

AGENDA

STATE BOARD OF EXAMINERS OF SHORTHAND REPORTERS

MAY 5, 2010

A scheduled meeting of the State Board of Examiners of Shorthand Reporters will be held on Wednesday, May 5, 2010 at 9:00 a.m. in Room-117 of the State Office Building, 165 Capitol Avenue, Hartford, CT 06106.

BOARD MEMBERS

JOHN C. BRANDON
PATRICIA MASI
WALTER ROCHOW
JOSEPH N. DEFILIPPO
WILLIAM MANGINI
CHERYL STERN

SHORTHAND REPORTER, CHAIRPERSON
SHORTHAND REPORTER
SHORTHAND REPORTER
ATTORNEY
PUBLIC MEMBER
PUBLIC MEMBER

Note: The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information contact Richard M. Hurlburt, Director at (860) 713-6135 or Fax: (860) 706-1255.

Agency Website: www.ct.gov/dcp **Division E-Mail:** occprotrades@ct.gov

MINUTES OF PREVIOUS MEETINGS

Review and approve minutes of the January 27, 2010 State Board of Examiners of Shorthand Reporters meeting.

NATIONAL COURT REPORTERS TESTING PROCEDURES

BRIARWOOD TERMINATING ITS COURT REPORTER TRAINING PROGRAM

COMMENTS FROM THE PUBLIC PRESENT TODAY

MISCELLANEOUS

ETHICS NEWS

As we progress into the New Year, we would like to thank all Board and Commission members who give their time and expertise to the Department of Consumer Protection in providing assistance and ensuring compliance with the laws created and established to ensure a protected Connecticut citizenry. The service you perform in your official state capacity is appreciated by the Department, your fellow Board or Commission members, licensees and consumers throughout this great State.

At this time, we would also like to take this opportunity to remind existing members and inform our newly appointed members to become familiarized with the Code of Ethics for Public Officials and Department of Consumer Protection Ethics policies.

In general, the Code of Ethics for Public Officials prohibits a public official or state employee from using his or her state title for his or her financial benefit or for the financial benefit of a business with which he or she is associated. As such, please refrain from using your board or commission title (i.e. "Real Estate Commissioner") on personal or business letterhead stationery, greeting or business cards, e-mails, calendars, or web addresses. In this manner, we may avoid even the appearance of impropriety and thus not risk possible violations of the Code of Ethics.

If you have any further questions or comments, please do not hesitate to contact the Office of State Ethics directly at 860-263-2400 or ethics.code@ct.gov or the department Ethics Liaison, Elisa Nahas, at 860-713-6088 or elisa.nahas@ct.gov.

For further information, please review Sec. 1-79 *et seq.*, Conn. General Statutes; http://www.ct.gov/ethics/lib/ethics/publications/public_officials_guide_09_final.pdf; and [http://www.ct.gov/dcp/lib/dcp/policies/dcpethics2008 \(rev 2\).doc](http://www.ct.gov/dcp/lib/dcp/policies/dcpethics2008_rev_2.doc) .