

AGENDA

CONNECTICUT BOARD OF EXAMINERS OF EMBALMERS AND FUNERAL DIRECTORS

Tuesday, December 7, 2010 at 9:30 AM

Department of Public Health
410 Capitol Avenue, Hartford, CT
Third Floor - Hearing Room

CALL TO ORDER

I. MINUTES

Review and approval of the minutes from the September 14, 2010 meeting.

II. CHAIR UPDATES/CORRESPONDENCE

III. OPEN FORUM

IV. DEPARTMENT OF PUBLIC HEALTH UPDATES

- A. Jennifer Filippone, Section Chief, Practitioner Licensing and Investigation
- B. Investigations Update
Gary Griffin, Investigations Supervisor, DPH

V. NEW BUSINESS

- A. License Reinstatement Review – Kevin Gallagher
Presented by Frank Manna, Department of Public Health

VI. LEGAL OFFICE BUSINESS

- A. James T. Toohey and Son Funeral Home – Petition No. 2009-0521-056-001
Presentation of Consent Order – Diane Wilan, Staff Attorney, DPH
- B. Wayne Buckmiller, Funeral Director– Petition No. 2010-10
Presentation of Consent Order – Ellen Shanley, Staff Attorney, DPH
- C. Buckmiller Brothers Funeral Homes, Inc. – Petition No. 2009-1231-056-013
Presentation of Consent Order – Ellen Shanley, Staff Attorney, DPH
- D. Brian S. Delton, Embalmer – Petition No. 2010-5635
Motion for Summary Suspension – Ellen Shanley, Staff Attorney, DPH

ADJOURN

The following minutes are draft minutes which are subject to revision and which have not yet been adopted by the Board.

The **Connecticut Board of Examiners of Embalmers and Funeral Directors** held a meeting on September 14, 2010 at the Department of Public Health, 410 Capitol Avenue, Hartford, Connecticut in the Hearing Room on the third floor.

BOARD MEMBERS PRESENT: Daniel P. Jowdy, Embalmer - Chairman
Gerald Bosak, Jr., Embalmer
James Donohue
Peter Hansen, Embalmer
John B. Sterry, Jr.

BOARD MEMBERS ABSENT: None

ALSO PRESENT: Jeffrey A. Kardys, Board Liaison
Jennifer Filippone, Section Chief, Department of Public Health
Gary Griffin, Department of Public Health

The meeting convened at 9:37 a.m.

I. MINUTES

The minutes from the January 28, 2010 meeting were reviewed. Mr. Bosak made a motion, seconded by Mr. Hansen, to approve the minutes as edited. The motion passed unanimously.

II. OPEN FORUM

John Zaleski spoke regarding the issue of unlicensed establishments advertising cremation services.

III. CHAIR UPDATES

Mr. Jowdy reported that the system for electronic death certificates maybe on hold due to budget constraints.

IV. DEPARTMENT OF PUBLIC HEALTH UPDATES

A. Investigations Update

Gary Griffin, Investigation Supervisor, Department of Public Health reported that there are twenty-two cases currently in various stages of investigation by the Department. Twelve additional cases have been referred to the Department's Legal Office for further review.

Dr. Jowdy asked that the Department of Public Health look in to the issues raised by Mr. Zaleski during open forum.

V. NEW BUSINESS

A. License Reinstatement Review – Jason Caratozzolo

Frank Manna, Department of Public Health presented a license reinstatement application for John Caratozzolo. Mr. Hansen made a motion, seconded by Mr. Bosak, to recommend license reinstatement provided Mr. Caratozzolo successfully passes the law examination, the practical examination and becomes compliant with continuing education requirements. The motion passed unanimously.

B. Health Assistance intervention Education Network for Connecticut Health Professionals – (HAVEN)

Maureen Dinnan, Executive Director provided the annual update regarding the Haven Program. Over 200 licensed professionals are enrolled in the program at this time. No embalmers or funeral directors are currently enrolled.

VI. LEGAL OFFICE BUSINESS

A. Robert Palmer, Embalmer – Petition No. 2008-0429-030-004

Diane Wilan, Staff Attorney, Department of Public Health presented a Consent Order in the referenced matter. Mr. Palmer was present with Attorney Michael Sorenson. Following discussion Mr. Donohue made a motion, seconded by Mr. Bosak to approve the Consent Order. The motion passed unanimously. Mr. Jowdy signed the Order.

B. Brenda Ortiz, Embalmer – Petition No. 2008-1215-030-009
Community Funeral Chapels – Petition No. 2008-1215-056-009

Diane Wilan, Staff Attorney, Department of Public Health presented a Consent Order in the referenced matters. Ms. Ortiz was present with Attorney David Felix. Following discussion Mr. Hansen made a motion, seconded by Mr. Bosak, to deny the Consent Orders. The motion passed unanimously.
The hearing in this matter will be rescheduled to October 14, 2010.

VII. ADJOURNMENT

There was no further business and the meeting was adjourned at 10:29 a.m.

Respectfully submitted,

Daniel Jowdy, Chairman
Board of Examiners of Embalmers and Funeral Directors