

**Approved Minutes**  
**Public Safety Data Network Governance Board**  
**October 23, 2013**  
**Department of Emergency Services and Public Protection**  
**1111 Country Club Road**  
**Conference Room 252**  
**Middletown, Connecticut**

**Committee Members**

Ernie Herrick  
John Elsesser  
Chief Richard Mulhall  
Ted Schroll  
Colonel Danny Stebbins  
Jeffrey Vannais

**Representing**

Volunteer Fire Service  
Council of Small Towns  
CT Police Chiefs Association/NPD  
Connecticut State Firefighters Association  
Connecticut State Police  
Public Safety Answering Point Representative

**Others in Attendance**

William Youell	Division of Statewide Emergency Telecommunications
Carey Thompson	Division of Statewide Emergency Telecommunications
Sean Thakkar	Criminal Justice Information Systems Governing Board
Stephen Verbil	Division of Statewide Emergency Telecommunications
John Masciadrelli	Division of Statewide Emergency Telecommunications
Jeff Otto	Quinebaug Valley Emergency Communications
Bonnie Guarnieri	Division of Statewide Emergency Telecommunications
Jim Mindek	CEN-DAS/BEST

**Call to Order**

Ernie Herrick called the meeting to order at 1:05 p.m.  
Ted Schroll made motion to approve the minutes of the meeting held on August 21, 2013.  
Richard Mulhall seconded the motion. The minutes were approved.

**Correspondence**

No correspondence

**PSDN Technical Update**

Bill Youell reported that the grant requirements for the project were completed August 30<sup>th</sup>.

Mr. Youell reported that equipment power downs were creating operational issues. To help resolve this matter DSET staff has mailed out laminated signs to each PSAP warning not to disconnect or power down equipment. Each PSAP was assigned an ID number and given a toll free number to call if there are any questions. Also, Mark Raymond gave a presentation to the Fire Chief's Association with regard to information on the PSDN.

Mr. Youell reported that Fibertech has completed installation of 8,880 miles of fiber. Also, new routers for connectivity have been deployed. A total of 510 sites have been connected to the network.

### **Application for Use**

Jim Mindek, CEN, reported on the activity of the network. Jim stated that the “Nutmeg Network” is an accepted legal term which refers to the footprints of the Public Safety Data Network and the Connecticut Education Network. Mr. Mindek stated that Connecticut is the only state in the country that has a fiber drop in every school district.

Mr. Mindek reported that in July new legislation was passed to help facilitate municipal connectivity. Currently there are two grants, one which allows \$1 million for DAS/BEST and one which will be determined next year which will allow all Municipalities and COGs to connect to the Nutmeg Network.

He reviewed the BTOP requirements for open access and new legislation that facilitates municipal connectivity. He reported that there were 26 CEN, 72 Open Access, and 32 PSDN applications for connectivity to Nutmeg Network.

Mr. Mindek also discussed the several types of application requests coming in. He gave several examples such as email backup/recovery, remote backup/recovery, Health Districts System, Public Works, GIS and VoIP.

John Masciadrelli reported that to date there are 32 requests to utilize the PSDN. DSET’s technical staff has reached out to all 32, confirming receipt of their request. An initial meeting was held with 94% of the entities requesting use of the PSDN. To date, 25% of the requests have been moved forward to BEST Network Engineering team. The BEST engineers will be tasked with working with the customer to develop a network design that will suit the customer needs. Currently there are three applications operational on the PSDN: Collect, State Police Common Channel Gateways (CCGWs), and Region-4’s Interoperability Network Application.

Jeff Vannais asked if there was a reason the applications were not being brought to the PSDN governance meetings first to deem them appropriate.

Bill Youell stated that this is a work in progress and only applications that are clearly public safety will be handled by the board. If there is any question about a particular application it would be discussed with the board in greater detail.

There was a lengthy discussion about this topic.

John Masciadrelli reported on the types of applications being requested for use on the PSDN. Many PSDN customers are requesting to utilize the PSDN to transport Emergency Operations Center (EOC) applications particularly GIS software applications, Computer Aided Dispatch (CAD), and radio over IP as a replacement for their leased lines. The requested applications are typically shared with departments within the town or with an adjacent town’s departments.

### **Discussion**

There was an extensive discussion about different options regarding approval of the applications and the process in which to be followed.

John Elsesser shared with the group an approval process which is used by the Wetlands Commission.

Colonel Stebbins made a recommendation that only applications that do not meet specific criteria and are out of the norm be submitted to the Governance Board.

Ted Schroll noted that the minutes of the meeting of August 21st stated that the Board agreed not to streamline the application process.

Bill Youell stated that DSET is working diligently to establish the most efficient way in which to process the applications.

**Public Comment:**

Jeff Otto gave an update on the Region 4 System status. It will be necessary to visit the 15 PSAPs to get re-acquainted with their radio needs. There is a new commitment from the vendor to get the remaining installations completed by the end of January.

*Jeff Vannais motioned to adjourn the meeting. The motion was seconded by Col. Danny Stebbins. The meeting was adjourned at 2:05 p.m.*