

GETTING APPOINTED TO CONNECTICUT STATE AND MUNICIPAL BOARDS AND COMMISSIONS

ACTION STEPS

The following action steps were developed to help increase diversity on Connecticut state and municipal boards and commissions by *Reflecting Connecticut-Reflejando a Connecticut*, a program of the African-American Affairs Commission, the Latino and Puerto Rican Affairs Commission, the Permanent Commission on the Status of Women, DemocracyWorks, The National Conference for Community and Justice, and other Connecticut local and statewide organizations.

Step 1: Be part of a Talent Bank

Being part of a talent bank gets your name exposed to appointing authorities. It is not required for appointment, but this exposure may come with extra perks, like e-mail updates of vacancies and other opportunities.

The following Connecticut state commissions keep talent banks for state and municipal appointments. You can get the forms on-line or by calling the numbers below.

African-American Affairs Commission (AAAC)
<http://aaac.cga.ct.gov/aaac/talentbank.php> or (860) 240-8555

Asian Pacific American Affairs Commission
<http://ctapaac.com/talent-bank-3/> or 860-240-0080

Latino and Puerto Rican Affairs Commission (LPRAC)
<http://www.cga.ct.gov/lprac/> or (860) 240-8330

Permanent Commission on the Status of Women (PCSW)
<http://ctpcsw.com/leadership/talent-bank/> or (860) 240-8300

Step 2: Identify Boards and Commissions of Interest

A. Review the 2011 list of state boards and commissions prepared by the Office of the Secretary of the State and use it to identify state boards in which you may be interested. The list is located on the Secretary of the State's website at the following address:

<http://www.sots.ct.gov/sots/lib/sots/capitol/bdscomms/bdscomms/gr2011supptbl.pdf>

B. Find out about municipal boards and commissions from your town website or town hall. The Town Clerk may be particularly helpful.

Step 3: Investigate

- Is there a vacancy?
- What are the requirements for that vacancy?
- Who appoints members?
- When and where do they meet?
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Step 4: Get Support

A. State Boards and Commissions

- Contact your State Senator
- Contact your State Representative
- Contact community supporters

B. Municipal Boards and Commissions

- Contact your Mayor/Selectman
- Contact your Town Manager
- Contact members of the Town Council
- Contact the Democrat or Republican Town Committee Chair in your community

Step 5: Make Contact

A. For state boards, the appointing authority is often the Governor or one of the Legislative Leaders listed here. Call or write the appointing authority.

- Governor Dannel P. Malloy at (860) 566-4840 or
 - <http://www.governor.ct.gov/malloy/site/default.asp>
- Senate President Pro Tempore Martin M. Looney at (860) 240-8600 and
- Senate Majority Leader Bob Duff at (860) 240-8600 or
 - Senate Democrats website: <http://www.senatedems.ct.gov/>
- Senate Minority Leader Len Fasano at (860) 240-8800 or
 - Senate Republicans website: <http://ctsenaterepublicans.com/senators/>
- Speaker of the House Brendan Sharkey at (860) 240-8500 and
- House Majority Leader Joe Aresimowicz at (860) 240-8500 or
 - House Democratic Leadership website:
<http://www.housedems.ct.gov/Leadership>
- House Minority Leader Themis Klarides at (860) 240-8700 or
 - House Republicans website: <http://cthousegop.com/>

B. For Municipal Boards and Commissions

- Search your town's website for local boards and commissions
- Contact your local Town Hall to find out who the appointing authorities are. Town Clerks may be helpful with this.
- Contact your Mayor/Selectman
- Contact your Town Manager
- Contact members of the Town Council

Step 6: Don't be Discouraged

Sometimes the boards and commissions in which you are interested do not have any vacancies or there may be several individuals who are also interested. Look at other possibilities while keeping an eye on your first choice.

The appointment process can take a long time. Have patience and check frequently on the status of your application.