

RFQ - Executive Search Firms
Responses to Questions Submitted – 12/23/2014

1. How large is the board, what is its composition and how are members of the board selected?

There are fourteen members of the Board. There are three *ex officio* non-voting members, who are the State of Connecticut Insurance Commissioner, the Commissioner of Mental Health and Addiction Services, and the Commissioner of Public Health. There are also three *ex officio* voting members, who are the Commissioner of Social Services, the Healthcare Advocate and the Secretary of the Office of Policy and Management. Eight voting members are appointed by the Governor and the Legislature of the State of Connecticut or by the Board itself. Currently the Lieutenant Governor of the State of Connecticut serves as Board Chair.

2. Will there be a search committee that is a subset of the board, if so, how many board members will be on the search committee and how were they selected?

An Executive Search Committee, chaired by the Lieutenant Governor, was appointed by the Board. There are five members of this subcommittee, who are all members of the HR Committee of the Board.

3. Is the position currently filled, if so, will the incumbent be available for discussion about the organization from their perspective?

There is currently an **Interim** CEO, who is expected to apply for the permanent position. This person is not available for discussion.

4. Will the compensation package include eligibility for an annual bonus, if so, how will that be structured?

There is an annual bonus based on successfully reaching annual goals set in conversation with the Board.

5. Are there any long term incentive bonuses contemplated for this role, if so, could you describe them.

There is an annual bonus, which is incentive-based.

6. How many direct reports will this position have and what are their titles?

The following positions report directly to the CEO: Chief Financial Officer; General Counsel; Chief Marketing Officer; Chief Operations Officer; the Executive Director of Access Health Analytics; the Executive Director of Access Health Solutions; and the Director of IT.

7. How many employees in the overall organization?

There are 65 permanent employees. As many as 60 additional temporary staff are added for Open Enrollment preparation and implementation.

8. Are all the employees at a single site, if not, how many locations are there?

There is one Access Health CT office located in downtown Hartford.

9. What is the current annual revenue for the organization?

\$50 million in fiscal year 2015.

10. What is the expected revenue for the organization in 2016?

\$50 million estimated for fiscal year 2016.

11. Is there a position description available for review?

The CEO roles and responsibilities are available at <http://www.ct.gov/hix/cwp/view.asp?a=4298&q=506870>.

12. What is the time frame expected to have this position filled?

The CEO position is expected to be filled by Spring 2015.

13. What is the approximate salary range budgeted for this position?

\$195,000 - \$225,000 annually.

14. To whom does the CEO report?

The CEO reports to the Chair of the Board of Directors, who is the Lieutenant Governor of the State of Connecticut.