



STATE OF CONNECTICUT
DEPARTMENT OF ENVIRONMENTAL PROTECTION
SEASONAL EMPLOYMENT INFORMATION

INSTRUCTIONS TO APPLICANT: Type or print (in ink) all information requested on the application. It is critical that you complete all sections of the form and that all of the information you provide is true and accurate. Print your name on the top of each page. Retain a copy of the complete application for your records. Please note seasonal positions are considered non-permanent positions. A list of seasonal jobs and locations of employment can be found on the DEP website at www.ct.gov/dep/jobs.

Applications for DEP seasonal positions may be brought to or mailed to the park where you wish to work and/or the bureau/division location identified in the position announcement. If a mailing address is not indicated, applications should be mailed to DEP, Affirmative Action Office, 79 Elm Street, Hartford, CT 06106.

LAST NAME _____ FIRST NAME _____ MI _____

MAILING ADDRESS (P.O. Box # or house number and street) _____ APARTMENT # (if any) _____

CITY _____ STATE _____ ZIP CODE _____

HOME PHONE _____ SCHOOL/OTHER PHONE _____ EMAIL ADDRESS _____

Highest grade completed: High School 7 8 9 10 11 12 College 13 14 15 16 MS/PhD 17 18 19 20

| School Name and Location: | Dates Attended: From: To: | Major/Minor Course of Study: | Did you graduate? | Date |
|------------------------------|------------------------------|---------------------------------|----------------------|-------|
| High School: _____ | _____ | _____ | _____ | _____ |
| College/University: _____ | _____ | _____ | _____ | _____ |
| Other School/Training: _____ | _____ | _____ | _____ | _____ |

Certifications or licenses required for this position:

| Type | Issued by | Date issued | Expiration Date | No. |
|-------|-----------|-------------|-----------------|-------|
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |

Do you speak, read, or write any other language other than English? No Yes Language: _____

Do you have a driver's license? Yes No

Type of License: _____

If you are less than 18 years of age, enter your age: _____

Have you ever been employed by the state of Connecticut? Yes No

Are you a State of CT Retiree? Yes No

If yes, have you been employed in any other capacity since your date of retirement? Yes No

Dates of Employment: From: _____ To: _____

LNAME, FNAME, MI _____

Position(s) applying for: (See the DEP website www.ct.gov/dep/jobs for a listing of seasonal positions)

State Park Position:

- Clerical/Office Lifeguard EMT Campground (where available) Ticket booth (where available) Maintenance Interpretive Guide
 Seasonal Park Ranger Seasonal Conservation Officer (**MUST be POST Certified or retired officer in good standing within last 2years**)

Hartford Position: Clerical/Office Resource Assistant

Other Seasonal Position (please specify location/title):

Date available to start work: _____ **Anticipated end date:** _____

For summer seasonal positions, are you available to work through Labor Day? Yes No **Last available workday:** _____

I am willing to travel up to _____ **miles.**

Computer Software Experience: WORD EXCEL ACCESS POWERPOINT WEB DESIGN ARCGIS GIS
 Other: _____

Work Experience

Beginning with the present or most recent and working backward, please list all positions held which are necessary for determining your eligibility for employment. Clearly describe the work (duties) you personally performed. (Attach additional sheets if necessary, using the same format.)

| | | | | | |
|--|--|-------------------------|---------------------------------------|-------------------------------|--|
| Official Job Title: | | Company Name: | | Type of Business: | |
| Title of Immediate Supervisor: | | | Business Address/phone number: | | |
| Employed from: (mo) (yr) | | To: (mo) (yr) | | Salary/wage: \$ per | |
| Number & titles of employees supervised by you: | | | Reason for leaving: | | |
| Duties: | | | | | |
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| Number & titles of employees supervised by you: | | | Reason for leaving: | | |
| Duties: | | | | | |
| | | | | | |
| | | | | | |

May we contact your present employer? Yes No **If answer is "no" please explain:**

LNAME, FNAME, MI _____

VOLUNTARY

In order to meet State and Federal reporting requirements, we are requesting that you voluntarily supply the following information. This data will not be considered in the evaluation of your application.

A. SEX: Female Male

B. RACE/ETHNIC DATA:

AMERICAN INDIAN OR ALASKAN NATIVE: Persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community.

ASIAN/PACIFIC ISLANDER: Persons having origins in any of the original people of the Far East, Southeast Asia the Indian Subcontinent or the Pacific Islands. This area includes, for example, China, Japan, Korea, the Philippine Islands, and Samoa.

BLACK/AFRICAN-AMERICAN (NOT OF HISPANIC ORIGIN): Persons having origins in any of the black racial groups Africa.

HISPANIC: Persons of Mexican, Puerto Rican, Central or South American or other Spanish culture or origin, regardless of race.

WHITE (NOT OF HISPANIC ORIGIN): Persons having origins in any of the original peoples of Europe, North Africa, or the Middle East.

I certify that the statements made by me on this application form and attachments, if any, are true and complete to the best of my knowledge and are made in good faith. I understand that if I knowingly make any misstatement of fact, I am subject to disqualification and dismissal and to such other penalties as may be prescribed by law or personnel regulations. All statements made on this application, including employment information, are subject to verification as a condition of employment.

Applicant signature: _____ Date: _____
(Signature is required)

The Department of Environmental Protection is an affirmative action/equal opportunity employer, providing programs and services in a fair and impartial manner. In conformance with the Americans with Disabilities Action, DEP makes every effort to provide equally effective services for persons with disabilities. Individuals with disabilities needing auxiliary aids or services, accommodations to participate in a listed event, or those needing more information by voice or TTY/TDD should call (860) 424-3000.

Office Use Only

Job Location: _____ **Position:** _____ **Date Interviewed:** _____

Hired: ____ Yes ____ No – If no, reason (check all that apply)

____ A – Education

____ B – Experience

____ C – Special requirements not met

____ D – Failure to respond/keep appointment

____ E – Communication skills

____ F – References

____ G – Salary demands

____ H – Other _____

Name of Interviewer: _____ Title: _____

EMPLOYMENT DISTRICTS

Check the box(es) for ONLY the district(s) in which you will accept employment. Indicate your choice of location preference(s) in the left hand column by checking the appropriate box(es) where you are willing to work. Not all jobs are used in all locations.

- A** All Locations
- B** Greenwich, Stamford, New Canaan, Darien
- C** Norwalk, Wilton, Weston, Westport
- D** Fairfield, Easton, Monroe, Trumbull, Shelton, Stratford, Milford
- E** Bridgeport
- F** Redding, Ridgefield, Danbury, Bethel, Newton, Brookfield, New Fairfield, Bridgewater, Sherman, New Milford, Roxbury, Washington, Kent, Warren
- G** Morris, Litchfield, Harwinton, New Hartford, Torrington, Goshen, Cornwall, Sharon, Salisbury, Canaan, North Canaan, Norfolk, Colebrook, Winchester, Hartland, Barkhamsted
- H** Thomaston, Bethlehem, Watertown, Woodbury, Southbury, Middlebury, Beacon Falls, Naugatuck, Prospect, Waterbury, Wolcott, Cheshire
- I** Oxford, Seymour, Ansonia, Derby
- J** West Haven, Orange, Woodbridge, Bethany, Hamden, North Haven, East Haven, North Branford, Wallingford, Branford, Guilford, Madison, Clinton
- K** New Haven
- L** Meriden
- M** Plymouth, Bristol, Burlington
- N** Berlin, Southington, Plainville, New Britain
- O** Avon, Farmington, West Hartford
- P** East Hartford, Manchester
- Q** Hartford
- R** Granby, Canton, Simsbury, Suffield, East Granby, Windsor Locks, Windsor, Bloomfield, East Windsor, South Windsor, Ellington, Vernon, Tolland, Stafford, Willington
- S** Enfield, Somers
- T** Newington, Wethersfield, Rocky Hill
- U** Union, Ashford, Mansfield, Chaplin, Hampton, Windham, Scotland, Lebanon
- V** Cromwell, Portland, Middletown, Middlefield, Durham, East Hampton, Haddam, East Haddam, Chester, Essex, Killingworth, Deep River, Westbrook, Old Saybrook
- W** Lyme, Old Lyme, East Lyme, Salem, Montville, Waterford, New London, Ledyard, Groton, Stonington, North Stonington
- X** Bozrah, Franklin, Norwich, Sprague, Lisbon, Preston, Griswold, Voluntown
- Y** Woodstock, Thompson, Putnam, Pomfret, Eastford, Brooklyn, Canterbury, Plainfield, Sterling, Killingly
- Z** Glastonbury, Marlborough, Colchester, Hebron, Columbia, Andover, Bolton, Coventry