



# CONNECTICUT STATE ELECTIONS ENFORCEMENT COMMISSION

## SEEC FORM 3NC POLITICAL COMMITTEE (PAC) BIENNIAL REGISTRATION WITHOUT CHANGES

Revised September 2012

### GENERAL INSTRUCTIONS

- Type or print clearly all information in black or blue pen. **Please do not use pencil.**
- SEEC staff is available to answer legal compliance questions and advise on how to complete this form (860-256-2940).

### WHO MAY USE THIS FORM

This form is **ONLY** for use by **ongoing political committees registered with the State Elections Enforcement Commission** who are completing the **biennial re-registration requirement**

The treasurer of any **ongoing political committee registered with the SEEC** may use this form to satisfy the biennial re-registration requirement, provided that there have been **no changes, additions, or deletions** to the information contained on the most recent SEEC Form 3 on file with the SEEC at the time of the biennial filing requirement (see **WHEN TO FILE THIS FORM** below).

**\*Please Note:** This form may **NOT** be used if there have been any changes, additions, or deletions to the information contained on the most recent SEEC Form 3 on file with the SEEC. If there have been any such changes, additions, or deletions the committee treasurer must file complete and file a new SEEC Form 3 with the SEEC by the November 15<sup>th</sup> deadline outlined below.

**\*Please Note:** This form is for use by the committee treasurer **ONLY**. If there have been changes to the committee officers, the chairperson must complete and file a new SEEC Form 3 with the SEEC.

The chairperson of each political committee is required to file a SEEC Form 3 with the proper filing authority (see **WHERE TO FILE THIS FORM** below) within **ten days** after the date that it is organized, which includes the dates that funds or other resources are first solicited, received or expended.

### WHERE TO FILE THIS FORM

**This form is to be filed with the State Elections Enforcement Commission ONLY**

(State Elections Enforcement Commission, Campaign Finance Disclosure Unit-3rd Floor, 20 Trinity St., Hartford, CT 06106)

### WHEN TO FILE THIS FORM

The treasurer of any applicable political committee must file either this form (SEEC Form 3NC) indicating there are no changes to the existing SEEC Form 3 on file, or a new SEEC Form 3 by **November 15th** of every even-numbered year.

### LATE FILING PENALTY

If the treasurer of an applicable political committee fails to file this form (SEEC Form 3NC) indicating there are no changes to the existing SEEC Form 3 on file, or a new SEEC Form 3 by **November 15th** of every even-numbered year, the committee shall be prohibited from accepting lobbyist contributions during the legislative session and shall be prohibited from making contributions to committees covered by the sessional lobbyist provision during the legislative session. *See General Statutes § 610 (e) and (f).*

#### SEEC MAILING ADDRESS:

STATE ELECTIONS ENFORCEMENT COMMISSION  
CAMPAIGN FINANCE DISCLOSURE UNIT—3RD FLOOR  
20 TRINITY STREET  
HARTFORD, CONNECTICUT 06106-1628

#### SEEC TELEPHONE NUMBER:

MAIN NUMBER: 860-256-2940  
TOLL FREE WITHIN CT: 1-866-SEEC-INFO  
SEEC WEBSITE ADDRESS: [www.ct.gov/seec](http://www.ct.gov/seec)

**eCRIS enables campaign treasurers to electronically submit required committee registration information and campaign finance statements.**

*See the Commission website [www.ct.gov/seec](http://www.ct.gov/seec) for more information.*

## COMMITTEE INFORMATION

1. **Name of Committee:** Provide the full name of the committee. *This will be the registered name with the Commission and used on all financial disclosure statements, advertising, etc.*
2. **Acronym:** Provide the committee's acronym, if any. *CBG for Citizens for Better Government.*
3. **Committee Address:** Provide the address of the committee. *Post Office Boxes are acceptable as a committee address.*
4. **Committee E-Mail Address & Website:** Provide the e-mail address and website address, if any.

## TREASURER INFORMATION

5. **Treasurer Name:** Provide the full name of the treasurer. If the deputy treasurer is signing this form because the treasurer is unavailable, please provide the deputy treasurer's information for questions 6 - 9.
6. **Treasurer Residence Address:** Provide the residential street address of the treasurer. The treasurer may enter an alternate address in lieu of a residential address *only* if they are in the Address Confidentiality Program pursuant to General Statutes § 54-240(a) or has protected address status under General Statutes § 1-217. *Business Addresses or Post Office Boxes are not acceptable for residential street address.*
7. **Treasurer Mailing Address:** Provide the mailing address of the treasurer if different from the residence address reported on Line 6.
8. **Treasurer Telephone:** Provide the phone number of the treasurer including area code.
9. **Treasurer E-Mail Address:** Provide the e-mail address of the treasurer. *Completion of this information is encouraged in order to disseminate important communications in the most efficient and timely manner.*

## CERTIFICATION

10. **Certification:** This certification, which is made under penalty of false statement, must be signed and dated by the treasurer. The signer is certifying that he or she has reviewed in full the most recent SEEC Form 3 on file with the SEEC and that there have been no changes, additions, or deletions to the information contained therein since that registration statement was filed.

**\*Please note:** If there have been any changes, additions, or deletions to the information contained on the most recently filed SEEC Form 3, the treasurer may not file this SEEC Form 3NC and must instead file a SEEC Form 3 showing any such changes, additions or deletions by the November 15 deadline.