

## **AGENDA**

### **CONNECTICUT BOARD OF EXAMINERS OF EMBALMERS AND FUNERAL DIRECTORS**

**Thursday, September 14, 2010 at 9:30 AM**  
Department of Public Health  
410 Capitol Avenue, Hartford, CT  
**Office of Health Care Access Hearing Room**  
**Third Floor**

#### **CALL TO ORDER**

##### **I. MINUTES**

Review and approval of the minutes from the June 17, 2010 meeting.

##### **II. CHAIR UPDATES/CORRESPONDENCE**

##### **III. OPEN FORUM**

##### **IV. DEPARTMENT OF PUBLIC HEALTH UPDATES**

- A. Jennifer Filippone, Section Chief, Practitioner Licensing and Investigation
- B. Investigations Update  
*Gary Griffin, Investigations Supervisor, DPH*

##### **V. NEW BUSINESS**

- A. License Reinstatement Review – Jason Caratozzolo  
*Presented by Frank Manna, Department of Public Health*
- B. Annual Update  
Health Assistance interVention Education Network  
for Connecticut Health Professionals – (HAVEN)  
*Maureen Dinnan, Executive Director*

##### **VI. LEGAL OFFICE BUSINESS**

- A. Robert Palmer, Embalmer – Petition No. 2008-0429-030-004  
*Presentation of Consent Order – Diane Wilan, Staff Attorney, DPH*

#### **ADJOURN**

The following minutes are draft minutes which are subject to revision and which have not yet been adopted by the Board.

The **Connecticut Board of Examiners of Embalmers and Funeral Directors** held a meeting on June 17, 2010 at the Department of Public Health, 410 Capitol Avenue, Hartford, Connecticut in Office of Health Care Access Hearing Room on the third floor.

---

**BOARD MEMBERS PRESENT:** Daniel P. Jowdy, Embalmer  
Gerald Bosak, Jr., Embalmer  
James Donohue  
Peter Hansen, Embalmer  
John B. Sterry, Jr.

**BOARD MEMBERS ABSENT:** None

**ALSO PRESENT:** Jeffrey A. Kardys, Board Liaison  
Jennifer Filippone, Section Chief, Department of Public Health  
Gary Griffin, Department of Public Health

---

The meeting convened at 9:37 a.m.

**I. MINUTES**

The minutes from the January 28, 2010 meeting were reviewed. Mr. Hansen made a motion, seconded by Mr. Bosak, to approve the minutes. The motion passed unanimously.

**II. CHAIR UPDATES**

None

**III. DEPARTMENT OF PUBLIC HEALTH UPDATES**

A. Jennifer Filippone, Section Chief, Department of Public Health reported on legislation regarding crypt and mausoleum liners. Public Act 10-117 Section 48 requires placing any body entombed in a crypt or mausoleum in a zinc-lined or plastic container (made of acrylonitrile butadiene styrene (ABS)) or, if the cemetery permits, a non-rusting or ABS sheeting tray. The act requires the use of a nationally accepted composite instead of ABS. The use of zinc-lined containers remains unchanged under the act.

B. Investigations Update

Gary Griffin, Investigation Supervisor, Department of Public Health reported that there are seventeen cases currently in various stages of investigation by the Department. Fourteen additional cases have been referred to the Department's Legal Office for further review.

**IV. NEW BUSINESS**

Edward G. Conway - Request for approval of employment pursuant to § 20-211-17

Mr. Sterry made a motion, seconded by Mr. Bosak, to approve Mr. Conway's request to engage in other employment while working as an apprentice embalmer. The motion passed unanimously.

**V. LEGAL OFFICE BUSINESS**

A. Edward Toohey, Embalmer – Petition No. 2009-0521-030-002

Diane Wilan, Staff Attorney, Department of Public Health presented a Motion to Withdraw Statement of Charges in this matter. Mr. Toohey passed away on March 6, 2010.

Mr. Sterry made a motion, seconded by Mr. Hansen, to grant the motion to withdraw. The motion passed unanimously. Mr. Jowdy signed the order.

B. Brain Delton, Embalmer – Petition No. 2009-20091357

Ellen Shanley, Staff Attorney, Department of Public Health presented a Consent Order in the referenced matter. Mr. Delton was present without representation.

Mr. Donohue made a motion, seconded by Mr. Hansen, to approve the Consent Order, which places respondent's license on probation for four years. The motion passed unanimously. Mr. Jowdy signed the order.

C. Jeffrey Meyer, Embalmer – Petition No. 2009-0617-030-006

Diane Wilan, Staff Attorney, Department of Public Health presented a Motion for Summary Suspension in the referenced matter. Respondent was present with Attorney John Droney.

Mr. Sterry made a motion, seconded by Mr. Donohue, to approve the Consent Order, which imposes a \$2500.00 civil penalty. The motion passed unanimously. Mr. Jowdy signed the order.

**VI. ADJOURNMENT**

There was no further business and the meeting was adjourned at 10:04 a.m.

Respectfully submitted,

Daniel Jowdy, Chairman  
Board of Examiners of Embalmers and Funeral Directors