

**STATE OF CONNECTICUT  
DEPARTMENT OF PUBLIC HEALTH**

**SUPPLEMENTARY INFORMATION OF INFANT/TODDLER DAY CARE  
PROGRAM IN DAY CARE CENTERS AND GROUP DAY CARE HOMES**

**PUBLIC HEALTH CODE SECTION 19A-79-10 UNDER THREE ENDORSEMENT**

“The operator of a program caring for children under three (3) years of age shall comply with sections 19a-79-1a through 19a-79-8a and section 19a-79-10 of the Regulations of Connecticut State Agencies.

Complete **original application**, answering all items as they apply to your Child Care Center/Group Day Care Home:

Please submit: **original** application to your **Day Care Licensing Specialist**

Please submit: **one** complete copy **to your Local Health Department**

Please keep: **one** complete copy **on file at the licensed premise**

**S1. Name of Center/Home:** \_\_\_\_\_

**Location Address:** \_\_\_\_\_  
(Number & Street/Road)

**Town/City/State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Telephone on Premises:** \_\_\_\_\_

**S2. LICENSED CAPACITY AND ENROLLMENT:**

Requested licensed capacity for children under three years of age: \_\_\_\_\_

**S3. GROUPING OF INFANTS/TODDLERS:**

Sketch indoor program space and specify the following: **(Attachment #S3)**

- a. Dimensions + total square footage (in **FEET**) of each room/program area.
- b. Relationship of this space to any other program space.
- c. How groups of eight are divided with physical barriers.
- d. Where sinks and changing tables are located.

**S4. NURSE CONSULTATION:**

Attach a copy of the following: (**Attachment #S4**)

S4 Name, resume and copy of current registered nurse's license.

**S5. HEALTH AND HYGIENE:**

You are required to develop and post on site the following written policies and procedures. Do not submit these policies and procedures to the department.

S5a. Diapering and toileting, including a description of the diapering procedure, the disposal of soiled diapers, hand washing procedures and sanitizing procedures.

S5b. If cloth diapers are used, you are required to develop a plan describing the procedures used to handle soiled non-disposable diapers and clothing. This plan should be kept on site and not submitted to the department.

The licensing authority (Department of Public Health) must be notified of any change in plan of operation involving facility, staff, children served at any one time from that indicated on this application. Additional approval is required for continued licensure if there are any changes in the conditions on which any earlier licensure is granted. The official license to operate a child day care center/home must be posted on the premises of the center/home in a conspicuous manner.

The facts as stated in completion of this application are true

\_\_\_\_\_  
Signature of Operator or Legal Representative (as indicated on the Affidavit)

\_\_\_\_\_  
Printed Name of Operator or Legal Representative

\_\_\_\_\_  
Date

