

PLEASE NOTE THAT THIS ASSIGNMENT WILL BE EXCLUDED FROM THE DEPARTMENT'S "RECENT SELECTION" CRITERIA.

**THIS SOLICITATION IS BEING EXTENDED TO ALL INTERESTED FIRMS**

Legal Notice

CSO Solicitation No. 2224

Request for Letters of Interest

Task-Based Asbestos, Lead, Air-Quality and Structure Demolition Compliance Services

The Connecticut Department of Transportation

The Connecticut Department of Transportation (Department) is seeking to engage one (1) professional consulting engineering firm to provide Task-Based Asbestos, Lead, Air-Quality and Structure Demolition Compliance Services. The services to be provided by the selected firm shall include, but are not limited to: conducting inspections for the presence of asbestos and lead, preparation of plans, specifications and estimates for asbestos abatement, lead abatement and structure demolition, inspection and compliance services during asbestos abatement, lead abatement and structure demolition and air-quality compliance services.

The contract term will be limited to three years, with the stipulation that any assignments initiated during the term of the contract will be allowed to continue through completion. No new assignments will be assigned after three years from the start of the contract. Up to 250 assignments are anticipated, with an expected commencement date of November, 2014.

Successful applicants for this request will be required to provide contract plans, specifications, supplemental documents, and other design data in a Bentley Systems, MicroStation (InRoads) format, as specified in the Department's Digital Project Development (DPD) Manual.

The selected firm will be required to maintain a Connecticut office for the duration of assignment, with the Project Manager available on a daily basis for the direct and visual supervision of the staff performing the majority of this assignment.

If your firm desires to be considered for this assignment, your submittal should consist of a one page letter of interest and ConnDOT Form CSO 225 with a maximum of seven (7) resumes. One of the resumes must be that of the proposed Engineer in charge of the assignment, with assurance that this individual will be available for work when required. This resume should identify the individual's expertise as it pertains to this type of work and his or her ability to manage on-call assignments. The resumes should further indicate that the individuals proposed have the appropriate training, certifications and licenses, including OSHA Health and Safety. Proposed personnel shall be from the firm's regular staff. (The CSO 225 form can be found online at [www.ct.gov/dot/business/consultant/selection](http://www.ct.gov/dot/business/consultant/selection)). Four (4) copies of the submittal are required, and it must be postmarked by **August 8, 2014, or hand delivered by 3 p.m.** on that date.

Included in the submittal must be a brief narrative summarizing your current workload; a narrative description of proposed staff, qualifications, and discipline experience and expertise in: (1) Regulatory Compliance; (2) Investigative Services; (3) Asbestos and Lead Abatement Design; (4) Abatement and Structure Demolition Inspection Services; (5) Air Quality; and (6) State and Federal Regulatory Knowledge. **Responding firms must also provide copies of the required licenses, certifications and registrations for the proposed personnel that indicate they are in current standing.**

License Requirements include: CT Professional Engineering; CT Asbestos Consultant-Inspector/Management Planner; CT Asbestos Consultant-Project Designer; CT Asbestos Consultant-Project Monitor. The firm must also hold a CT Corporate Professional Engineering license. Certification Requirements include: CT Lead Planner-Project Designer; CT Lead Inspector; CT Lead Inspector Risk Assessor; Industrial Hygienist. Registration Requirements include: Asbestos Analyst. Note: One person can hold all of the above-noted requirements.

Please be advised that there is no Disadvantaged Business Enterprise (DBE) goal assigned for this project. All firms are advised that the prime consultant must perform the work with employees of the firm. Joint venturing will not be allowed.

Do not send additional documentation other than what is requested. The Consultant Selection Panel may reject your submittal, and your firm may not be considered for this project, if you provide additional documentation such as corporate brochures, background information, and histories.

In accordance with the Connecticut General Statutes (CGS) Sections 4-252 and 4a-81, firms, once selected, must complete the Office of Policy and Management's (OPM) Ethics Form 1 (Gift and Campaign Contribution Certification, Rev. 3-28-14) and Form 5 (Consulting Agreement Affidavit, Rev. 3-28-14), prior to the agreement/contract execution. Forms 1 and 5 apply to all consulting agreements/contracts which have a total value to the State of fifty thousand dollars (\$50,000) or more in a calendar or fiscal year. Any consultant that does not complete the certification (Form 1) required under subsection (c) of CGS 4-252 or refuses to submit the affidavit (Form 5) required under subsection (b) of CGS 4a-81 shall be disqualified and the Department shall award the agreement/contract to the next highest ranked consultant or seek new submittals in accordance with subsection (d) of CGS 4-252 and subsection (d) of CGS 4a-81. Further information on these requirements can be obtained online at <http://www.ct.gov/opm> via the Ethics Affidavits link.

Please note, in an effort to streamline the certification and affidavit process for contract/agreement execution, the Department is requiring selected firms to upload Forms 1 and 5 on the Department of Administrative Services' (DAS) Business Network ("BizNet") website. Further information can be found at <http://das.ct.gov/cr1.aspx?page=371> to subscribe to Biznet and obtain directions to upload the forms following the "Vendor Guide to Uploading Affidavits and Nondiscrimination Forms Online (pdf)."

For all State contracts as defined in CGS § 9-612(g)(1) having a value in a calendar year of Fifty Thousand Dollars (\$50,000) or more or a combination or series of such agreements or contracts having a value of One Hundred Thousand Dollars (\$100,000) or more, the authorized signatory to this submission in response to the State's solicitation expressly acknowledges receipt of the State Elections Enforcement Commission's Notice titled, "Notice to Executive Branch State Contractors and Prospective State Contractors of Campaign Contribution and Solicitation Limitations," (Notice) advising state contractors of state campaign contribution and solicitation prohibitions, and will inform its principals of the contents of the Notice. The State Elections Enforcement Commission's Notice can be found online at [www.ct.gov/SEEC](http://www.ct.gov/SEEC) by clicking on the Forms link and then the Contractor Reporting Forms link. The Notice is hereby made a part of this solicitation.

Prior to the negotiation process, the selected firm will be required to have a Department-approved audit, affirmative action plan, as well as current corporate registration with the Secretary of State (partnerships excluded). The selected firm will also be required to maintain insurance coverage from a firm approved to do business in the State of Connecticut. Proof of coverage must be submitted on a form acceptable to the State prior to the start of negotiations.

The Department, in its sole discretion, reserves the right to cancel this solicitation and terminate the process to retain consultant services and is under no obligation to contract for the services specified herein.

The Department reserves the right to award subsequent phases of an assignment to other qualified firms.

The Department reserves the right to add an additional project(s) of a similar nature for a separate selection, should additional projects become available prior to the interview phase of the selection process.

All letters of interest shall be addressed to:

Mr. David Mancini, P.E.  
Consultant Selection Office  
Connecticut Department of Transportation  
2800 Berlin Turnpike  
Newington, CT 06111

Hand delivered letters should be brought to the front desk, at the aforementioned address, no later than **3 p.m. on August 8, 2014**. Responses hand carried or postmarked after this date and time will not be considered. All inquiries regarding this request for letters of interest shall be directed to Mr. David Mancini of the Consultant Selection Office at (860) 594-3017.

Connecticut Department of Transportation  
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