



STATE OF CONNECTICUT  
DEPARTMENT OF PUBLIC WORKS



Raeanne V. Curtis  
Commissioner

August 12, 2009

Dear Prospective Property Manager:

Thank you for your interest in managing the properties located at **24/38 Wolcott Hill Road & 200 Folly Brook Blvd., Wethersfield, CT**. The attached request for proposal (**RFP #51**) will assist you in the preparation of a proposal to be presented to the Department of Public Works.

The RFP is structured as follows:

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Please be reminded that the deadline for receipt of proposals is **Friday, September 11, 2009, at 3:00 p.m.** No late proposals will be accepted. Also, please remember that a mandatory proposers' conference will be held on **Thursday, August 20, 2009 at 10:00 a.m. at 38 Wolcott Hill Road, Wethersfield at the entrance to Power Plant building.**

If you have any questions, please contact Manuel Becerra at 713-5660.

Sincerely,

Manuel Becerra  
Administrator, Facilities Management