

**FILM AND DIGITAL MEDIA INFRASTRUCTURE PROJECT
ELIGIBILITY CERTIFICATION APPLICATION**

Initial Filing - Due no later than 90 days after the Applicant incurs project's first eligible expenditure.

Send completed application with attachments to: George Norfleet, Director
Office of Film, Television, and Digital Media, 505 Hudson Street, 4th Floor, Hartford, CT 06106

APPLICANT INFORMATION

Applicant Legal Name _____ FEIN or TIN _____

Address _____ City/State/Zip _____

Telephone _____ Fax _____

E-mail _____

Website (If available) _____

Type of business entity (*partnership, corporation, etc.*) _____

Primary Contact Person _____

(Person with whom DECD is authorized to discuss pending application)

Address _____ City/State/Zip _____

Telephone _____ Fax _____

E-mail _____

Connecticut Project Manager _____

(Person with whom DECD is authorized to discuss pending application. Please also list separately all other persons with whom DECD is authorized to discuss pending application.) (Use an attachment if necessary)

Address _____ City/State/Zip _____

Telephone _____ Fax _____

E-mail _____

INFRASTRUCTURE PROJECT INFORMATION

Provide the physical address where the Infrastructure project will be constructed in Connecticut

Please provide a **detailed** description of the proposed Infrastructure project. (Use an attachment if more space is needed)

What is the estimated **budget** for the project? _____

What is the projected **start date** of construction? (Month, Day, Year) _____

What is the projected **completion date** of construction? (Month, Day, Year) _____

Attach a copy of the estimated total budget for the Infrastructure project with itemized estimated cost report.

FOR OFFICE USE ONLY: Received By _____ Date _____ App# _____

INFRASTRUCTURE PROJECT INFORMATION (CONT'D)

Will the facility be solely used for the functioning of the digital media or motion picture industry in Connecticut?

Yes No

Will the applicant own or lease the realty in connection with the project and have access to all project books and records? Yes No

ARCHITECT, CONTRACTOR, ENGINEER AND OTHER PROFESSIONALS INFORMATION

Provide Legal Name, Address, FEIN, Telephone Number, Contact Name, Title and Contact Information for all Infrastructure project Architectural, Contractor, Engineering, Legal and other Professional Firms associated with the project. Use attachment sheets as necessary.

_____ Attach copies of contracts for all entities listed above.

PROJECT FINANCING INFORMATION

Describe in detail how the Infrastructure project will be financed. Provide Legal Name, Address, Telephone Number, Contact Information for all Lenders and Investors that will provide financing for the project.

_____ Attach copies of all loan commitment letters and investor agreements for all entities listed above.

PERMITS AND LICENSES REQUIRED FOR PROJECT COMPLETION

Provide detailed listing of all municipal, regional, state or federal agency licenses or permits required for completion of project. Provide contact information including name, address and telephone number of contact person for each agency listed.

_____ Attach or submit copies of all licenses and permits listed above as they are issued.

CERTIFICATION AND REPRESENTATIONS BY APPLICANT - AFFIDAVIT

I, _____, am the _____ of _____,

(the "Applicant") and hereby certify to the Department of Economic and Community Development that I am duly authorized by the Applicant. I hereby swear or affirm under penalty of law that the information contained in this Infrastructure Project Eligibility Certification Application is true and correct according to my best knowledge and belief after a reasonable investigation of the facts and I hereby further certify that the Applicant: (Initial each line)

_____ Will construct, erect or install an eligible Infrastructure project as described in sec. 12-217kk C.G.S.;

_____ Certifies that the Infrastructure project described herein will be used solely for the functioning of the digital media or motion picture industry;

_____ Is authorized to conduct business in this state by the Secretary of the State and is registered with the state Commissioner of Revenue Services;

_____ Will maintain complete books and records relating to the project's eligible expenditures in accordance with generally accepted accounting principles (GAAP) consistently applied;

_____ That neither the Applicant, nor any partner, officer, director, or shareholder, owning more than ten percent (10%) of the shares outstanding, has ever defaulted on a state loan or loan guaranteed by the state or, individually or as a principal in a business entity, had a debt or obligation owing to a public agency discharged in bankruptcy;

CERTIFICATION AND REPRESENTATIONS BY APPLICANT - AFFIDAVIT (CONT'D)

- _____ That no Infrastructure project facilities or equipment described herein will be used for purposes which require the maintenance of records pursuant to 18 U.S.C. § 2257;
- _____ Understands that the issuance of a state certified project eligibility certificate does not guarantee the subsequent issuance by the DECD of tax credit vouchers;
- _____ Agrees to permit and facilitate site visits and inspections of books and records by DECD employees and agents as may be reasonably necessary to verify the accuracy and reasonableness of the application information and progress of construction;
- _____ Agrees to submit such periodic project progress reports at such times as the DECD may prescribe;
- _____ Understands that the DECD may revoke the project's eligibility certification or require the Applicant to post a surety bond to assure completion of the project.

Please include an Administrative Fee of \$200 in the form of a certified check payable to DECD. Include "OFTDM Fee" in memo.

Signature of Authorized Officer of Applicant

Title

Print Name

Date