bridgeport |
| | 27 | Goshen | 15 | 5 | Litchfield Hills |
| | 28 | Granby | 20 | 3 | Capitol |
| | 29 | Groton | 20 | 4 | Southeastern |
| | 30 | Hamden | 25 | 2 | South Central |
| | 31 | Hamden | 15 | 2 | South Central |
| 12/10 | 32 | Hartford | 15 | 3 | Capitol |
| | 33 | Harwinton | 18 | 5 | Litchfield Hills |
| | 34 | Manchester | 100 | 3 | Capitol |
| | 35 | Middletown | 80 | 3 | Capitol |
| | 36 | Middletown Wesleyan | 15 | 3 | Capitol |
| | 37 | Milford | 20 | 2 | South Central |
| | 38 | Milford Westfield | 20 | 2 | South Central |
| | 39 | Mohegan Sun | 113 | 4 | Southeastern |
| | 40 | Montville | 22 | 4 | Southeastern |
| | 41 | N.W. Community College | 18 | 5 | Central Naugatuck |
| 12/10 | 42 | Northwest Community College | 15 | 5 | Central Naugatuck |
| | 43 | Naugatuck | 18 | 5 | Central Naugatuck |
| | 44 | New Britain | 25 | 3 | Central CT |
| | 45 | New Canaan | 110 | 1 | Southwest |
| | 46 | New Haven | 22 | 2 | South Central |
| | 47 | New London | 20 | 4 | Southeastern |
| | 48 | New Milford | 10 | 2 | South Central |
| | 49 | New Milford | 10 | 5 | Housatonic |
| | 50 | New Milford | 15 | 5 | Housatonic |
| | 51 | Northeast COG | 45 | 4 | Southeastern |

PERSONNEL FULLY TRAINED

Effective 12-16-2010

Level 3 Continued

| Date | | | | DEMHS Region | RPO |
|-------|----|------------------------|-------------|-----------------|-------------------|
| | 52 | Orange | 2 | 2 | South Central |
| | 53 | Portland | 30 | 3 | Midstate |
| 12/10 | 54 | Prospect | 12 | 3 | Central Naugatuck |
| | 55 | Ridgefield A | 30 | 5 | Housatonic |
| | 56 | Ridgefield B | 15 | 5 | Housatonic |
| | 57 | Ridgefield | 25 | 5 | Housatonic |
| | 58 | Ridgefield SART | 15 | 5 | Housatonic |
| | 59 | Rocky Hill Veterans | 24 | 3 | Capitol |
| | 60 | CT SART | 14 | | |
| | 61 | Somers | 10 | 3 | Capitol |
| | 62 | Southbury | 15 | 5 | Central Naugatuck |
| | 63 | Southbury Team 2 | 25 | 5 | Central Naugatuck |
| | 64 | Southington | 99 | 3 | Central CT |
| | 65 | State Militia | 74 | | |
| | 66 | Thomaston | 22 | 5 | Litchfield Hills |
| | 67 | Torrington | 70 | 5 | Litchfield Hills |
| | 68 | Torrington | 20 | 5 | Litchfield Hills |
| | 69 | Torrington High School | 20 | 5 | Litchfield Hills |
| | 70 | Town of Prospect | 11 | 5 | Central Naugatuck |
| | 71 | Town of Redding | 35 | 5 | Housatonic |
| | 72 | Vernon | 20 | 3 | Capitol |
| | 73 | VSEMA | 33 | 2 | |
| | 74 | Waterbury 2 | 7 | 5 | South Central |
| | 75 | Wallingford | 20 | 2 | Southeastern |
| | 76 | Waterford/East Lyme | 58 | 4 | Southeastern |
| | 77 | West Haven | 31 | 2 | South Central |
| | 78 | Westport | 59 | 1 | Southwest |
| | 79 | WINCOG 1 | 13 | 4 | Windham |
| | 80 | WINCOG 2 | 15 | 4 | Windham |
| | 81 | WINCOG 3 | 19 | 4 | Windham |
| | 82 | WINCOG 4 | 8 | 4 | Windham |
| | 83 | WINCOG 5 | 13 | 4 | Windham |
| | 84 | WINCOG 6 | 8 | 4 | Windham |
| | 85 | WINCOG 7 | 17 | 4 | Windham |
| | 86 | WINCOG 8 | 8 | 4 | Windham |
| | 87 | WINCOG 9 | 12 | 4 | Windham |
| | 88 | Windsor Locks | 22 | 3 | Capitol |
| | 89 | Wilton | 73 | 1 | Southwest |
| | 90 | Wolcott | 16 | 5 | Central Naugatuck |
| | 91 | Woodbridge | 23 | 2 | South Central |
| | 92 | Woodbury | 18 | 5 | Central Naugatuck |
| | 93 | West Hartford | 30 | 3 | Capitol |
| | | Total | 2908 | | |

CERT TRAINED
Effective 12-16-2010

| Date | Level 4 | | DEMHS Region | RPO |
|-------|-------------------------|------------|--------------|------------------|
| | | | | |
| | 1 Andover | 7 | 3 | Capitol Region |
| | 2 Bloomfield | 15 | 3 | Capitol Region |
| | 3 Berlin | 1 | 3 | Central CT |
| | 4 CRCOG - Tolland | 50 | 3 | Capitol Region |
| | 5 East Hartford | 75 | 3 | Capitol Region |
| | 6 East Hartford Housing | 22 | 3 | Capitol Region |
| 12/10 | 7 Hartford | 68 | 3 | Capitol |
| | 8 Manchester | 83 | 3 | Capitol Region |
| | 9 Mohegan Sun | 52 | 4 | Southeastern |
| | 10 New Caanan | 144 | 1 | Southwest |
| | 11 Northeast | 74 | 4 | |
| | 12 Putnam | 16 | 4 | Northeastern |
| | 13 Southington | 4 | 3 | Capitol Region |
| | 14 West Hartford | 4 | 3 | Capitol Region |
| | 15 Litchfield | 1 | 5 | Litchfield Hills |
| | Total | 616 | | |