



STATE OF CONNECTICUT  
OFFICE OF POLICY AND MANAGEMENT

DATE: September 1, 2009  
TO: Designated Project Officers  
RE: **Energy Efficiency and Conservation Block Grant (EECBG) Application Process**

This is to inform you that application instructions and materials for the Office of Policy and Management Municipal Energy Efficiency and Conservation Program formula grant, under the American Recovery and Reinvestment Act, Energy Efficiency and Conservation Block Grant (EECBG) are not available at this time.

We had originally planned on having these materials prepared and available for municipalities by September 1<sup>st</sup>. This was predicated on U.S DOE approval of Connecticut's EECBG application. At this time the U.S. DOE has not yet approved Connecticut's grant application. As you are also aware, grant applications to OPM will be submitted electronically via the OPM Grant Portal. While registration for portal access has been taking place in advance of U.S. DOE grant approval, the energy side of the portal is not yet functional. Therefore, completion of the application instructions and materials can not be finalized at this time.

As we do not have any indication from U.S. DOE as to when Connecticut's EECBG will be approved, I do not know when application instructions and materials will be made available. I will notify all designated Project Officers as soon as application instructions and materials are available. Please note that the application process for the OPM Municipal Energy Efficiency and Conservation Program formula grant will be the initial focus, with the competitive Supplemental Regional 'Bonus Pool' Program to follow approximately two months behind.

Until such time that applications are available I wish to reiterate that each municipality will need to include its DUNS number and CCR registration status as part of the application. This is a federal requirement. If you have not already done so, please obtain a DUNS and register on CCR. You may do so at the following websites:

- DUNS – [http://www.dnb.com/US/duns\\_update/](http://www.dnb.com/US/duns_update/)
- CCR – <http://www.ccr.gov/>

I appreciate your patience and will keep you informed as to application availability and due dates as soon as possible.

Sincerely,

A handwritten signature in black ink, appearing to read 'David Kalafa', written over a white background.

David Kalafa  
Policy Development Coordinator  
Energy Management Unit