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## **Standards for Certification of the Community Treatment Programs which may Administer Controlled Drugs**

### **Sec. 19-488-1. Eligible institutions**

Certification of treatment facilities for the administration of controlled drugs in community treatment programs shall be limited to licensed general or psychiatric hospitals, hospitals operated by the state, and municipal health departments with full-time public health officers who are physicians, provided such hospitals and departments shall be able to provide in combination the necessary services and personnel.

(Effective December 9, 1969)

### **Sec. 19-488-2. Staff and procedural requirements**

When a facility provides drug substitution therapy it shall be directed by a chief of the service and an assistant chief of the service, both of whom shall be doctors of medicine who are members of the staff of the applying agency or institution.

(1) All persons employed full-time or in a part-time capacity in drug substitution therapy shall attend and complete a training course as provided by the commissioner of mental health or submit evidence of previous training which meets the training requirements.

(2) Persons may be enrolled and continued as patients in a certified facility only in accordance with standards set by said commissioner.

(3) Admission to and discharge from certified facilities by persons who are under court commitment shall conform to the applicable sections of the general statutes.

(4) Chromatographic test for determination of drugs in registered patients shall be performed.

(5) A licensed pharmacist shall prepare all medication and licensed pharmacies shall be used to the fullest extent feasible.

(6) Administration of medication and the utilization of the laboratory for chromatographic tests shall be provided so far as possible in the certified facility.

(7) Registration of patients shall be with the department of mental health central registry for drug dependent persons.

(8) Maintenance of case records for treatment in sufficient detail for an independent physician to understand the basis for diagnosis, methods of treatment and progress of the patient, and for research purposes.

(9) Psychiatric evaluation of the candidates for drug substitution treatment and psychiatric supervision of the progress of all patients receiving drug substitution or drug maintenance therapy.

(Effective December 9, 1969)

### **Sec. 19-488-3. Required services**

The following services shall either be provided or arranged for:

(1) Social services, including case work, counselling and arrangements for psychiatric treatment and evaluation.

(2) Hospitalization, when needed for medical and psychiatric diagnosis; psychiatric evaluation and initiation of drug therapy and acute medical or psychiatric treatment.

(Effective December 9, 1969)

### **Sec. 19-488-4. Federal and state regulations and statutes to be observed**

The facility shall comply with all federal and state regulations and statutes governing controlled drugs.

(Effective December 9, 1969)

**Sec. 19-488-5. Representation on coordination committee**

Each facility shall designate a person from its professional staff to be its representative on a statewide committee for the coordination and integration of community treatment programs.

(Effective December 9, 1969)

**Sec. 19-488-6. Applications for certification**

Applications for certification shall be made on forms provided by the department and shall set forth clearly essential information concerning the facility as follows: Its name, location, the name of the person, firm, corporation or agency owning or operating it; a definition of the geographic area to be served; a table of organization; a budget; a description of the services; plans for coordination with other related or similar services; methods to be employed to balance the use of state and local resources which will foster local initiative, responsibility and participation; and a description of means for the evaluation of the services and their results.

(Effective December 9, 1969)

**Sec. 19-488-7. Renewal of certification**

Renewal of certification shall be made after review by the commissioner of mental health and the state mental health board.

(Effective December 9, 1989)

**Certified Community Service Facilities or Services for  
Drug-dependent Persons**

**Sec. 19-488-8. Application for certification**

Application for certification of a facility or service to provide counseling, rehabilitational and other related services to drug-dependent persons shall be made on forms provided by the department of mental health and shall set forth clearly essential information concerning the facility or service as follows: the name of the facility or service and its location; the name of the person or organization owning or operating the facility or service; when applicable, a legal document of incorporation or ownership; a list of advisory board members; the name and qualifications of the operating director and of the substitute director who will be in charge in the absence of the director; the geographic area to be served; a line-item budget which clearly shows all sources of income and evidence of continuing local support, defines expected expenditures with reasonable detail, excluding renovations and equipment, and includes all services to be performed by the individual or organization; a description of all programs, with a policy and procedures manual which will cover all aspects of services to be provided. Each facility or service shall designate a suitable community person, who will be acceptable and responsible to the commissioner of mental health, for the operation of the facility or service for a period of at least one year.

(Effective July 18, 1972)

**Sec. 19-488-9. Submission of application; renewal of certificate**

Such application shall be submitted to the commissioner of mental health, reviewed by the certification committee of the department of mental health and forwarded to the commissioner of mental health for final decision. A certificate is not transferable and shall be renewed every twelve months. Renewal application shall be submitted ninety days prior to the expiration date of the certificate.

(Effective July 18, 1972)

**Sec. 19-488-10. Compliance with federal, state and local regulations required**

A facility or service shall comply with applicable federal and state regulations and statutes covering the care and treatment of drug-dependent persons. The facility or service must meet all state and local regulations concerning fire, safety, health and sanitary conditions and residential facilities shall specify the maximum number of residents allowable. Suitable documents showing compliance with the foregoing regulations shall be submitted as part of the application for certification.

(Effective July 18, 1972)

**Sec. 19-488-11. Training program**

Each facility or service shall have a training program for all staff and volunteer workers, or have an acceptable formal plan for such training.

(Effective July 18, 1972)

**Sec. 19-488-12. Cooperative arrangements**

Each facility or service shall specify cooperative arrangements and coordination of services with other programs and other appropriate agencies in the community.

(Effective July 18, 1972)

**Sec. 19-488-13. Admissions and discharges**

Admissions to and discharge from certified facilities and services by persons who are under court commitment shall conform to the applicable sections of the general statutes.

(Effective July 18, 1972)

**Sec. 19-488-14. Medical care program**

Each facility or service shall have a plan for adequate medical care, developed in consultation with appropriate medical personnel. Medication shall be administered only by a licensed physician or nurse. In the absence of the aforementioned personnel, prescribed medicine may be taken by a resident if he maintains it and administers to himself his prescribed dosage.

(Effective July 18, 1972)

**Sec. 19-488-15. Patient records**

A record of each patient shall be kept in a manner approved by the commissioner of mental health. Each facility and service shall furnish data as may be required by the commissioner of mental health, including information regarding all individuals for statistical case reporting for research, coordination, treatment and rehabilitation purposes.

(Effective July 18, 1972)

**Sec. 19-488-16. Reports of accidents and injuries**

Serious accidents and injuries shall be reported within twenty-four hours (or the next working day), of discovery to the office of the commissioner of mental health. The facility or service shall make its own investigation, retaining in its files a report of its findings and actions and forwarding a copy of the report to the commissioner of mental health. A serious injury or accident is one which may result in permanent defect, scar or handicap.

(Effective July 18, 1972)

**Sec. 19-488-17. Visits by department representatives**

A facility or service shall accept official visiting teams as designated by the commissioner of mental health and the report of each team shall be made in writing to the facility or service and the commissioner within thirty days of the visit. The

person responsible, as designated in section 19-488-8, shall respond in writing within thirty days, stipulating any corrective action being instituted, if such was the recommendation of the report.

(Effective July 18, 1972)

**Sec. 19-488-18. Right of persons in facilities to communicate with attorney and commissioner**

Any person in a certified facility or service has a right to communicate with his or her attorney and the commissioner of mental health.

(Effective July 18, 1972)

**Sec. 19-488-19. Annual reports**

An annual report shall be submitted to the commissioner of mental health by each certified facility and service which shall clearly summarize the past years' activities, evaluate results, and describe briefly the plans for the ensuing year.

(Effective July 18, 1972)

**Sec. 19-488-20. Application for state grant**

Any nonprofit certified organization or municipality may apply to the commissioner of mental health for funds to establish, expand, or maintain treatment, rehabilitation, or other related services for drug-dependent persons in the state. Such nonprofit organizations or municipalities shall meet the certification standards herein described and such other requirements as the commissioner may establish, in order to be eligible for funds.

(Effective July 18, 1972)

**Sec. 19-488-21. Revocation of certification**

Revocation of certification for violation of its conditions, as prescribed by the mental health department, can be made after a written notice of thirty days. Due cause shall be specified and a hearing may be requested, at which hearing the aggrieved may be represented by legal counsel or other representative. The aggrieved party shall indicate the respects in which he is aggrieved by the revocation.

(Effective July 18, 1972)

**Sec. 19-488-22. Discrimination prohibited**

No facility or service shall discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religion, sex or national origin in any manner prohibited by the law of the United States or the state of Connecticut. Each such facility or service shall provide the commission on human rights and opportunities with such information as the commission may request concerning the employment practices and procedures of the facility as related to the provisions of this section. This certification is subject to the provisions of Executive Order Number Three of Governor Thomas J. Meskill, promulgated June 16, 1971, and as such the certification may be cancelled, terminated or suspended by the labor commissioner for violation of or noncompliance with said Executive Order Number Three or any state or federal law concerning nondiscrimination, notwithstanding that the labor commissioner is not a party to this certification. As a prerequisite of certification, agreement of the parties that said Executive Order Number Three is incorporated therein by reference and made a part hereof is presumed and it is further presumed that the parties agreed to abide by said Executive Order and agree that the labor commissioner shall have continuing jurisdiction in respect to nondiscrimination until the noted certification is terminated.

(Effective July 18, 1972)