



# Restrictive Housing Status - Provisions and Management Standards

## Connecticut Department of Correction

Attachment A/1  
REV 1/31/09  
AD 9.4

Function	<i>Punitive Segregation, Administrative Detention, or Transfer Detention</i>	<i>Administrative Segregation (Phase One)</i>	<i>Administrative Segregation Transition (Phase Two)</i>	<i>Administrative Segregation Transition (Phase Three)</i>	<i>Special Needs Management</i>
<p><b>Movement out of cell or out of secured area within housing unit (e.g., on tier or in day space)</b></p>	<p>Not more than two (2) inmates out of cell per tier or unit at one time. No restrictive status inmates shall be allowed out of their cells when general population inmates are in the unit.</p>	<p>Not more than six (6) inmates out of cell in the unit at one time. Each inmate, when out of the cell, shall be escorted, at a minimum, on a one (1) staff to one (1) inmate basis and handcuffed behind the back and in leg irons. Janitor shall be under direct supervision.</p>	<p>Not more than 16 inmates including janitors at one time.</p>	<p>Not more than 24 inmates and 2 workers at one time.</p>	<p>Not more than 24 inmates and 2 workers at one time.</p>
<p><b>Movement out of cell or out of secured area when on restraint status (e.g., on tier or in day space)</b></p>	<p>The placement of an inmate on out of cell restraint status shall be approved by the Unit Administrator or designee in accordance with AD 7.2, Armories. The Unit Administrator shall be notified within 24 hours of any inmate placed on out of cell restraint status. The type of restraint shall be approved by the Unit Administrator or designee in accordance with AD 7.2, Armories. The inmate on restraint status, prior to release from a cell, shall be handcuffed behind the back except when making telephone calls, at which time the inmate shall be handcuffed in the front before leaving the cell.</p> <p>Each inmate, on out of cell restraint status, shall be escorted on a one (1) staff, one (1) inmate basis. Continued behavior problems shall result in review for Administrative Segregation placement or transfer to higher security. Where there are secured showers, an inmate on restraint status shall normally have handcuffs removed upon entering and reapplied before leaving the shower. Where there are no secure showers, each inmate on restraint status going to the shower shall be handcuffed in front prior to leaving the cell and remain handcuffed while showering. A cell may be opened prior to an inmate being handcuffed if, in the best judgment of a supervisor, a health emergency warrants such.</p>	<p>Except for any assigned janitors, inmates shall, prior to release from a cell, at a minimum be handcuffed behind the back and in leg irons except when making phone calls at which time the inmate shall be handcuffed in front before leaving the cell. Handcuffs may be removed when the inmate is in a secure shower or secure individual recreation area. A cell may be opened prior to an inmate being handcuffed if, in the best judgment of a supervisor, a health emergency warrants such.</p>	<p>For the first 30 days, inmates shall, prior to release from a cell, be handcuffed in front. After 30 days restraints not authorized unless for movement outside the unit or while waiting placement back into Administrative Segregation (Phase 1) or Punitive Segregation at which point the standards set forth under Administrative Segregation (Phase 1) shall apply. A cell may be opened prior to an inmate being handcuffed if, in the best judgment of a supervisor, a health emergency warrants such.</p>	<p>Restraints not authorized unless for movement outside the unit or while waiting placement back into Administrative Segregation (Phase 1) or Punitive Segregation at which point the standards set forth under Administrative Segregation (Phase 1) shall apply.</p>	<p>The placement of an inmate on out of cell restraint status shall be approved by the Unit Administrator or designee in accordance with AD 7.2, Armories. The Unit Administrator shall be notified within 24 hours of any inmate placed on out of cell restraint status. The type of restraint shall be approved by the Unit Administrator or designee in accordance with AD 7.2, Armories.</p>



# Restrictive Housing Status - Provisions and Management Standards

## Connecticut Department of Correction

Attachment A/2  
REV 1/31/09  
AD 9.4

<b>Function</b>	<b><i>Punitive Segregation, Administrative Detention, or Transfer Detention</i></b>	<b><i>Administrative Segregation (Phase One)</i></b>	<b><i>Administrative Segregation Transition (Phase Two)</i></b>	<b><i>Administrative Segregation Transition (Phase Three)</i></b>	<b><i>Special Needs Management</i></b>
<b>Movement out of Unit other than to adjacent Recreation Area</b>	<p>If not on restraint status, a minimum of one (1) officer per inmate as escort.</p> <p>When outside the unit each inmate shall be handcuffed behind the back and escorted by a minimum of one (1) officer per inmate.</p> <p>An inmate shall, at a minimum, be frisk searched upon leaving and returning to the unit.</p>	<p>When outside of unit each inmate, at a minimum, shall be handcuffed behind the back and escorted by a minimum of one (1) officer per inmate.</p> <p>An inmate shall, at a minimum, be frisk searched upon leaving and returning to the unit.</p>	<p>Inmates shall be escorted, at a minimum, by one (1) staff member for every three (3) inmates. The inmate shall be handcuffed in the front. At a minimum the inmate shall be frisked searched upon leaving and returning to the unit.</p>	<p>Inmates, at a minimum, shall be escorted and supervised by one (1) staff member for every eight (8) inmates.</p> <p>No restraints.</p>	<p>Inmates, at a minimum, shall be escorted and supervised by one (1) staff member for every eight (8) inmates.</p> <p>No restraints.</p>
<b>In Cell Observation</b>	<p>Direct observation by a correctional officer, not less frequently than every 15 minutes. Living, breathing flesh shall be observed.</p>	<p>Direct observation by a correctional officer, not less frequently than every 15 minutes. Living, breathing flesh shall be observed.</p>	<p>Direct observation by a correctional officer, not less frequently than every 15 minutes. Living, breathing flesh shall be observed.</p>	<p>Direct observation by a correctional officer, not less frequently than every 15 minutes. Living, breathing flesh shall be observed.</p>	<p>Direct observation by a correctional officer, not less frequently than every 15 minutes. Living, breathing flesh shall be observed.</p>
<b>In Cell Restraint Status</b>	<p>The placement of an inmate on in-cell restraint status shall be approved by the Shift Commander or Unit Manager. Any time an inmate is placed on in-cell restraint status an Incident Report shall be submitted in accordance with AD 6.6, Reporting of Incidents. The Unit Administrator shall be notified within one (1) hour of any inmate placed on in cell restraint status. The type of restraint shall be approved by the Shift Commander or designee in accordance with AD 7.2, Armories. An inmate placed on in-cell restraint status shall be reviewed every 24 hours by the Unit Administrator. An inmate retained on in cell restraint status beyond 72 hours shall be reviewed by the Unit Administrator. The facility Shift Commander or Unit Manager shall observe each inmate on in-cell restraint status at a minimum of once per shift. A health services staff member shall observe each inmate on in-cell restraint status no less frequently than twice during a 24-hour period.</p>	<p>The placement of an inmate on in-cell restraint status shall be approved by the Shift Commander or Unit Manager. Any time an inmate is placed on in-cell restraint status an Incident Report shall be submitted in accordance with AD 6.6, Reporting of Incidents. The Unit Administrator shall be notified within one (1) hour of any inmate placed on in cell restraint status. The type of restraint shall be approved by the Shift Commander or designee in accordance with AD 7.2, Armories. An inmate placed on in-cell restraint status shall be reviewed every 24 hours by the Unit Administrator. An inmate retained on in cell restraint status beyond 72 hours shall be reviewed by the Unit Administrator. The facility Shift Commander or Unit Manager shall observe each inmate on in-cell restraint status at a minimum of once per shift. A health services staff member shall observe each inmate on in-cell.</p>	<p>The placement of an inmate on in-cell restraint status shall be approved by the Shift Commander or Unit Manager. Any time an inmate is placed on in-cell restraint status an Incident Report shall be submitted in accordance with AD 6.6, Reporting of Incidents. The Unit Administrator shall be notified within one (1) hour of any inmate placed on in cell restraint status. The type of restraint shall be approved by the Shift Commander or designee in accordance with AD 7.2, Armories. An inmate placed on in-cell restraint status shall be reviewed every 24 hours by the Unit Administrator. An inmate retained on in cell restraint status beyond 72 hours shall be reviewed by the Unit Administrator. The facility Shift Commander or Unit Manager shall observe each inmate on in-cell restraint status at a minimum of once per shift. A health services staff member shall observe each inmate on in-cell.</p>	<p>The placement of an inmate on in-cell restraint status shall be approved by the Shift Commander or Unit Manager. Any time an inmate is placed on in-cell restraint status an Incident Report shall be submitted in accordance with AD 6.6, Reporting of Incidents. The Unit Administrator shall be notified within one (1) hour of any inmate placed on in cell restraint status. The type of restraint shall be approved by the Shift Commander or designee in accordance with AD 7.2, Armories. An inmate placed on in-cell restraint status shall be reviewed every 24 hours by the Unit Administrator. An inmate retained on in cell restraint status beyond 72 hours shall be reviewed by the Unit Administrator. The facility Shift Commander or Unit Manager shall observe each inmate on in-cell restraint status at a minimum of once per shift. A health services staff member shall observe each inmate on in-cell.</p>	<p>The placement of an inmate on in-cell restraint status shall be approved by the Shift Commander or Unit Manager. Any time an inmate is placed on in-cell restraint status an Incident Report shall be submitted in accordance with AD 6.6, Reporting of Incidents. The Unit Administrator shall be notified within one (1) hour of any inmate placed on in cell restraint status. The type of restraint shall be approved by the Shift Commander or designee in accordance with AD 7.2, Armories. An inmate placed on in-cell restraint status shall be reviewed every 24 hours by the Unit Administrator. An inmate retained on in cell restraint status beyond 72 hours shall be reviewed by the Unit Administrator. The facility Shift Commander or Unit Manager shall observe each inmate on in-cell restraint status at a minimum of once per shift. A health services staff member shall observe each inmate on in-cell.</p>



# Restrictive Housing Status - Provisions and Management Standards

## Connecticut Department of Correction

Attachment A/3  
REV 1/31/09  
AD 9.4

<b>Function</b>	<b><i>Punitive Segregation, Administrative Detention, or Transfer Detention</i></b>	<b><i>Administrative Segregation (Phase One)</i></b>	<b><i>Administrative Segregation Transition (Phase Two)</i></b>	<b><i>Administrative Segregation Transition (Phase Three)</i></b>	<b><i>Special Needs Management</i></b>
<b>In Cell Restraint Status (Continued)</b>	A health services professional shall make a mental health assessment within 24 hours of an inmate's placement on in-cell restraints. An inmate's placement on in-cell restraint status shall be directly observed by a correctional officer not less frequently than every 15 minutes. In such cases the standards set forth in AD 6.5, Use of Force shall be followed.	Restraint status no less frequently than twice during a 24-hour period. A health services professional shall make a mental health assessment within 24 hours of an inmate's placement on in-cell restraints. An inmate placed on in-cell restraint status shall be directly observed by a correctional officer not less frequently than every 15 minutes. In such cases the standards set forth in AD 6.5, Use of Force shall be followed.	Restraint status no less frequently than twice during a 24-hour period. A health services professional shall make a mental health assessment within 24 hours of an inmate's placement on in-cell restraints. An inmate placed on in-cell restraint status shall be directly observed by a correctional officer not less frequently than every 15 minutes. In such cases the standards set forth in AD 6.5, Use of Force shall be followed.	Restraint status no less frequently than twice during a 24-hour period. A health services professional shall make a mental health assessment within 24 hours of an inmate's placement on in-cell restraints. An inmate placed on in-cell restraint status shall be directly observed by a correctional officer not less frequently than every 15 minutes. In such cases the standards set forth in AD 6.5, Use of Force shall be followed.	Restraint status no less frequently than twice during a 24-hour period. A health services professional shall make a mental health assessment within 24 hours of an inmate's placement on in-cell restraints. An inmate placed on in-cell restraint status shall be directly observed by a correctional officer not less frequently than every 15 minutes. In such cases the standards set forth in AD 6.5, Use of Force shall be followed.
<b>Cell Searches</b>	Random, but not less frequently than three (3) times every seven (7) days or when warranted.	Random, but not less frequently than three (3) times every seven (7) days or when warranted.	Not less frequently than twice every seven (7) days.	Not less frequently than once every even (7) days.	Not less frequently than once every even (7) days.
<b>Security Checks</b>	Daily on first and second shift.	Daily on first and second shift.	Daily on first and second shift.	Daily on first and second shift.	Daily on first and second shift.
<b>Showers</b>	Minimum of three (3) times per week with a 15-minute out of cell limit.	Minimum of three (3) times per week with a 15-minute out of cell limit.	Minimum of three (3) times per week with a 15-minute out of cell limit.	Minimum of three (3) times per week with a 15-minute out of cell limit.	Daily
<b>Work Assignments</b>	Limited to cleaning and food service in Housing Unit. No seven (7) day jobs.	None	Limited to Unit. No seven (7) day jobs.	As determined by the Unit Administrator.	As determined by the Unit Administrator.
<b>Food Service</b>	Regular meal inside cell.	Regular meal inside cell.	Regular meal inside cell.	Regular meal outside of cell but in housing unit.	Regular meal inside cell.
<b>Recreation</b>	One (1) hour per day, five (5) days a week in a controlled area, including holidays. An inmate on restraint status shall not receive recreation with an inmate not on restraint status.	One (1) hour per day, five (5) days a week in a controlled area. Restraints (handcuffs) required unless in a secure individual recreation area. An inmate on restraint status shall not receive recreation with an inmate not on restraint status.	A minimum of one (1) hour per day, five (5) days a week. Restraints for the first 30 days, handcuffed in the front, thereafter, no restraints.	A minimum of one (1) hour per day, five (5) days a week. No restraints.	A minimum of two (2) hours per day. No restraints.
<b>Programs</b>	None. Counseling, Chaplaincy and Health Services staff shall tour unit at a minimum of once every seven (7) days.	All program opportunities shall be provided or arranged for in cell. Religious and Counseling programs shall be available on a limited basis.	Program opportunities shall be provided out of cell after the first 30 days in restraints, separate from general population in a secured area. All programs shall be approved by the Director of Programs and Treatment.	Program opportunities shall be provided out of cell separate from general population in a secured area. All programs shall be approved by the Director of Programs and Treatment.	Programming in accordance with individualized facility management plan.



# Restrictive Housing Status - Provisions and Management Standards

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<b>Function</b>	<b><i>Punitive Segregation, Administrative Detention, or Transfer Detention</i></b>	<b><i>Administrative Segregation (Phase One)</i></b>	<b><i>Administrative Segregation Transition (Phase Two)</i></b>	<b><i>Administrative Segregation Transition (Phase Three)</i></b>	<b><i>Special Needs Management</i></b>
<b>Education</b>	At a minimum, individual education plans shall be maintained for those inmates under the age of 21 who are deemed appropriate by the Education Department. Recommendations from the Education Department shall be accommodated consistent with the security needs of the housing unit.	At a minimum, individual education plans shall be maintained for those inmates under the age of 21 who are deemed appropriate by the Education Department. Recommendations from the Education Department shall be accommodated consistent with the security needs of the housing unit.	At a minimum, individual education plans shall be maintained for those inmates under the age of 21 who are deemed appropriate by the Education Department. Recommendations from the Education Department shall be accommodated consistent with the security needs of the housing unit.	At a minimum, individual education plans shall be maintained for those inmates under the age of 21 who are deemed appropriate by the Education Department. Recommendations from the Education Department shall be accommodated consistent with the security needs of the housing unit.	At a minimum, individual education plans shall be maintained for those inmates under the age of 21 who are deemed appropriate by the Education Department. Recommendations from the Education Department shall be accommodated consistent with the security needs of the housing unit.
<b>Inmate Property</b>	See AD 6.10, Inmate Property	See AD 6.10, Inmate Property	See AD 6.10, Inmate Property	See AD 6.10, Inmate Property	See AD 6.10, Inmate Property
<b>Visits</b>	Visits generally shall not be allowed.  Non-contact visits at Level 4 facilities and above.  Legal visits as needed and approved by the Unit Administrator or designee.	An inmate shall be allowed one (1) 30-minute non-contact visit per week, only with immediate family. No extended family visits.  Legal visits as needed and approved by Unit Administrator or designee.	An inmate shall be allowed only two (2) 30-minute non-contact visits per week, only with immediate family. No extended family visits.  Legal visits as needed and approved by Unit Administrator or designee.	An inmate shall be allowed a minimum of three (3) 30-minute visits per week. No extended family visits.  Legal visits as needed and approved by the Unit Administrator or designee.	An inmate shall be allowed a minimum of three (3) 30-minute visits per week. No extended family visits.  Legal visits as needed and approved by the Unit Administrator or designee.
<b>Mail Retention</b>	May send and receive mail same as general population but may retain only five (5) letters in cell.	May send and receive mail same as general population but may retain only five (5) letters in cell.	In accordance with storage requirements in AD 6.10, Inmate Property.	In accordance with storage requirements in AD 6.10, Inmate Property.	In accordance with storage requirements in AD 6.10, Inmate Property.
<b>Reading Materials</b>	Limited to two (2) books or periodicals at a time. Legal materials shall be provided upon request as required to address a court issue that cannot wait until release from restrictive status.	Shall not exceed the four (4) cubic feet of total allowable property in the cell in accordance with AD 6.10, Inmate Property. Amount may be restricted by the Unit Administrator.	In accordance with storage requirement in AD 6.10, Inmate Property.	In accordance with storage requirement in AD 6.10, Inmate Property.	In accordance with storage requirement in AD 6.10, Inmate Property.
<b>Telephone Usage</b>	Not allowed unless approved by the Unit Administrator on a case-by-case basis.	One (1) 15-minute call per week, except legal telephone calls as approved by a supervisor/counselor.	Two (2) 15-minute calls per week, except legal telephone calls as approved by a supervisor/counselor.	A minimum of three (3) 15-minute calls per week, except legal telephone calls as approved by a supervisor/counselor.	A minimum of three (3) 15-minute calls per week, except legal telephone calls as approved by a supervisor/counselor.
<b>Television</b>	None	None	None	None	Allowed, in accordance with AD 6.10, Inmate Property.
<b>Radio In Cell</b>	None	Allowed, in accordance with AD 6.10, Inmate Property.	Allowed, in accordance with AD 6.10, Inmate Property.	Allowed, in accordance with AD 6.10, Inmate Property.	Allowed, in accordance with AD 6.10, Inmate Property.